The Summer 2014 STIPDG application period is now OPEN!

United States Department of Transportation

2014 Summer Transportation Internship Program for Diverse Groups (STIPDG)

Internship Period: June 3rd - August 9th 2014

The Summer 2014 STIPDG application period is now OPEN.

The Summer Transportation Internship Program for Diverse Groups (STIPDG) provides a unique opportunity to gain valuable professional experience and skills that will complement your academic pursuits. This hands-on program is designed to mentor and cultivate tomorrow's leaders, strengthen their understanding of the transportation industry and prepare them for future public service opportunities.

The STIPDG is a paid internship program open to all qualified candidates without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, veteran status, or any other characteristic prohibited by state or local law.

THE 2014 STIPDG PROGRAM OBJECTIVE

The U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA) is accepting applications for the 2014 STIPDG Internship Program. Funded by the FHWA’s Office of Civil Rights’ On-the-Job Training Supportive Services Program, the objective of the STIPDG is to provide college/university students with hands-on experience and on-the-job training while working on current transportation-related topics and issues. The STIPDG is open to all qualified applicants but is designed to provide qualified women, persons with disabilities, and members of diverse groups with summer opportunities in transportation where these groups have been under-represented.
THE 2014 STIPDG ELIGIBILITY REQUIREMENTS

1. Applicants must be U.S. Citizens.
2. Applicants must be currently enrolled in degree-granting programs of study at accredited U.S. institutions of higher education recognized by the U.S. Department of Education. (See U.S. Department of Education’s accreditation database to verify your school and/or program of study.)
3. Undergraduate applicants must be juniors or seniors for the fall of 2014. Undergraduate applicants from Junior, Tribal, or Community Colleges must have completed their first year.
4. Law Applicants must be entering their second or third year of law school in the fall of 2014.
5. Applicants who are scheduled to graduate during the spring or summer semesters of 2014 are not eligible for consideration for the STIPDG unless: (1) they have been accepted for graduate school enrollment; (2) they have been accepted for enrollment at an institution of higher education; or (3) their acceptance is pending. In all instances, the applicant must submit with their completed application, all required documentation (with the school's logo) reflecting their status. (There will be no exceptions.)
6. Former STIPDG interns may apply but will not necessarily receive preferential consideration.
7. Applicants will be evaluated based on the "completeness" of the application and the Required Documents listed below. Priority will be given to those with GPA's of 3.0 or better (for the Major and/or Cumulative).
8. Applicants must be available and able to participate through the duration of the 10-week program including closing ceremonies.
9. Applicants must submit a completed application, to the webpage listed above, no later than the December 31, 2013 deadline.

The United States Government does not discriminate on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor. The STIPDG is open to all applicants based on the eligibility requirements that follow and based on the merit of the "Required Documents" requested under "C."

● HOW TO APPLY FOR THE 2014 STIPDG/APPLICATION REQUIREMENTS

To receive full consideration and review, applicants must complete and submit all required information and documents requested online at http://stipdg.e.twc.edu/. Refer any questions or inquiries to:

STIPDG Internship Program
The Washington Center For Internships and Academic Seminars
1333 16th Street, NW
Washington, DC 20036 or e-mail DOTSTIPDG@twc.edu.

"Required Information" includes:

- 2014 STIPDG Application. FHWA Privacy Policy
- A copy of your most recent Transcript/Grade Record/Report.
• At least **one reference letter** (if possible with comments) from a department chair, professor, advisor or employer **using the Reference Form** included within the online application.

• A current **Resume**, reflecting work experience, volunteerism, awards, leadership, and extra-curricular activities.

• Applicant's Area of Interest/Geographical Preference, also included on the site.

• **For Undergraduate Students**: A typed essay, one-page, double-spaced, minimum 12-point type, on your transportation interests, describing how your participation in the 2014 STIPDG will enhance your educational and career plans and goals.

• **For Graduate Students**: A writing sample representing your educational and career plans and goals (not to exceed 2 pages).

• **For Law Students**: A Legal Writing Sample (not to exceed 5 pages).

**Special Notes/Suggestions:**

• Applicants who fail to submit a **COMPLETE Online Application** by the closing date will not receive full consideration, review, or be forwarded for ultimate selection.

• All applicants are encouraged to mark/identify as many occupations, offices, interests and geographical locations as applicable to your career goals. By marking more than one interest and geographical location, you are increasing your opportunities for placement.

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**HOW THE 2014 STIPDG APPLICANTS WILL BE EVALUATED/SELECTED**

Applicants are encouraged to submit all "Required Information" as soon as possible as selections may be identified on an on-going basis. All application packages will be reviewed, scored, and evaluated based on the **merit and completeness** of the "Required Criteria":

1. **The 2014 STIPDG Application** — ([http://stipdg.e.twc.edu/](http://stipdg.e.twc.edu/)); fully address the information requested;

2. **Copy of Your Transcript/Grade Record/Report** — submit your most recent reflecting your Cumulative GPA. **Priority will be given to Applicants with GPA's of 3.0 or better.**

3. **One Reference** — print the form contained within the online application, have it completed by a department chair, professor, advisor, or employer to include comments, if possible and submit it with your application;

4. **Your Resume** — submit one reflecting work experience, volunteerism, awards, leadership, and extra-curricular activities; preferable supporting the type of transportation experience you are seeking;

5. **A Writing Sample** — **Undergraduate Students**: submit a typed essay, one-page, double-spaced, minimum 12-point type, on your transportation interests, describing how your participation in the 2014 STIPDG will enhance your educational and career plans and goals; **Graduate Students**: submit a writing sample (not to exceed 2 pages) representing your educational and career plans and goals, and **Law Students**: submit a legal writing sample (not to exceed 5 pages).

A STIPDG Panel will rate and evaluate all application packages based on a rating system.
A Special Note Regarding College Credit:

Colleges/Universities with students selected for the 2014 STIPDG are encouraged to grant three (3) academic college credits to the interns upon the completion of the program. However, the college or university officials at each institution are the authority on final decisions. Students should discuss arrangements with their institutions, prior to starting the program.

For further information about the 2014 STIPDG, Contact:

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