

Student Volunteer Assessment Form

**(To be completed by Site Supervisor)**

Please submit the completed form to the Center for Service Learning, Western Carolina University, 273 Belk, Cullowhee, NC 28723. Questions? Please call the Center for Service Learning at (828) 227-7184.

**Directions for Students:** Please complete all requested information in this box.

Name:       Date:

Agency:

Supervisor:       Dates of Service: from       to

Supervisor’s Title:

Supervisor’s Telephone Number(s):

**Directions for Supervisor**

Please check the box that best rates this student’s performance in terms of the following qualities:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 5Excellent | 4 | 3 Satisfactory | 2 | 1Poor |
| Ability to work with minimal supervision | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Attendance | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Following directions | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Punctuality | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Quality of work | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Relationship with clients | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Sense of responsibility | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Interest | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Good judgment | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| Willingness to learn | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

**Supervisor’s Comments:**

Supervisor’s Signature: Date:

**Please return to:**

**Center for Service Learning**

**Western Carolina University**

**273 Belk Building**

**90 University Way**

**Cullowhee, NC 28723**