REQUEST FOR AN UNDERGRADUATE ACADEMIC SUBSTITUTION or ADJUSTMENT
Western Carolina University

Student ID: ____________________________ Name: ____________________________

Local Address: ____________________________

City: ____________________________ State: __________ Zip: __________ Major: __________

Type of Requirement Please □ one
☐ Departmental Approval of adviser and department head of student’s major required.
☐ Liberal Studies Approval of vice chancellor or director of advising required.
☐ University Wide Approval of advisor, department head, dean of student's major, and vice chancellor required.

Type of Request Please □ one

<table>
<thead>
<tr>
<th>Course #</th>
<th>WCU Course #</th>
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<tbody>
<tr>
<td>Substitution: (Example) ECON 235</td>
<td>For: MATH 170</td>
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Other Adjustments Being Requested: __________________________________________

Approval(s): Please print name above signature.

Advisor Name: ____________________________

Signature: ____________________________ Date: __________

Dept. Head Name: ____________________________

Signature: ____________________________ Date: __________

Vice Chancellor/Dir. Of Adv. Name: ____________________________

Signature: ____________________________ Date: __________

For Registrar’s Use Only

Processed By: ____________________________ Date: __________

Rvsl: 05/07 15