Housing Preferences and Meal Plan Instructions

In order to complete your preferences for the building in which you wish to live, choice of meal plan, roommate with whom you want to live, and characteristics you desire in a roommate, you will need to do the following:

1. Go to our housing website: onlinehousing.wcu.edu
2. Click on “I am an existing or accepted student of Western Carolina University.”
3. Log in using your 920# as BOTH your username and password.

USERNAME: 920#

PASSWORD: 920#

Continue

4. Welcome “Your name” Page
   • Click on Application (left side of page)
   • Click on Application Preferences
     o A new screen will pop up with your 920# listed at the top

Meal Plan Preference
• Click on Meal Plan dropdown arrow and select your meal plan

Room Preference
• Click on to add a building preference
  o Preference Type: Building
  o Preference: Choose building
  o Preferred Room Type: Select private or double or leave blank
  o Remember: Freshman Residence halls are: Scott, Walker, and Buchanan
• You can click on the to remove the building choice or to edit your choice

Specific Roommate **ALL ROOMMATE REQUESTS MUST BE MUTUAL**
• Click on to add a roommate preference
  o Enter University ID (920#) or Last name and search
  o You can click on the to remove the roommate choice or to edit your choice

Roommate Matching Questions
• Answer the questions that best fit your preference

Click Next Step

Click Finish
Click OK

You have now completed your housing preferences. If you have any questions, please contact The Department of Residential Living at 828-227-7303 or email us at housingquestions.wcu.edu