**TO:** WCU Faculty

**FROM:** Visiting Scholar Committee Members

**DATE:** August 31, 2015

**SUBJECT:** Proposals for the 2015-2016 Academic Year

The Visiting Scholars Committee is accepting proposals to bring Scholars on campus during the 2015-2016 academic year. Ability to fund proposals is contingent upon final budget allocation from the State. As noted in the Visiting Scholar Guidelines, proposals will be considered on a "first come, first served" basis; however, priority will be given to departments that did not participate last year. Proposal deadlines are 2:00 p.m. of the first Friday in October and February.

Proposals must be submitted electronically as a scanned signature copy to Natalie Broom (broomn@email.wcu.edu ) in the Provost Office. The electronic proposal must be received by 2:00 p.m. on the date of the deadline for consideration. The committee will review proposals within two weeks of the deadlines.

Visiting Scholar Guidelines and instructions for preparing the Visiting Scholar Proposals are attached. Additional copies of these documents can be obtained on the Office of the Provost website at <http://www.wcu.edu/about-wcu/leadership/office-of-the-provost/resources-for-faculty-and-staff/faculty-support-and-development.asp>. If you need assistance, please feel free to contact Natalie Broom in the Office of the Provost (broomn@email.wcu.edu).