Writing and Learning Commons (WaLC)
In-Class Workshop Request Form

Save the completed request form and email it to reich@email.wcu.edu.

Today's Date _____ Your Name _____ _____
(first) (last)

Phone _____ Email _____Course_____ Number of Students _____

Preferred Workshop Dates (please allow two weeks): 1st Choice _____ 2nd Choice _____

Class Location _____ Class Meeting Days _____ Class Meeting Times_____ to _____
(start) (end)

Please select from the following workshops:

Learning Skills Workshops	**Writing & Research Workshops**
◯ Getting to the Sweet Things: Time Management for College Students	◯ Top 10 Grammar Mistakes in College Papers
◯ Learning to Learn: Diverse Strategies for Absorbing and Understanding Information	◯ Tackling the _____ *Insert any assignment type, e.g. book review, research paper, annotated bibliography*
◯ Listening for the Write Stuff: Tips for Effective Listening and Note-Taking	◯ Raising Your Game: Rules for Writing in College
◯ You Snooze, You Lose! Staying Focused Through Your Reading Assignments	◯ Avoiding Plagiarism
◯ Don't Get TESTY! Improve Your Test Preparation and Test Taking Strategies	◯ Peer Review Workshop
◯ Walk the WaLC: Using Campus Resources to Maximize Your Success	◯ Research and Documentation (MLA, APA, AMA, or Turabian)

Please include additional information you would like the workshop facilitator to know about this class or about your students' needs:

If you are requesting a writing workshop, please attach a copy of any relevant assignments and specify any special topics you would like covered.