

Academic Affairs and Personnel Committee
June 1, 2017
2:30 pm, Room 540
HFR Administration Building

The following members of the committee were present: Wardell Townsend, Grace Battle, John Lupoli, Tom Fetzer (electronically), and Bryant Kinney

Present: Dr. Morrison-Shetlar, Provost; Dr. Schwab, Associate Provost for Academic Affairs; Dr. Causby, Associate Vice Chancellor for Human Resources; Mr. Browning, General Counsel; Dr. Koett, Dean of Students; Ms. Orr, Director of Financial Aid; Mr. Cauley, Assistant Vice Chancellor for Undergraduate Enrollment; Ms. Paul, Director of the Center for Career and Professional Development; Ms. McNeil, Assistant Professor, School of Health Sciences; Ms. Spaulding, SGA President, Ms. Schlosser, new BOT member; Ms. Smith, Sylva Herald.

For Action:

1. Wardell Townsend called the meeting to order. Introductions were made. The agenda is approved as presented. The Academic Affairs and Personnel Committee moved and seconded a motion to approve the February 23, 2017 minutes as written.
2. Approval of 4.0 Section Faculty Handbook changes: Changes are based on two senate resolutions that passed: 1) associate and assistant deans will be eligible for election to department committees and 2) removal of the graduate dean from the university level collegial review committee.

The committee made a motion and second to accept and forward the recommendation of approval of the action item to the full board.

For Discussion:

1. Report from Associate Vice Chancellor of Human Resources, Dr. Cory Causby:
 - 2017 Bonus Leave Payout Program, Dr. Cory Causby: Cory reviewed documentation regarding most frequently asked questions regarding this program. This allowed employees an option to participate in cashing out some or all of their existing bonus leave which reduces that liability for the university. A substantial portion of funding for this program will come from the state. Seven out of 16 universities chose to participate.
2. Provost Updates, Dr. Alison Morrison-Shetlar
 - SACSCOC Report: We have received the report from our accreditation body from our onsite visit and have until August to respond. We were found in compliance with all the core standards and we were delighted with the outcome. We have a few things to work on and look forward to official reaffirmation at the annual SACSCOC meeting in December. I acknowledge Dr. Arthur Salido, who led this significant initiative for our university.

- Update on Strategic Initiatives: the UNC system has undergone strategic planning process with 9 goals that the system must meet. We have been working closely with GA to determine which 9 metrics we will be responsible for. We are now in negotiation between the Chancellor and president spellings regarding our chosen metrics. 9 of the metrics align well with our current strategic plan.
 - Administrative Search Updates: We have a new dean of CEAP, Dr. Kim Winter will take this role on July 1, 2017. She has been at WCU for 6 years as associate dean of CEAP and is extremely well regarded. Dr. Winter is also leading the Lab School initiative. Dr. Arthur Salido has been selected Ex Dir of community engagement and economic innovation as of May 15, 2017. He is already prominent in meetings with county managers, etc. As a result of his role with SACSCOC, he is abundantly prepared for this position.
 - NC Promise: continues to excite us as it can have significant impact on our institution, community and students. We are closer to knowing the final details. The budget is currently under discussion at the legislature.
 - Lab School: The State Board of Education has approved the Lab School, so it is official. We have a backbone agreement as to how we will share resources, are working on a lease so renovations can proceed, and the curriculum is in full development. Two universities will open Lab Schools this fall (ECU and WCU). WCU is emerging as the lead in the development of Lab Schools regarding the legal process and the curriculum. The BOT is interested in touring the Lab School in the near future and will have Dr. Winter address this committee at the next Board of Trustee meeting in September.
3. Academic Standing for Freshman Class, Mr. Phil Cauley, Assistant Vice Chancellor for Undergraduate Enrollment: Mr. Cauley reviewed the documentation with the committee. Items to celebrate: 91.37% retention rate from fall to spring – area within that is the number of students below a 2.0, a lot of work is done with these students. Our fall to fall freshman to sophomore retention rate is currently slightly behind where we were last year, which are reviewed daily – those numbers will not be final until fall.

For Information:

1. Faculty Appointments -31
2. Athletic Appointments - 2
3. Administrative Appointments - 6

Meeting adjourned at 3:25pm.