

Western Carolina University SACS Review
The Quality Enhancement Plan (QEP)
SACS Core Requirement 2.12
McKee 208
3:30 p.m., October 18, 2005
Meeting Minutes

Attended:

Grace Allen- Accountancy, Finance and Entrepreneurship; Troy Barksdale- University Planning; Heidi Buchanan- Library; Carol Burton- SACS Director; Jane Eastman- Anthropology & Sociology; Elizabeth Frazier- Registrar's Office; Bill Haggard- Student Affairs; Wade Livingston- CSP Graduate Student; Gordon Mercer- Public Policy Institute; Patsy Miller- Asheville Programs; Kadence Otto- Health and Human Performance; Co- Chair Scott Philyaw-History; Nory Prochaska- Math and Computer Science; Co-Chair Brian Railsback- Honors College; Mike Stewart- Facilities Management;

Absent:

Cindy Atterholt- Chemistry and Physics; Jennifer Brown- Athletics; Kyle Carter- Provost; Phil Cauley- Admissions; David Coffee- Accountancy, Finance and Entrepreneurship;; A.J. Grube- Office of the Provost; Tammy Haskett- Orientation; Irene Mueller- Health Sciences; Bob Orr- Office of the CIO; Newton Smith- Chair of the Faculty Senate; Bill Studenc- Public Relations; Julie Walters-Steele- University Center

QEP Topic - Historical Development:

Version # 1

“From Students to Educated Citizens: Learning Through Engagement (Enhancing Student Learning by Application of Knowledge, Experiential Education, and Professional Endeavor in a Regional and Global community).”

Version # 2

“Beyond the Classroom” or “Extending the Classroom”

Version # 3

“AEIOU: Academic Engagement Inside and Outside the university”

Agenda:

I. New Subcommittee Organization

- Reorganize subcommittees using the draft outline.
- Introduction Subcommittee- Mike Stewart (Chair), Carol Burton, Heidi Buchanan, and Phil Cauley
- Academic Programs and Co-curricular Programs- A.J. Grube (Chair), Cynthia Atterholt, Gordon Mercer, Brian Railsback, Bill Haggard, Jane Eastman and Jennifer Brown
- Faculty Center- Nory Prochaska (Chair), Scott Philyaw, Bob Orr, Newt Smith and Irene Mueller
- Service Learning- Troy Barksdale (Chair), Julie Walters-Steele, Wade Livingston, and Tammy Haskett
- Career Services- Kadence Otto (Chair), Bill Studenc, Grace Allen, Patsy Miller, and Dave Coffee

II. Subcommittee Assignments

- Read and review the outline draft and e-mail changes to Brian, Scott, and Carol.
- Investigate, then outline a draft for your subcommittee topic (subcommittees were divided up by university offices as a starting place for research and investigation).
- Answer the fundamental questions:
 - How does this engagement activity positively impact student learning?
 - How can this impact be assessed in terms of student learning outcomes?
 - What resources are needed to increase positive student learning in relation to this engagement activity?
 - How does this engagement relate to the university mission and strategic plan?

III. Subcommittee Discussion, Action Item Reports and Chairperson Designations

- Introduction- Mike Stewart (Chair)
 - Use subcommittee input to identify learning goals, define engagement, and outline the QEP concept.
 - Use current information and literature on service learning and career services.
- Academic Programs and Co-curricular Programs
 - Discover what departments require guided research and creative activities weighted toward experiential learning other than coops and internships.
 - Find out what Student Affairs does with co-curricular activities.
 - Visit department head meetings.
 - Expressed concern for overlap of other subcommittees.
- Faculty Center- Nory Prochaska (Chair)
 - The subcommittee wants to get a handle on the reorganization of the Faculty Center.
 - Review and redefine the fundamental questions to decide what aspects to focus on.
 - Consider assessment issues.
- Service Learning
 - Meet next week with Glenn Bowen.
 - Document activities and look at current assessment practices.
- Career Services- Kadence Otto (Chair)
 - Frame work around the fundamental questions.
 - Kadence and Bill will research internships and Grace and Dave will research co-ops.
 - Patsy will meet with Career Services to ask questions about workshops currently being offered to students.
 - Expressed concern that internships and co-ops would overlap with academic and co-curricular programs.
 - Answer the question "Do co-ops do something internships don't do?"
 - Find out more about assessment.

Meeting adjourned. Next meeting: Thursday, October 27th, at 2:00 p.m., Rogers Room, UC.