**APR 27: Use of Education and Technology Fees / Guidelines**

**Effective Fall 2013**

**Fee:** Education and Technology Fee (ETF)

1. **Definition and Description of Fee:** UNC Board of Governors defines ETFs as fees charged to students for information technology, web-based teaching, specialized instructional supplies and services and for scientific and data processing equipment which are not directly related to specific courses. The ETF is required of all undergraduate and graduate students enrolled in for-credit courses. Distance Education, Summer School and Off-Formula rates are calculated on a per-credit hour basis.
2. **Background**: Effective July 1, 2012 Session Law 2012-142 (House Bill 150), section 9.9 amended General Statute 116-36.1(g) (Regulation of Institutional Trust Funds) by adding the following subdivision: “…any other moneys collected by an institution as student fees previously approved by the Board of Governors).” As such, effective July 1, 2012 all ETF revenues were realigned from state budget to trusts.
3. **Generated revenues will support the following academic purposes/initiatives**:
   1. Advancement of quality of learning experiences for students, to include student course-related travel
   2. Embrace emerging opportunities that differentiate the learning experience beyond what appropriated funds allow while remaining accountable to students, the university, and the state. Examples include but not limited to:
      1. equipment, software applications,
      2. supplies for educational materials,
      3. laboratory expenses,
      4. student computing labs and facilities,
      5. connectivity infrastructure
      6. services to support student learning, learning spaces
      7. wireless refresh and mobile service developer
      8. Mobile computing, which provides students and faculty access to course materials (Bb Learn Mobile) and other instructional resources via their handheld and/or tablet.
   3. University priorities, utilizing university reserves, as dictated by senior officers, during university budget processes.
4. Unexpended balances at year end will be rolled over to the unit’s succeeding fiscal year budget provided a spending plan is in place and has been approved by the Provost.
5. ETF budgets will be reconciled with cash at the end of the fiscal year.