

## SEI Meeting Minutes 2/10/17

- Showed all members how to find SEI project proposal form on WCU's website and how to help people fill it in during workshops
  - People only have to fill in the section they need
  - Don't need to know estimated cost
  - Key stakeholder will probably be WCU
  - Students will need to make a PowerPoint presentation to show SEI committee in order to convince the committee to fund their project
  - Refer them to Guse or Eliza if you don't know the answers to their questions
  - They will hear back from us in April
  - Internship proposals need to be very serious – must have clear goal in mind, department must be willing to work with intern, intern needs a space to work in, etc.
- RecycleMania Adopt-A-Game
  - Possibly adopting the Monday, February 27<sup>th</sup> game if 8 people can volunteer
- Eco Talks
  - Will be held in the UC Raleigh Room
  - First one is Wednesday, February 22<sup>nd</sup> from 4:00-4:30 pm
    - The room is reserved from 3:30-5:00 pm for set up and take down of recording equipment
    - Josh is in charge of getting recording equipment from IT and setting it up
  - Lauren and Jeff will talk for 10 minutes each about sustainability and recycling with a 10-minute Q&A afterward
  - Ask people what they want to see us do future Eco Talks on
- Table Tents
  - Eliza is working on the table tents to promote SEI project proposals
- Earth Month
  - April will be Earth Month, not just Earth Day on April 22<sup>nd</sup>
  - Different departments will be making sustainability videos for Earth Month
- EV Charging Station Update
  - The equipment for the EV charging station has arrived!