

# WELCOME TO WCU!

## **Staying on Campus**

Staying on a university campus offers a fantastic value over the high cost of hotels. However, dorm living can be a surprise to the “uninitiated”.

The rooms are basic but clean and comfortable. A typical residence hall room is furnished with a twin-sized bed, a desk and a chair. Unless you are notified otherwise, rooms will have a basic linen pack containing **a blanket, 1 pillow, 2 sheets, 2 towels, and 2 wash clothes. Week long stays will usually have a larger packet containing additional towels and washcloths.**

*We recommend bringing the following with you to campus:*

- extra towels and wash clothes
- clothes hangers
- soap, shampoo and other toiletries
- an UMBRELLA
- an alarm clock
- a small bedside lamp (optional)
- twin sized mattress pad (if desired)
- a small personal cooler for ice and bottled water

It is likely that you will be sharing a residence hall with another group or conference. We ask all groups to be courteous and observe “quiet times” between 11pm and 7am. Most participants adapt well to campus life, however there may be occasions where the behavior of an individual may adversely affect the conference or camp experience of others. In such rare instances, WCU reserves the right to remove a participant from any program without refunding costs.

## **Parking**

There is ample parking around the Residence halls. Please do not park in yellow-lined spaces as these are reserved for staff. A conference parking pass is available from Educational Outreach or University Police.

## **Campus Dining**

Unless specifically catered, all meals will be served in new Courtyard Dining Hall. The cafeteria offers various buffet stations with an abundant variety of entrees, fruits, and salads. Conference or camp attendees who are staying on campus will be participating in a meal plan. This means that you will check-in, you will be given a meal card (which looks similar to a credit card) to use at all meals.

Cafeteria hours are:

7am – 9am for Breakfast , 11am – 1pm for Lunch & 5pm – 7pm for Dinner

Commuters may eat in the cafeteria by paying cash.

## **Checking Out**

Check-out time is 11am on the last day of your stay. Please return your pass keys to the **drop box** located in the lobby of your residence hall. Due to security reasons, lost keys are a serious issue.

### *Important*

**For security reasons, all exterior and interior doors are locked 24 hours a day. You must keep your keys and Access Cards with you at all times.**

**If you get locked out, or have a maintenance problem with your room, please call the 24hour on-duty Conference Assistant at**

**828-226-7438**

Attendees who are issued Access cards and room keys will be charge \$25 per lost key and \$15 per lost card if the keys are not returned within 24 hours of check-out.

Meal cards should be left at the cashiers counter in the cafeteria after your last meal. (you can also return your meal card in the key drop box). Unless special arrangements are made, Anyone occupying a room after 11am will be charged an additional night's stay.

## **Staying in Touch**

Rooms are not typically equipped with telephones. However, you are welcome to bring a phone with you and plug it in. Local calls are free, but dialing long distance calls require a calling card or credit card. If your family or friends need to reach you in an emergency, please try the following numbers. Please use these numbers for emergencies only.

Educational Outreach            828-227-7397 (M-F, 8am-5pm EST)  
University Switchboard        828-227-7211 (24 hours)

Mail is discouraged for short stays, but if you are here for a longer conference or camp, you are welcome to receive mail at the following address:

Your Name  
Name of Conference or Camp  
WCU Educational Outreach  
138 Outreach Center  
Cullowhee, NC 28723

### *HOT TIP*

All rooms are equipped with free high speed internet connections.

If you wish to bring your own computer, all you will need is a standard Ethernet cable.

Public computers are available at the library or inside the University Center

## **Infirmary and Medical Services**

Conference participants may use the infirmary on campus for medical emergencies. Before a person may be treated at the Infirmary, a medical history is required. Name of insurance provider and policy number is also required. **Youth under the age of 18 must have a signed *Report of Medical History Form*** and must be accompanied by an adult counselor when using the Infirmary. You may obtain this form online at <http://www.wcu.edu/2876.asp>.

