Members Present: Ayuninjam, Bauer, Beaudet, Butcher, Cooper-Duffy, Corbin, Engel, Gilman, Grube, Holt, Jorissen, Madill, Nichols, Nickles, Ray, Robertson, Rose, Schade, Schallock, Strahan, Unruh

Dan welcomed everyone, explaining the purpose of the meeting was to continue discussion of orientation session and Internship I & Internship II/Student Teaching requirements so that Gwendoline Ayuninjam, Director of Field Experiences, can bring consensus results to Leadership Council for its Wednesday, October 13 meeting. He then turned the meeting over to Gwendoline.

Gwendoline began a discussion of highlights, incorporating recommendations from the September 27 PEC meeting as follows:

**Attendance at orientation sessions:**
Council strongly suggested that candidates be expected to attend an orientation session near the beginning of each semester of internship/student teaching rather than required to attend. Therefore, for implementation Spring 2011, all yearlong interns will be expected to attend an orientation at the beginning of the first semester of internship. All single semester student teachers will be expected to attend an orientation at the beginning of the student teaching experience. All liaisons and cooperating teachers will be invited to attend an orientation at the beginning of each semester. Additionally, Gwendoline will make available to distance programs an electronic version of the general information presented at the join internship orientation for use in Wimba sessions with distance candidates.

**Intern I start dates:**
Although it may be desirable for Intern I students to be at teacher workdays, this puts an extra financial burden on them because they need to make arrangements for early arrival and pay extra fees to meet this requirement. Because of this, some students choose not to take advantage of the Intern I experience if it is optional for their program. Moreover, each education program has their own set of needs and it would be advantageous for them to be able to set start dates for their Intern I students. Therefore, instead of Interns beginning at their placement sites on the first teacher workday and attend fulltime until classes begin at WCU, beginning fall 2011 Interns will follow guidelines set by their individual programs for start dates. Current Interns will abide by WCU calendar once classes begin on campus and the final day of classes at WCU will remain as marking the last day of internship.

**Intern II/Student Teaching start dates:**
Intern II/Student Teaching candidates will continue to begin at their placement sites on the first teacher work day, attend fulltime, and abide by applicable school calendar (not WCU’s). New as of spring 2011, candidates remain in the schools (rather than at placement sites) until the final day of WCU classes. This will allow for school visitations.

**Internship/Student Teaching Application:**
Two new items to be implemented now: 1) All students are required to attend an application orientation. One will be available online for distance-enrolled candidates. Dates and other information will be communicated to students; and 2) Any student who does not successfully complete internship or student teaching will be required to submit a new application for subsequent placement. Additionally, the following new item will be implemented beginning spring 2011: The requirement not to place students at schools from which they graduated has been removed. It is now up to the school districts to make that determination. Some schools districts have policies against such placements. The Internship/Student Teaching application will be revised to include a field asking students to name any relatives employed in the schools/districts they plan to select as choices for internship or student teaching placement.

Gwendoline shared that as of fall 2010, the Certification of Teaching Capacity evaluation instrument has replaced the Exit Criteria. Additionally, TaskStream is to be used by all programs.
New Requirement: Professional Liability Insurance is required of all interns and student teachers and recommended for those in early field experiences and Block. After options that NC state statute 115c covers student teachers like regular teachers and students who wish to buy such insurance may do so through WCU or through the professional organization of their discipline were shared with the group, it was determined that more information was needed in order to make a decision that it would be required. Motion and second to go back to Professional Liability Insurance being recommended for all interns and student teachers, as well as for those in early field experience and Block. Motion passed. This can be implemented spring 2011.

New Early Release from Internship II/Student Teaching
Candidates will be eligible for early release to accept employment in their licensure area once they complete the minimum requirement of 10 week, uninterrupted, fulltime teaching in their area of licensure.

Dan thanked everyone for attending. The Council adjourned at 5:00 p.m.

Respectfully submitted,

Barbara Schade
PEC Secretary