

PROFESSIONAL EDUCATION COUNCIL
MINUTES
September 22, 2009
Killian 104

Members Present: Beaudet, Binkley, Brennan, Bricker, Carter, Catley, Cavin, Chappell, Corbin, Engel, Faircloth, Gilman, Griffin, Grist, Grube, Jorissen, Lawrence, Lofquist, K. Menickelli, Nickles, Norris, Oren, Schade, Schallock, Stewart, Strahan, Unruh

I. Introductions

The meeting was called to order at 4:00 p.m. Dan Grube welcomed everyone and started introductions.

II. Dean Perry Schoon

The Dean was away on other business and not present.

III. Approval of Minutes

The minutes of the April 23, 2009 meeting were approved.

IV. Chair's Report

A. Orientation to the PEC – Bylaws

Dan explained the purpose of the PEC was to act in an advisory capacity to the Dean of the College of Education and Allied Professions concerning curriculum and policies involving teacher and school professional education. He reminded the group that the Council is composed of P-12 educators, faculty, administrators, and students who are all full members and encouraged to fully participate.

B. Re-visioning Update

Dan shared that the review process was rigorous. Teams of 3-4 professionals individually reviewed each blueprint and followed up with a meeting to discuss the reviews. Discussions centered on whether or not the blueprints accurately reflected what was asked. Some blueprints lacked adequate information for the review teams to make a decision and will be sent back to the IHE's to address some of the questions (i.e. lack of detail, evidences not appropriate, transition plans not in timelines). The blueprints will be sent to the State Evaluation Committee at the end of September for review and approval. Blueprints that are sent back for more clarification will be due back to the State Evaluation Committee by December 1.

New courses and program changes need to go through the curriculum committees. Specific courses are not prescribed by the state, just must meet set standards. Each program should begin the work of submitting AA5's (for new courses & 3 or more changes to existing courses) and AA6's (for changes to programs). Use one AA6 for your program changes and as many AA5's as needed. The CEAP Curriculum Committee will meet October 14, Nov. 11 and December 16, 2009. Proposed curriculum must be submitted to Lee Nickles at least 5 days before a curriculum committee meeting to have a chance to be considered at that meeting. It is recommended curriculum be submitted by the November meetings in order to meet spring schedule deadlines. New revised programs need to be fully in place for fall 2010.

C. Jamaican Program Site Visit

The Ministry of Education in Jamaica wants WCU to be accredited in their country and be a collaborator rather than a competitor with their 4 year teacher college program plans. The site visit exit interview was positive (structure of program, looking at processes to improve, responsive to needs of students, students highly engaged, using mostly tenured faculty, good preparation of faculty before they go). There was a concern that students were not getting exposure to our library services until they came to campus. Could exposure to library services be done sooner? Items for consideration were quality assurance, bridging the cultural gaps, resource challenge in Jamaica and economic situation, and future plans for curriculum changes. Next step is to submit written report by November 1. They will look at self-study and curriculum and talk with coordinator, faculty, students, graduates, and employers and finally report to Ministry & Parliament.

V. Information

A. Admissions – Barbara Schade

Barbara informed the Council that there were 91 undergraduate teacher education admissions from April 16 through September 21, 2009 and 284 certification and advanced degree admissions from June 9 through September 11, 2009. She shared that in order to increase the accuracy of reporting graduate students in teacher education and school professional programs, she and Renee Corbin worked with the Registrar's Office and IT this summer to develop a program that would automatically place a teacher education approval code on a graduate student's record when they are admitted by the Graduate School.

B. Curriculum – none

C. Appeals – none

D. Policy and Procedures – none

E. Field Experiences

Dan announced that Dr. Gwendoline Ayuninjam has accepted the position of Director of Field Experience and will start October 1, 2009. She was previously the Licensure Officer at Winston-Salem State University.

F. Assessment – Renee Corbin

Renee reviewed three transition points from TaskStream. Summary data was collected on student performance and common courses based on the College of Education and Allied Professions Conceptual Framework guided by Experience, Knowledge and Values. Overall the results were positive with 97% of host teachers recommending students as prospective educators; 99% of students saying their host teacher treated them well; 94% of students recommending their host teacher for future placements; and 90% of students pleased with their field experiences.

G. Technology – TaskStream Lesson Plan Template

Lee Nickles shared that TaskStream has a lesson plan builder that can be customized to WCU's specifications. This is an important function for programs and Catherine Carter offered to chair a task force to develop a common lesson plan template. Lee distributed a sheet for task force volunteers.

VI. New Business

A. English 101 TE Admission Requirement for Transfer Students

Barbara Schade explained that even though community college transfer students with an AA or AS degree have met their liberal studies requirements, they are having difficulties being admitted into the teacher education program when a grade or equivalency for English 101 is not verified by the Registrar's Office. After discussion, Catherine Carter proposed that the English 101 admission requirement for transfers with an AA or AS degree be waived. Motion and second to approve amending the admission requirement. Motion passed; one opposed.

The Council adjourned at 5:00 p.m.

Respectfully submitted,

Barbara Schade

PEC Secretary