

REGULAR MEETING OF THE BOARD OF TRUSTEES OF WESTERN CAROLINA UNIVERSITY

Room 510, H.F. Robinson Building

June 1, 2018

The Board of Trustees of Western Carolina University met in regular session on June 1, 2018 in room 510 of the H.F. Robinson building. Chair Kaemmerling called the meeting to order at 9:30 a.m.

ATTENDANCE

The following members of the Board were present: Mrs. Kaemmerling, Mr. Kinney, Mr. Messer, Mr. Haskett, Ms. Dugan, Mr. Townsend, Mr. Roberts, Mrs. Schlosser, Mrs. Boliek (via telephone), Mrs. Battle, and Mr. Opinski.

Also present: Acting Chancellor Morrison-Shetlar, Ms. Woody, Business Officer; Ms. Mathis, Administrative Support Associate; Mr. Browning, General Counsel; Dr. Causby, Associate Vice Chancellor of Human Resources, Ms. Dockendorf, Staff Senate Chair; Dr. Railsback, Faculty Senate Chair; Mrs. Pate, Alumni Board President; Dr. Wargo, Chief of Staff; Mr. Byers, Vice Chancellor for Administration and Finance; Acting Provost Burton; Dr. Miller, Vice Chancellor for Student Affairs; Mr. Fowler, Chief Information Office; Ms. Lewis, Vice Chancellor for Advancement; Dr. Schwab, Associate Provost; Ms. Gaetano, Internal Audit; Mr. Studenc, Director of Communications and Public Relations; Mr. Robinson, Board of Visitors Chair; Mr. Smith, Director of Operations and Maintenance, Mr. Riouff, Utilities Plant Operations Supervisor; Mr. Walker, Associate Vice Chancellor for Facilities Management; Ms. Spalding, Student Government Association; Ms. Whitfield, External Relations; Mr. Arbaugh, Associate Athletic Director; Mr. Hall, Sylva Herald; Mr. Browning, Western Carolinian; and Mrs. Collins, Assistant Secretary to the Board

ROLL CALL

Mrs. Collins called the roll of the Board members in attendance. A quorum of the board was present.

SWEARING-IN OF NEW TRUSTEE

Mr. Opinski was sworn in as a new trustee.

ETHICS STATEMENT

Chair Kaemmerling read the Ethics Statement as follows: "As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflicts of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time."

No conflicts were disclosed.

Chair Kaemmerling reminded the board that the meeting is being streamed live to the auditorium on the first floor of H.F. Robinson building.

APPROVAL OF MINUTES

Chair Kaemmerling asked for a motion to approve the minutes of the March 2, 2018 Board meeting. **Mrs. Battle made a motion to approve the minutes. Mrs. Schlosser seconded the motion. The minutes were approved unanimously.**

ACTING CHANCELLOR COMMENTS

Acting Chancellor Morrison-Shetlar thanked the students and faculty who spoke at the morning breakfast program. She thanked everyone for their help as she has been in the Acting Chancellor role since January. She gave an update on the funding for the Steam Plant and thanked everyone for their hard work: Meredith Whitfield's boots on the ground effort, as well as, Lee Smith, Terry Riouff, and Joe Walker for their hard work on the Steam Plant, and also others who are part of their team. She discussed resources allocated to address compensation for faculty and staff. She then shared that the Board of Governors approved new housing designs for the replacements for Scott and Walker dorms. They also approved to add six sites to the millennial campus designation. WCU has received over 19,500 applications for the freshmen class – we are expecting over 2,000 freshmen this year. Transfer applications are increasing. She then gave her remarks. (REMARKS IN MINUTES MATERIALS)

