

**BOARD OF TRUSTEES  
WESTERN CAROLINA UNIVERSITY**

**Tab E-3**

September 15, 2017

**ACTION ITEM:**

Designer Selection – Parking Garage

**BACKGROUND INFORMATION:**

Eighteen (18) Designer proposals were received by Western Carolina University in August 2017 for the Parking Garage project. A committee comprised of staff from Facilities Planning, Design and Construction, Administration and Finance, Parking Operations, Police and a designee from the Board of Trustees Finance and Audit Committee gathered at WCU on August 16, 2017 to hear presentations from three finalists. All three finalists were outstanding candidates, as expected.

**RECOMMENDATION**

After deliberations, the committee recommends that the Board approve their selection of [Firm 1] as the preferred designer for the Parking Garage project, with the preference of the remaining firms being in the order listed below in the unlikely event that an agreement cannot be reached with the first choice.

- Firm 1 (City, State)
- Firm 2 (City, State)
- Firm 3 (City, State)

*Names of Firms to be provided after Committee meeting on September 14*