**QEP Support from the Coulter Faculty Commons**

Coulter Faculty Commons supports WCU’s Quality Enhancement Plan with a dedicated staff position (25%) for supporting Office of Undergraduate Studies, including QEP initiatives, and includes specific job responsibilities for eBriefcase support. WCU’s QEP support is included in the mission and strategic objectives of Coulter Faculty Commons.

**QEP Steering Committee** – CFC representation in an advisory capacity since the inception of the QEP

**QEP Assessment Committee** – CFC representation in an advisory capacity since the inception of the QEP

**SACS 5th Year Interim Report** – CFC representation as committee-member

**QEP Pathways** – a campus-wide event showcasing QEP implementation across the curriculum (approximately 400 attendees and presenters)

**QEP-in-Action Series** -2010-2012– a series of faculty workshop sessions focused on developing instructional strategies for achieving QEP-related student learning outcomes:

- **Designing Effective Capstone Experiences** - focuses on creating culminating learning experiences that integrate, extend, and apply knowledge gained in the major. *October 6, 2010 - October 7, 2010*

- **Integrating Experiential Learning** - explores effective strategies for incorporating experiential learning across your curriculum. *November 10, 2010 - November 11, 2010*

- **Guiding Undergraduate Research** - explores best practices for integrating undergraduate research into your curriculum. *February 16, 2011 - February 17, 2011*


**QEP-on-the-Road** – consultation and collaboration with individual departments and programs for enhancing implementation of the QEP (conducted with at least 4 departments)

**Summer Institute for Teaching and Learning** – 2007-2012 – sessions devoted to integrated learning

**Course Redesign Day** – focus on integration of QEP student learning outcomes

**Engagement Retreat** – 2011 – focus on student civic engagement

**Scholarship of Engagement (WCU Boyer)** – focus on scholarship aspects related to engaged learning

**External Users of Blackboard** – capability to bring in external expertise into Blackboard learning environment

**eBriefcase Support**– The Coulter Faculty Commons provides support for faculty use of the eBriefcase in the following ways:

- The eBriefcase has been featured in several Coulter Faculty Commons events, often in multiple years, including:
  - Blackboard Day
  - New Faculty Orientation
  - Faculty Development Day

- The Coulter Faculty Commons eBriefcase liaison has participated in eBriefcase workshops for both internal and external users, including Sneak Peek sessions, Transition Instructors, English Composition Instructors, the UNC-Cause conference, and the Morehead State leadership committee.
- Faculty support for the eBriefcase is included in the Coulter Faculty Commons service catalogue, on the CFC website, and in the CFC brochure.

- The Coulter Faculty Commons provides individual and group consultations for integrating the eBriefcase into instruction.

- All CFC staff are cross-trained in eBriefcase purpose and functionality and are encouraged to suggest the eBriefcase in consultations as appropriate.

- The Coulter Faculty Commons liaison supported the development of a piece on the eBriefcase that ran into the Faculty Forum, which is run by the CFC.

- The Coulter Faculty Commons liaison has created several sets of documentation and resources for faculty who are using the eBriefcase tool, including a talking points document, a Quick Start guide, testimonial videos, and a series of short video tutorials.

- Through its FACE (Faculty Associates for Campus Engagement) program, the CFC is in the process of creating a peer-to-peer faculty learning community for faculty users of the tool.

- The Coulter Faculty Commons LMS team provides resolution of tier 2 and tier 3 support issues for the eBriefcase tool and site.