COMMENTS FROM THE CHAIR

The search committee has finalized their three candidates. Once approved by the Board of Trustees, the names will go to President Spellings. She thanked the Chancellor Search committee for their hard work during the process. She thanked the Board of trustees on the search committee as well as co-chair, Mr. Kinney. She gave Acting Chancellor Morrison-Shetlar the board's gratitude for her service. Acting Chancellor Morrison-Shetlar received a standing ovation. She thanked Lee, Terry and Joe again for their work on the steam plant. She thanked Mr. Roberts for hosting the "friend-raising" event at Biltmore Forest Country Club on Wednesday. She talked about the Transition team that will help onboard the new chancellor and their family when they arrive on campus. She thanked Mrs. Collins and Mr. Browning for their hard work with the Chancellor Search. She talked about the Board of Trustees attending AGB conference in April. Eight of our 13 board members attended the conference. Chair Kaemmerling asked those who attended share a few things they learned at the conference. We are ahead of the game on state support of higher education. Our current funding models don't work. WCU is above the curve on best practices. We are ahead in P3 partnerships. Mrs. Battle shared what she learned: What Boards should know about educational quality – WCU is doing well in a lot of areas where others are struggling. Tracking quality, online education, financial literacy...Mrs. Schlosser discussed tapping into the new student demographics. "What I want generation, Y and Z". We should be proactive, rather than reactive. Colleges need to be flexible in time limits when getting degrees. Mr. Roberts went to the Presidential/Chancellor Search – onboarding and transitioning is critical beyond the selection. Don't do too much too fast. First year is critical. Let the new chancellor get acclimated. New trustee section – one thing you wish you knew as a trustee. Mr. Haskett talked about the new trustee session also. "Unlocking Hidden Revenue Opportunities" – WCU is doing P3s right. Fake News, Social Media, and your

institution reputation – setting up social media directed toward the parents. Mrs. Boliek – Educating students for careers. Transparency is critical, strategic outcomes. Universities need to stay current with students and stay safe. They came away with how forward thinking our university is compared to others in the country.

APPROVAL OF STRATEGIC PLAN 2.0

Chair Kaemmerling asked for a motion to approve the Strategic Plan Revision. Ms. Dugan made a motion, and Mr. Townsend seconded the motion. It was approved unanimously.

REPORT OF ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE -

Chair Kaemmerling asked Mr. Townsend to give the report of the committee. Dr. Cory Causby presented the 2018 allocation summary. Faculty and staff salaries moved to top of the list. (ALLOCATION SUMMARY IN MINUTES MATERIALS TAB C-2). Dr. Brian Kloepfel provided an update on WCU Research Centers, Institutions, and Foundations. (UPDATE IN MINUTES MATERIALS TAB C-3). Centers go through a formal review every five years. Mr. Browning gave an update on gun laws and impact on our campus. Mrs. Teresa Cruz Paul gave an update on First Destination survey (SURVEY RESULTS IN MINUTES MATERIALS TAB C-4). They will customize the next survey to look at other specific data.

REPORT OF ADMINISTRATION, GOVERNANCE, AND TRUSTEESHIP COMMITTEE

Chair Kaemmerling asked Mr. Kinney to give the report of the committee. There have been amendments to bylaws which include moving IT to Finance and Audit committee from AGT committee. (BYLAW REVISION IN MINUTES MATERIALS IN TAB D-2). **Mr. Kinney made a motion on behalf of the committee to recommend to the full board for approval. This motion was approved unanimously. Mr. Kinney made a motion on behalf of the committee to approve the current slate of Foundation Board members (IN MINUTES MATERIALS TAB D-3). It was approved unanimously. Mr. Kinney made a motion on behalf of the committee to approve the new slate of three members. It was approved unanimously. Mr. Kinney made a motion on behalf of the committee to approve the current slate of the Board of Visitors. (IN MINUTES MATERIALS TAB D-4). It was approved unanimously. Mr. Kinney made a motion to approve the new members of Board of Visitors. It was approved unanimously.** Mr. Opinski then gave his SGA report. Their constitution and bylaws are being rewritten. He thanked Dean Koett for his help. SGA Senate passed a resolution for students to give preferred gender on applications. A Director of Diversity and inclusion position was added at SGA. They changed the model to be elected by College. They will allocate money to the education of Cherokee Culture on campus. This will help strengthen relationships. They plan to also support HomeBase. The executive board will be SafeZone certified.

Ms. Lewis gave Lead the Way update. \$48.8 million reached so far. Congratulations to this board for 100% participation. (IN MINUTES MATERIALS TAB D-5). Chair Kaemmerling gave Ms. Whitfield a thank you for helping get the Steam Plant on the state budget bill. Ms. Whitfield discussed the legislature raising the state employee salary floor to \$31,200. (UNC

SYSTEM LEGISLATIVE AGENDA IN MINUTES MATERIALS IN TAB D-6). Mrs. Collins went over the board Meeting schedule for 2018-19. (IN MINUTES MATERIALS IN TAB D-7).

