

## 7.02 Special or Emergency Problems

Problems will arise when faculty will need special help. The following list of offices should be contacted when a particular kind of problem occurs:

Abuse or misuse of state property	Internal Auditor
Broken furniture in classrooms.....	Department Head/Dean/Facilities Management Director
CAT-TRAN questions	Dial 227-TRAN
Clerical assistance, etc.....	Departmental Administrative Assistant
Crimes.....	Director, University Police and Traffic Services
Heat, lights, water .....	Facilities Management Director
Janitorial service.....	Department Head/ Facilities Management Director
Library.....	University Librarian
Meals for guests of University.....	Administrative Assistant to Provost/Administrative Assistant to the Chancellor
Official guests of University.....	Chancellor/Provost
Parking questions	Dial 227-PARK
Police or medical emergencies.....	Dial 911 from a University Phone; Dial 227-8911 from cellular or off-campus phone; Non-emergency, dial 227-7301
Policies and regulations in residence halls	Director of Residence Facilities
Traffic and Parking.....	Director, University Police and Traffic Services
Sickness.....	Director of Health Services/Nurse
Stolen Property.....	Department Head/University Police
Teaching..... (order)	Department Head/Dean of College/Provost---(in that order)