

**SPECIAL TELEPHONE MEETING OF THE WESTERN CAROLINA UNIVERSITY BOARD OF TRUSTEES EXECUTIVE COMMITTEE**

VIA TELEPHONE

The Board of Trustees Executive Committee of Western Carolina University met in a Special Telephone meeting on April 17, 2020. Chair Kinney called the meeting to order at 8:30 a.m.

**ATTENDANCE**

The following Executive Committee members of the Board were present: Chair Bryant Kinney, Vice Chair Bob Roberts, Secretary Rebecca Schlosser, Mr. Kenny Messer, and Mr. John Lupoli.

Present – Faculty and Staff of Western Carolina University: Chancellor Kelli R. Brown, Mr. Shea Browning, General Counsel; Dr. Melissa Wargo, Chief of Staff; Mr. Mike Byers, Vice Chancellor for Administration and Finance; and Ms. Jessica Woods, Assistant Secretary to the Board of Trustees; and Mr. Shane Stovall, Director of Emergency Services.

**ROLL CALL**

Ms. Woods called the roll of the Board members in attendance. A quorum of the board was present.

**ETHICS STATEMENT**

Chair Kinney read the Ethics Statement as follows:

“As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflicts of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees’ meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.” **No conflicts of interest were disclosed.**

**RESOLUTION OF THE BOARD OF TRUSTEES**

Mr. Browning discussed the Resolution that was drafted in response to the current COVID-19 crisis that is impacting our state. The President of the United States declared COVID-19 a pandemic constituting a national emergency. Pursuant to the Stafford Act, the President approved a Major Disaster Declaration for the State of North Carolina, permitting the release of public assistance funds. Mr. Browning noted that prompt action is required and asked the Executive Committee of the Board of Trustees, with the authority to exercise the full authority of the Board to approve the resolution to grant legal authority to apply for assistance pursuant to the Major Disaster Declaration, FEMA-4487-DR, on behalf of the University, to the designated representative, Mr. Shane Stovall, Director of Emergency Services, who will manage and coordinate the funds received. Discussion followed on the Resolution.

Chair Kinney asked for a motion to approve the Resolution of the Board of Trustees. Mrs. Schlosser made a motion to approve the Resolution of the Board of Trustees. Mr. Messer seconded the motion. The Resolution passed.

#### **ADJOURNMENT**

Chair Kinney asked for a motion and a second to adjourn. Mr. Roberts made a motion to adjourn. Mr. Lupoli seconded the motion. It was approved unanimously. The meeting was adjourned at 8:50 a.m.