**Action Plan Template for Program Prioritization Category 3 Programs**

***\*Action Plans should include both quantitative and qualitative data, including tables, graphs, and narrative explanations.***

***\*This Template replaces the Program Development Plan.***

|  |  |
| --- | --- |
| **Academic Degree/Minor Program:** |  |
| **Date of Submission:** |  |
| **College:** |  |
| **Dean:** |  |
| **Department Head:** |  |
| **Program Coordinator:** |  |
| **Level of Program: [UG or G]** |  |
| **Total Credit Hours Required in Program/Minor:** |  |
| **Number of Majors in Program/Minor:** |  |
| **Number of Enrolled Students this Semester:** |  |
| **Number of Program Completers this Semester:** |  |

**Program Mission and Vision**

[Include brief narrative.]

|  |  |
| --- | --- |
| **Student Learning Objectives** | **Student Learning Outcomes** |
|  |  |
|  |  |
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|  |  |
|  |  |

**Program Alignment**

|  |  |  |
| --- | --- | --- |
| **Student Learning Objective/Outcome #** | **State/National Standard(s)** | **20/20 Vision****Direction/Goal/Initiative #** |
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|  |  |  |
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**Program Development Plan**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Strategic Goal/Priority** | **Strategic Action** | **Resource(s) Needed** | **Cost(s)** | **Person(s) Responsible** | **Date of Review** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Program Change/Revision**

[Include a narrativerationale for changes. Questions to consider: What is intended outcome of each managerial or structural change? Remember that program change outcomes are different from learning outcomes. For example, if an internship or a capstone project/report is now included … or an external advisory committee is being formed … or a summer institute will be offered … then what are the intended outcomes of these changes?]

**Checklist for Action Plans**

|  |  |
| --- | --- |
| **Component** | **Feedback** |
| Program Data (enrollment, completers…) |  |
| Mission and Vision Narrative |  |
| Student Learning Objectives & Outcomes |  |
| Objectives/Outcomes Alignment |  |
| Program Development Plan |  |
| Program Change/Revision Narrative |  |
| **General Feedback** |  |