**Paws Catamount, D.H.Sc**

Name of College/ School

Name of Department

Office address

828-227-5555 | paws@catamount.wcu.edu

NOTE: The following is a sample of a CV. Please note some sections may not apply to you; likewise, you may need sections that are not included in this sample. Make this sample your own and use as you see fit. All sections should be listed in reverse chronological order, with the most recent item in each section listed first.

**Key Accomplishments: (or Key Experience, Professional Highlights, etc – Optional)**

Use this section to highlight accomplishments within your position. Bullet points are best, but you can also write a quick paragraph to summarize your teaching experiences before your key highlights in bullet points. Pick your top 5 highlights. Follow this formula: Action verb + what you did/ accomplished + how/why you did it . See + results (optional) example below:

* Researched and developed more than 10 grant proposals over three-year period, resulting in more than $75,000 toward student-led research projects
* Bullet 2
* Bullet 3
* Bullet 4
* Bullet 5

**Education:**

**Doctor of Health Science (DHSc)** 5/20XX

Name of Institution City, State

Dissertation: Title of Dissertation

Advisor: Name of Advisor

**Master of Health Administration (MHA)** 5/20XX

Name of Institution

Thesis: Title of Thesis City, State

**Bachelor of Science in Nursing (BSN)** 5/20XX

Name of Institution

**Licensure, Certifications, and Training:**

NOTE: Dates of licensure or certifications which expire can either list the expiration date or use Current; for items which do not expire, list the date you earned the item

**Name of Licensure,** Licensing Body, License # Earned 2/20XX

**National Health Science Certificate** via National

Consortium for Health Science Education, #5555

**CPR Certified** via American Heart Association Expires 6/20xx

**Appointment History:**

Academic:

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

Administrative:

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

Non-Academic:

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

**Position Title,** Name of Institution, City, State Dates

**Teaching Experience:**

**Course #, Title of Course** Date range

* Term. # of sections, # of students enrolled
* Term and # of students enrolled
* Term and # of students enrolled

**HSCC 322: Medical Terminology** 2019-Present

* Fall 2022, 2 sections, 24 total students
* Spring 2022, 1 section, 12 total students

**Advising and Mentorship**

**Title,** Dept/ Program, Institution, Dates

# of students

**Advisor,** School of Health Sciences, Western Fall 2022

Carolina University, 16 students

**Honors and Awards**

**Name of honor/award,** governing body Dates

e.g. **Excellence in Teaching Award,** UNC Board of Spring 2022

Governors

**Selected Professional Experience:**

**Position Title**, Name of Institution, City, State Dates

* Bullet 1
* Bullet 2
* Bullet 3
* Bullet 4

**Research Experience:**

**Title of Research** Dates

* Bullet 1
* Bullet 2
* Bullet 3
* Bullet 4

**Grants:**

Current Dates

Grant Title, Name of Principal Investigator

Research Topic

Research Title

Amount awarded

Pending

Grant Title, Name of Principal Investigator Dates

Research Topic

Research Title

Amount awarded

**Professional Publications**

**NOTE:** Format your publications and presentations as though you were citing yourself in a References section. Use the writing/ formatting style associated with your field. The below example is formatted in APA, 7th edition. Be sure to bold your name so that you stand out. Categorize and include all written publications.

Peer Reviewed Articles

**Hachadurian, C.** (in press; 2023). Preparing for the post-university transition: Supporting homeless, emancipated, orphaned, and other independent students. *College Student Affairs Journal*, *40*(1)

Non-Peer Reviewed Articles

**Hachadurian, C**. Perry, A. & Calhoun, S. (May 2019). 3 ways to help youth navigate life after college. School House Connection. https://schoolhouseconnection.org/three-ways-to-help-youth-navigate-life-after-college

Books/ Book Chapters

Other Publications (could also include manuscripts in progress)

**Professional Presentations**

**NOTE:** Format your publications and presentations as though you were citing yourself in a References section. Use the writing/ formatting style associated with your field. The below example is formatted in APA, 7th edition. Be sure to bold your name so that you stand out. You’ll also want to categorize your Oral presentations from poster presentations. Categorize and include all professional presentations.

Oral Presentations

**Hachadurian, C.** (2022). Career conversations: Applying career development to student employment [Oral Presentation]. National Association of Colleges and Employers (NACE) Conference and Expo, Portland, Oregon, June 2022

Poster Presentation

Paulk, D. & **Hachadurian, C.** (2017). High-impact practices in career development for individuals with learning disabilities [Poster Presentation]. Western Carolina University Inclusion Summit, Cullowhee, NC, June 2017

**PROFESSIONAL MEMBERSHIPS**

**Title,** Name of AssociationDates

Member, American Nutrition Association 2015-Present

**PROFESSIONAL SERVICE**

**Title,** Name of AssociationDates

**Editorial Board Member,** Journal of Health Science and 2020-2022

Education