

Getting to Know Your Middle School Team: A Scavenger Hunt for Interns

Directions:

Each team should read the directions and items together, and then divide the task among itself. Each team must find all of the information required. You can consult faculty, administration, staff, and students (though you should be aware of convenient times that do not interrupt instruction or distract students. Also, be courteous and don't ask the same person, for example an administrator, the same question that six other teams have asked. Instead, find another administrator to consult.). Note that most numbers are followed by complex questions requiring multiple responses. Please answer the question fully. This assignment will be graded.



1. Ask at least 3 teachers and 10 students this question: What is the single most important characteristic for a great middle school teacher to have? Tally your responses and then list them in order of frequency, with the most frequent response first. Label and attach your compiled list and all raw data. (Hint: Divide this across the team so that each of you can ask a class of students to write the answer down for you. Won't take but a minute!) List your team's top five answers in the table below.

Characteristics of Effective Middle School Teachers

Students' Perspectives	Teachers' Perspectives
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

2. Survey 10 students and ask them for their favorites, as listed in the table below. Compile your answers by team and list them here. Label and attach your compiled responses and all raw data. (The hint given in #2 applies here too! In fact, you can make one big survey with all of this stuff on it.)

Stuff I Now Know About Early Adolescents on Our Team

What is Their Favorite:	Single Most Frequent Response:
Magazine	
Book	
TV show	
Movie	
Recording artist	
Thing to do in free time	

3. Ask the teachers on your team for their best three tips for working with challenged kids and with advanced kids. (...and they can define challenged and advanced in any way they want). List your most frequent responses below. Label and attach your compilation and all raw data.

Tips for Working With Special Populations

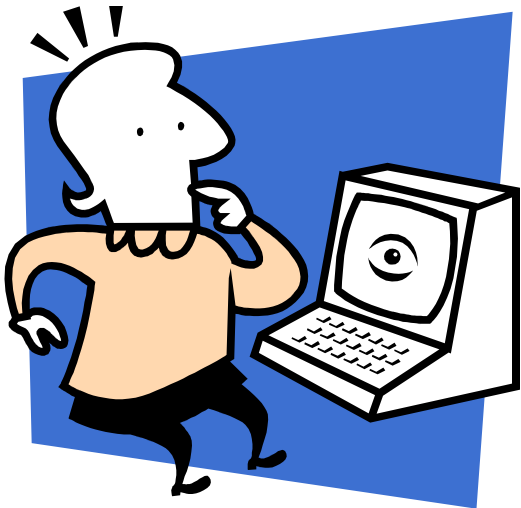
Challenged Students	Advanced Students
1.	1.
2.	2.
3.	3.

4. What is the most useful resource for new teachers on the NMSA website?

5. Attach a copy of your school calendar. Circle the workdays and holidays left in this semester. What do teachers typically do when they are at school on a workday?

6. What is the price of a teacher's lunch in the cafeteria? On a scale of five stars to one (with ***** being the highest restaurant rating), how many stars does your CT rate the:
- Price _____
 - Quality of service _____
 - Appearance of food _____
 - Variety of food _____
 - Nutritional value of food _____
 - Taste of food _____
- (Hint: If your CT doesn't eat in the cafeteria regularly, ask another teacher who does.)
7. List four different reasons why you would refer a student to the Guidance Counselor:
- -
 -
 -
8. What type of information are you required (by law) to report if a student tells you? _____
- _____
- To whom must you report it? _____
- What is the chain of reporting after that? _____
- _____
- What is your on-going obligation to the case? _____
- _____
9. List two great ideas for field trips that integrate into the team's Standard Course of Study in some way:
- -
10. Let's say you have a great idea for a class project, but you need supplies. Where do you go for them?

11. What do teachers do when there is a fire drill?



12. Where is the copier that the CT uses? Find this and learn how to use it. To practice, copy a set of papers for your CT and have him/her sign below to verify this. Is there a restriction on the amount of paper that a teacher has to use for the year? If yes, what happens if the supply runs out? (Record your answers below and ask the CT to sign.)

Verification of copying done for me: _____