Liberal Studies Committee

September 13, 2010

3:30 p.m., Cardinal Room, University Center

Present: Alexander Macaulay, Carol Burton, Tracy Zontek, Chip Ferguson, Brent Kinser, Shannon Thompson, Steve Baxley

Minutes

1. Alex called the meeting to order and introduced the latest member of the LSC: Anna Craft will represent the Library.
2. Motion to approve minutes from the August 30 meeting was made; motion passed.
3. Discussion of the Liberal Studies Assessment Report

In April, 2010, a team of faculty was selected and charged to review the findings from separate assessments conducted on each of the core and perspectives areas over the last five years. The team’s goal was to analyze and generate one assessment report synthesizing the major findings and implications for the current Liberal Studies Program. Discussion ensued and recommendations for further action related to the assessment findings were developed. Specifically, LSC discussed the overall assessment protocol, including timely notice to departments in advance of data collection; faculty input and leadership of the assessment process; the role of LSC members in meeting with departments to solicit feedback about issues related to the Liberal Studies Program and its assessment; syllabi collection by departments and LSC; the relationship of assessment of the Liberal Studies Program and annual faculty evaluations; the relationship of the Liberal Studies Program to the QEP, UNC Tomorrow, and the General Education Review; impact of the Honors Path on the Liberal Studies Program and the general education review.

1. Actions
	1. LSC will review the Assessment Report submitted on May 15, 2010, and develop an action plan in response to recommendations included in the report. Alex volunteered to prepare the first draft and send to LSC for feedback.
	2. LSC will contact the Coulter Commons to collaborate on resources for faculty who teach liberal studies courses that will improve the relationship between learning outcomes, syllabi, and practice (e.g., faculty fellow for Liberal Studies, syllabi templates for the core and perspectives areas, etc.).
2. Other Business
	1. Alex attended one of the curriculum process meetings scheduled by the Provost’s Office to learn the process for curriculum approval.
	2. Alex has been invited to attend the College of Fine and Performing Arts’ Leadership Team meeting; part of the agenda this week is the Honors Path.
	3. Alex and Carol will follow up on the new curriculum items in the folder (FREN and SPAN 110) and forward to LSC.
	4. Carol will send all feedback from the proposal initiated in April by the First Year Composition program to Alex in time for next week’s meeting. Feedback from Department Heads and Associate Deans was requested by September 15.
3. Meeting adjourned at 4:20 p.m.