REPORT OF FINANCE AND AUDIT COMMITTEE

Chair Kaemmerling asked Mr. Messer to give the report of the committee. **Mr. Messer made a motion on behalf of the committee to approve the 2018-19 Audit plan. (PLAN IN MINUTES MATERIALS IN TAB E-2). It was approved unanimously. Mr. Messer made a motion to approve the lease authority of Biltmore Park space. (LEASE AUTHORITY IN MINUTES MATERIALS IN TAB E-3). It was approved unanimously. Mr. Messer made a motion to approve the lease authority for the Mountain Heritage center space. (LEASE AUTHORITY IN MINUTES MATERIALS IN TAB E-4). It was approved unanimously. Mr. Messer made a motion to approve the Front Entrance design. (DESIGN IN MINUTES MATERIALS UNDER TAB E-7). It was approved unanimously.** Mr. Fowler informed the committee on the Board of Governors IT policies and committee responsibility changes. (POLICY IN MINUTES MATERIALS IN TAB E-5). There was also a presentation on enterprise risk management by Ms. Gibson. (UPDATE IN MINUTES MATERIALS IN TAB E-6). Mr. Messer wanted to acknowledge Mr. Kinney as co-chair of Chancellor Search committee. He also gave praise to Mrs. Kaemmerling for her leadership and hard work with the Chancellor Search Committee.

FACULTY SENATE INFORMATION REPORT

Dr. Railsback spoke about efforts for affordability, inclusion on campus, visibility of Senate itself on campus. State-wide emergency student fund by the Governor. It was a good year. It took help. He thanked Dr. Belcher for his guidance and Acting Chancellor Morrison-Shetlar for her guidance and support also. He thanked Acting Provost Burton for her help. Dr. Lowell Davis's support of student success and affordability. Faculty and Staff senate working together. Parking -sorted out a solution that satisfied a vast majority of faculty. He wanted to publicly thank Pat and Bryant for their work on Chancellor Search. Faculty and Senior Leadership have a great relationship and he has been happy to see that. (REPORT IN MINUTES MATERIALS).

STAFF SENATE INFORMATION REPORT

Ms. Dockendorf reported on the community service and engagement for Staff Senate. They partnered with service learning and created a community service liaison. The Community Table needs help during summer. \$90,000 in Staff Senate Endowment. University Club support - \$5,130 was raised. Three \$1,000 scholarships to incoming freshmen. She thanked everyone for hearing the results of Staff Survey. New year – focus on professional development, work/life balance, diversity and inclusion, and scholarships. (REPORT IN MINUTES MATERIALS).

ALUMNI ASSOCIATION INFORMATION REPORT

Mrs. Pate shared her excitement over the fact that over 1,600 students graduated at May Commencement. She thanked Acting Chancellor Morrison-Shetlar for doing such a great job of keeping everything going smoothly. She thanked Chair Kaemmerling, Mr. Kinney, Mr.

Browning, Mrs. Collins, and Board of Trustees on search committee for their work. (REPORT IN MINUTES MATERIALS).

CLOSED SESSION

Chair Kaemmerling asks for a motion to go into closed session. Mr. Kinney made a motion to go into closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial appointment, of a public officer or employee or prospective public officer or employee; and to consider and give instructions concerning an existing lawsuit titled: Michelle Bretz v. Western Carolina University; Gloria Patterson v. Western Carolina University; Travis Williams v. Western Carolina University, Chancellor David Belcher, Joe Walker, et al; In Re: NCAA Grant in Aid Anti-trust lawsuit; In Re: NCAA Student Athlete Concussion Injury Litigation; Carcano, et al. v. McCrory, et al.; United States v. North Carolina, et al.; and Marc Matthews, EEOC Charge No. 430-2017-01581. After second, Chair Kaemmerling asked Dr. Burton and Mr. Browning to remain for closed session. Mr. Messer seconded the motion. It was approved unanimously.

OPEN SESSION

Chair Kaemmerling asked for a motion to return to open session. Mr. Messer made a motion and Mrs. Battle seconded the motion. It was approved unanimously.

ADJOURNMENT

Chair Kaemmerling asked for a motion to adjourn the meeting. Mr. Messer made a motion to adjourn, it was seconded by Mr. Kinney and approved unanimously. Meeting was adjourned at 12:52 pm.