**MINUTES**

**November 29, 2010, 4:00p.m. -6:00 p.m.**

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| **Present** | Regis Gilman, Scott Higgins, Perry Schoon, Dana Sally, Marie Huff, James Zhang, Louis Buck, Beth Lofquist, Wendy Ford, Robert Kehrberg, Linda Stanford |
| **Guests** |  |
| **Recorder** | Anne Aldrich |

**ANNOUNCEMENTS/INFORMATION**

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| **Linda** | Reminder – Wednesday morning is the Board of Trustees breakfast and program at 8:00am in the FPAC Star Lobby. |
| **Linda** | Site Visits - For future reference, Linda is requiring she have the self study two weeks prior to the site visit meetings so that she can be prepared to go into these meetings. |
| **Linda** | PEC Asset Fee - Linda sent this information out and asked the deans to review and make sure it is accurate. We still have to figure out how to pay for this. We are hoping we can use the Provost share of summer session revenue to tackle this expense. Deans should go directly to Craig with corrected information. Wendy, Louis and Linda are meeting with Craig to discuss December 9th. |

**DEAN’S ROUNDTABLE**

There are no items.

**TASK INTRODUCTION AND DISPOSITION**

There are no items.

**DISCUSSION**

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| **Program Prioritization (Linda)** | Linda distributed Criteria for Measuring Administrative Programs. Academic support programs will be using this measure to evaluate their programs. Discussion ensued regarding program prioritization.  What constitutes a program: major, degree, concentration in major, certificates, centers, institutes, and programs. |
| **Low Enrolled Programs Discussion Continued (Linda)** | School Psychology – retain with present configuration.  Community College teaching – currently inactive (budget cuts last time) have not admitted anyone new, inactive at local level. We are discussing changing this to a certificate program. Discussion ensued. COD support exploring restructuring this program.  Gerontology – would like to put on inactive status. Discussion ensued. We could possibly turn this to a certificate program in the future. COD agreed to do away with this program and possibly reframe it in the future as a certificate program with more marketability if linked with something – maybe nursing home administration.  Applied Math – Wendy reviewed handouts with COD. Discussion ensued. Decision was to retain until further discussion in program prioritization. |
| **Local Tuition Proposal (Linda)** | Linda distributed two handouts regarding proposed tuition and fees and the local tuition proposal. She reviewed these documents with COD. |

**PROVOST UPDATES**