

REQUEST FOR AN UNDERGRADUATE ACADEMIC SUBSTITUTION or ADJUSTMENT

Western Carolina University

Registrar's Office
(http://registrar.wcu.edu)

Student ID: _____ Name: _____

Local Address: _____

City: _____ State: _____ Zip: _____ Major: _____

Type of Requirement Please one

- Departmental Approval of adviser and department head of student's major required.
- Liberal Studies Approval of vice chancellor or director of advising required.
- University Wide Approval of advisor, department head, dean of student's major, and vice chancellor required.

Type of Request Please one

<u>Course #</u>	<u>WCU Course #</u>
Substitution: _____ (Example) ECON 235	For: _____ MATH 170
Substitution: _____	For: _____
Substitution: _____	For: _____
Substitution: _____	For: _____

Other Adjustments Being Requested: _____

Approval(s): Please print name above signature.

Advisor Name: _____

Signature: _____ Date: _____

Dept. Head Name: _____

Signature: _____ Date: _____

Vice Chancellor/Dir. Of Adv. Name: _____

Signature: _____ Date: _____

<i>For Registrar's Use Only</i>	
Processed By: _____	Date: _____