

Taking Care of Business

Payment Options

CatCard

- Identifies you as a WCU student
- Carry this card at all times.
- Provides access to:
 - Meal plans
 - Residence halls
 - Library
 - Athletic events
 - Campus Recreation Center (CRC)
 - Health Services
 - Cultural and recreational activities
- Has a debit function – CatCashAdd CatCash at OneStop, add-value machines or online

Report lost cards immediately to CatCard Office 828.227.7003. After hours & weekends to University Police 828.227.7301

Undergraduate Tuition and Fees

Student bill includes tuition and fees including book rental. The health insurance fee will also be included if it was not waived.

Electronic bills

- Sent out via Catamount email to authorized users
- Methods of payments:
 - Electronic Check
 - Credit card (American Express, MasterCard, VISA, or Discover) A 2.75% convenience fee will be added to credit card payments
- A payment plan is available through Tuition Management Systems at www.wcu.afford.com
- If a payment deadline is missed, classes are dropped.

MyWCU

- Access to financial aid, student accounts, grades, etc. View financial aid requirements
- View current financial aid award information in your Award and Cost Summary
- View important Catamount email messages
- View billing information around mid-July once bills have been emailed
- It is the student's responsibility to check financial aid information on a regular basis. The financial aid office only communicates with students electronically.

Students have the ability to view their financial aid award and accept or decline Federal Student Loans and Work-Study. Log into MyWCU. Select "View/Accept Awards" in the Financial Aid section. Choose the aid year then Submit. Select the "Terms and Conditions" tab. Read and accept Terms and Conditions. Select the "Accept Award Offer" tab. Follow instructions to accept or decline all or part of your award offer. After students have accepted the student loans, all new student and parent borrowers can complete their Master Promissory Notes after July 1st. The fastest and most secure way to receive the financial aid refund is by direct deposit set up in MyWCU. Select the "View Details and \$ Pay" in the My Account section. Select the "eRefunds" tab and then Set Up Account. Choose

an existing account or set up a new account. If setting up a new account, provide the bank account information, the billing information and click Continue. Select the box to indicate your authorization to have your account debited for this payment only.

Release of Student Information – Log into MyWCU. Click the “Menu” button on the top. Select Personal Information. Select “Update Release of Information Security Codes” and follow prompts to create a 6 digit code for student as well as other person.

Authorized User – Log into MyWCU. Click the Menu button on the top, select “Accounts & Payments” then “View Payment Options” and follow prompts to create code for student and others. Authorized Users receive email notifications for any changes to the student’s account balance.

Campus Transportation

Parking

Once a vehicle is registered online at <http://citation.wcu.edu/VehicleRegistration>, there is a 24 hour processing time period. Parking permits are issued prior to each semester. Parking permit prices decline as a student gets closer to graduation. Prices are based on credit hours at time of registration (\$248-\$148). For more information go to parking.wcu.edu or call 828-227-PARK for parking updates, maps, regulations and more.

Cat-Tran

Buses are used to transport students all across campus from 7 am until 2 am weekdays. View details at cattran.wcu.edu, the nextbus app or www.nextbus.com. Each bus is equipped with radios to dispatch and are equipped for persons with disabilities with a 10-15 minute wait time.

Bookstore

WCU Bookstore (Hours: 9am–6pm)

- Book rental textbooks are issued to undergraduate students during opening weekend and are available for use throughout the semester. The cost of book rental is included in a student’s tuition and fees.
- Students receive one textbook per course from the book rental program.
- Tuition must be paid before textbooks are issued. Students should bring their CatCards and/or know their student identification number.
- Rental textbooks are scanned onto each student’s account under their student identification number.
- Students must return their books at the end of each semester to avoid paying replacement costs for unreturned, lost or damaged books. Payment options: Visa, Master Card, Discover, American Express and the CatCard
- Students can highlight in the textbooks and can purchase the books at any time during the semester.
- Students may also purchase supplemental workbooks, lab manuals or study guides through the Bookstore.
- Textbooks, art, computer and school supplies can be purchased with financial aid funds during the first week of classes.

Student Employment

Career and Professional Development

Career Services (careers.wcu.edu) seeks to equip students with the information and tools needed to make well-informed career decisions. Professional Career Counselors help students build a professional resume, cover letter, and help students develop their interviewing skills.

Over 80 departments employ students on campus. While most jobs start at minimum wage, compensation varies depending on skills, experience and job responsibilities. On campus jobs tend to be flexible and supportive in accommodating a student's class schedule. Students can only work 25 hours per week.

- Students are paid every two weeks by direct deposit.
- Campus jobs fall into one of two categories: Work-Study Jobs – these jobs are administered by the Financial Aid Office and students must apply for financial aid and be deemed in financial need in order to be eligible to apply for any of these positions.
- Non Work-Study Jobs – these positions are administered by Career Services and don't require any extra eligibility in order for students to apply.
- Campus jobs listings can be found at <http://jobcat.wcu.edu>.

Campus Dining

Block Meals, Declining Balance and Exchanges

- Block Meals Used upstairs at Courtyard Dining Hall for all you care to eat. *A portion of block meals can be used at some retail locations. Refer to exchange list at participating locations.*
- Per semester basis (Does not roll over to next semester)
- Declining Balance Used at all dining locations
- Rolls over from Fall to Spring (expires at the end of Spring)
- Works like a debit card

Meal Plans

- WCU offers a variety of meal plans for students who live on campus as well as for those who commute to class. Visit westerncarolina.campusdish.com and click on Meal Plans for more information.
- Late night dining is available in Courtyard Dining Hall Thursday through Sunday from 11pm–2am.
- Meal Plan Supplements can be added on any time throughout the semester by going to the OneStop.

Mobile Ordering with Tapingo

Download the Tapingo App for FREE. Join club Tapingo for \$2.99/month (unlimited orders) OR pay \$.39/transaction. Tenders Accepted include declining balance, meal exchange, catcash, debit and credit.

How does it work?: Open the App. Place your order. Pay for your order in the App. A text notification will be sent when the order is ready. Skip the line and pick up the order at the "Tapingo Pick-Up" stations.

Courtyard Dining Building (1st Floor)

- Moe's - Tex Mex
- Burger Studio - Build your own burgers and chicken sandwiches
- Panda Express - Chinese to go
- Freshens - crepes, salads, ice cream and smoothies
- Which Wich - sandwich shop
- Starbucks - Full menu with pastries and coffee beverages
- McAlister's Deli - Full menu and restaurant
- Convenience Stores - Norton Road and Brown C-Store

Courtyard Dining Building (2nd Floor)

Courtyard Dining Hall - Specialty Deli (includes vegan options), Comfort Zone (includes vegetarian options), Mongolian Grill (international foods and gluten free), Taste of Italy (pizza and pasta), Salad Bar (and soup), Sweet Tooth Bakery, Chop House Grill (American favorites)

UC Food Court

Chick-Fil-A, Papa Johns, Grab 'N Go items, Sushi with Gusto, Einstein Bagels

Java City

Located in Hunter Library and the Health and Human Sciences Building. Offers coffee, pastries, and grab and go items – sandwiches, snacks, drinks, candy, etc.