Harris Regional Hospital Emergency Room and Urgent Care Center located on Hospital Road in Sylva, will treat traumatic injuries and injuries at the intermediate level. The telephone number for the Treatment Center is 828-586-7111. It is best to call first and describe the medical situation before going there. Also, they will not treat a child under the age of 18 without a statement of parental permission, the parents' insurance information, and a written statement from the parents guaranteeing payment if the claim is denied by the insurance company.

## **Campus Rules & Regulations**

Alcohol (beer & wine only) may be possessed and consumed only by those at least 21 years old and **only within an individual's private residence hall room**. Public display and consumption of alcohol is prohibited by university regulations. This includes residence hall lobbies, balconies and verandas. Kegs and party balls are not allowed. Possession of illegal drugs will result in immediate dismissal and will be reported to University Police.

Summer program participants are only allowed in the halls where they are assigned. Other residence halls are off limits. If you are bothered by uninvited guests, please contact the conference staff or University Police.

For the consideration of all our conference programs, it is important that noise is not excessive. It is particularly important that noise is contained within your group's location from 11 p.m. until 7 a.m. each day. Yelling out of and placing speakers in open windows and doorways is strictly prohibited. Room furnishings may not be disassembled and moved to other locations. Public area furniture may not be moved. Moving or otherwise tampering with furnishings will result in a minimum charge of \$25.

Window screens may not be removed or loosened for any reason. Removal or damage to screens; throwing objects out of windows; hanging clothing, antennas, or other items out of windows will result in a minimum of \$25 fine.

Animals are **not** allowed in any residence halls.

Bicycles, motorcycles, cooking appliances, candles, fireworks, firearms and other weapons, darts, air conditioners, body building equipment, and appliances that draw large amounts of power are among the items prohibited in the residence halls. Skateboarding and roller-blading are not allowed on campus.

RV Equipment – Trailers, campers, and RV's cannot be occupied while parked on the campus. Because parking is limited, vehicles that require more than one parking space will be required to park in a designated lot that may not be close to the residence halls.

No guns, chains, ropes, or anything that might be considered a weapon is allowed. Any participant found in possession of such items will be dismissed immediately.

Public areas such as lounges, recreation areas, laundry rooms, etc. are shared by residents of several halls and are not to be used for meetings, parties, etc., unless scheduled in advance. Proper attire must always be worn in these public areas.

Security: Keep all doors locked at all times, particularly when out of the room. Also, do not prop stairwell or entrance doors open. All university personnel carry identification. We encourage you to challenge those you do not know and report strangers or people who seem out of place. Youth groups will have a schedule for rounds and a curfew established in addition to a system for securing the entrance doors in the evening. Avoid walking alone at night and always travel in groups of two or more.

TRASH: Housekeepers are assigned to each floor and are responsible for cleaning the public areas and bathrooms each weekday. There will not be daily maid service in the rooms. You are expected to clean up your own excess trash and messes that occur. Please make sure you know the location of the trash chutes or trash rooms in your area. Excess trash left in rooms may incur an extra charge.

Fitness Center – The WCU Fitness Center is available to conference attendees. Operating times may vary. Please check the schedule when you arrive on campus. You must be at least 18 years old to use the Fitness Center

## **Directions to Campus**

Cullowhee is located 7 miles south of Sylva, NC on NC Route 107. From Asheville, NC take I-40 west to Exit 27 to Hwy 23/74 to Exit 85 into Sylva. Then take 107 south to Cullowhee. From Atlanta, GA, take I-85 north to 985/365 north to 441 north. Stay on 441 north to Dillsboro. Then take 107 south through Sylva to Cullowhee. From Charlotte, NC, take I-85 south to Spartanburg, SC, to I-26 west to Asheville. Follow above directions to Cullowhee. From Knoxville, TN, take I-40 east to Exit 27 to Hwy 23/74 to Exit 85, then 107 south to Cullowhee. Asheville is the nearest airport. If you plan to fly, we suggest renting a car at the airport and driving to Cullowhee.

For information on area attractions, hotels, restaurants & campgrounds, please visit the Jackson County Chamber of Commerce Website at:

**[www.mountainlovers.com](http://www.mountainlovers.com)**