Western Carolina University
Department of Emergency Services
Student Preparedness Checklist

☐ Information in MyWCU is accurate for how I want to be notified in case of an emergency (mywcu.wcu.edu).

☐ I have programmed the WCU Police Department’s phone numbers into my phone 828-227-7301 (non-emergency) 828-227-8911 (emergency)

☐ My roommates and/or close friends know how to contact my family or other emergency contact.

☐ My parents know how to contact my roommates and/or close friends in case of emergencies.

☐ My emergency contacts are clearly labeled in my cell phone and information for emergency contacts are accurate both in my phone and on MyWCU should they need to be contacted.

☐ I know more than one way to get out of every building where I have classes, activities, or live.

☐ If one exit is blocked, I can get out of the building using a different exit. I am familiar with the fire exits in my residence hall / home and in the buildings in which I have classes.

☐ I know how to get to the WCU Health Center if I get sick.

☐ I have an emergency kit that includes a flashlight, a weather radio, fresh batteries, non-perishable food, a first aid kit, and other items. A listing of essential kit items is available at: http://www.ready.gov

☐ I know where to shelter in place in case of severe weather such as a tornado.
 For a severe weather shelter area, I should avoid windows and areas where there might be flying glass, exterior walls, rooms with high ceilings such as auditoriums, and I should try to get to one of the lowest levels in the building.

☐ When I go out at night, I have a plan on how I will get home.
 I have friends that I can call to pick me up if I get stuck at a party or location where I feel uncomfortable. My roommates/friends know where I am going and the people I am with.

☐ I know the housing staff for my residence hall, including my Resident Assistant, Resident Director/Assistant Resident Director and other staff in case there is an emergency or other problem.

☐ Parents may sign up for Emergency Notifications at (www.getrave.com/login/wcu) and clicking “Register”. Students are automatically enrolled with their contact number listed in MyWCU.

For additional information, see the Emergency Services website.
www.wcu.edu/discover/campus-services-and-operations/emergency-services/
Department of Emergency Services
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