**Program Prioritization Task Force Minutes**

**January 14, 2013**

**Present: Angi Brenton, Vicki Szabo, Chip Ferguson, Joan Byrd, John Baley, Jason Lavigne, Jannidy Gonzalez, Bruce Henderson, Tim Carstens, Brian Railsback, Georgia Hambrecht, Dave Hudson, Dave Kinner, Debra Burke**

1. Discussion of upcoming forum on Wednesday, January 16th. A reminder will be sent out to WCU today by email with the program list, timeline, and the criteria.
2. Discussion about the Minors List which is a stand-alone list and dealing with what data can be obtained and the criteria to fit. Minors are being looked at because they take resources. Further decisions can be made once it is determined what data can be obtained.
3. Pre-Majors / Majors; Pre-majors are not linked to CIP codes. Pulling data on pre-majors was discussed, but data is not reported to IPEDs and is generally under the purview of the programs or departments to police. The report of graduation rates will be on majors only. It was decided data would not be included for pre-majors although, if desired, departments will have an optional column to include information.
4. Discussion around timeline and firming up the dates for reviewing program data reports and the date by which assessment reports will be distributed (by end of March). It was decided by 3/11, the task force would submit their tabulations and that by the 13th the tabulations would be grouped and returned to the task force in preparation for the task force reconvening on the 14th and 15th of March.
5. Discussion around the remaining forum dates and possible adjustment of those dates based on established timeline. It was decided to ask faculty members for input at the forum on the 16th.