

WESTERN CAROLINA UNIVERSITY
EPA VERIFICATION OF CREDENTIALS

Verification must be complete during the recruitment process, before a candidate is invited to campus for an interview.

Transcripts and Professional Licenses: If official copies are not obtained, verification must be performed by telephone. Official transcripts are due in Academic Affairs Office within 30 days of employment. Please complete all relevant credential items.

CANDIDATE NAME: _____

CREDENTIALS BEING VERIFIED:

Highest Degree earned: _____ University: _____

Date of Degree _____

Name of person who provided verification: _____

Professional license _____ Agency _____

Date of License _____ Expiration date _____

Name of person who provided verification _____

Work experience: _____

Date of experience: _____ Name of person who provided verification: _____

Other (include appropriate date(s)): _____

DATE OF VERIFICATION: _____

SIGNATURE: _____
(Dept. Head or representative)

DEPARTMENT: Hunter Library

DATE OF EMPLOYMENT OF CANDIDATE: _____