

**PROFESSIONAL EDUCATION COUNCIL**  
**MINUTES**  
**April 24, 2008**  
**Cardinal Room, UC 214**

Members Present: Anderson-Ruff, Beaudet, Cannon, Carpenter, Carter, Catley, Coone, Corbin, Corzine, Dougherty, Gilman, Holt, Ivey, Jacobs, Jorissen, Kantz, McCreary, Nickles, Norris, Schade, Schallock, Steiner, Stewart

The meeting was called to order at 4:05 p.m. Dale Carpenter welcomed everyone and introduced Dean Michael Dougherty. This is his last PEC meeting as Dean. Dale also invited the group to a reception in Michael's honor following the meeting.

I. Dean Michael Dougherty

The Dean had three items for the Council. He recently received an email from NCATE confirming that all standards were passed and there were no recommendations. We had a perfect score. Additionally, in a meeting with the State Evaluation Committee in Raleigh, the Dean was asked to describe two innovative programs [the Curriculum for Diversity position and the Center for the Support of Beginning Teachers] and talk about the numbers in the MSA program. We passed all standards. Overall our reputation is solid, if not stellar, and highly respected. Lastly, Dean Dougherty commended the Council for their advice and positive impact on our programs. He extended his personal thanks to each Council member for their service.

II. Approval of Minutes

The minutes of the February 25, 2008 meeting were approved.

III. Chair's Report

A. Revisions of Preparation Programs for Teachers and School Executives

The preparations to revise our programs are ongoing. Jacque Jacobs is chairing the Task Force and our efforts here. The MSA/SA add-on, under the direction of Frederick Buskey, is way ahead of the game; WCU is setting the standard and forging ahead of other institutions. At the last Task Force meeting, recommendations to get program areas going and what the Task Force needs from programs were discussed. Jacque said Dale is keeping everyone well informed and thanked him for getting things started. School partners need to know there is no script from DPI. Dale explained that each institution is responsible for developing program opportunities to critically examine how they might look in the future and take a lead on that. This process is an opportunity not corrective action.

IV. Information

A. Admissions

Barbara Schade explained the need for a new process to better serve our Teacher Education [TE] students. Given the increased number of students going through the TE admission process, the timing of the TE Interviews, the scheduling of PEC meetings, and PES courses blocked in Banner during registration for classes, students need notification of their full admittance or pending status as quickly as possible after completion of the TE interviews in order to resolve admission criteria issues in a timely manner and continue with their course sequence. Both the Policy and Procedures Committee and the Admissions Committee have met and agreed that instead of having to wait for a Council vote to admit students, the admission data will be presented to the Council for information purposes only. Transfer, distance, licensure-only teacher certification and graduate student admit information will be presented at least once a semester. Council will continue to have an opportunity to discuss any candidate's admission status.

B. Curriculum – none

C. Appeals – none

D. Policy and Procedures – Update on Procedures for Addressing Dispositional Issue

Catherine Carter gave an overview of the proposed procedures, noting that the Admissions Committee will meet to discuss alleged offenses brought by the Director of Teacher Education, investigate, deliberate, and make a recommendation to the PEC regarding admission or continuation of the candidate. A discussion followed of procedures that would best serve our students, how the Admissions Committee might be instructed to act and guidelines to use, and situations when the full Council needs to know. Dale noted that this draft policy is being brought to the PEC for discussion, not a vote, and will be taken to legal council and then back to the Council for written procedures vote.

E. Field Experiences - none

F. Assessment

Renee conducted assessments of all committee operations during the spring of 2008 and distributed the survey results for the Professional Education Council. Percentages were high for all areas except optimal times when meeting are held. This is understandable for a Council membership as large as this one. Renee next distributed portfolio and exit criteria results from TaskStream: Beginning point Teacher Education Candidacy, mid-point Teacher Candidate Pre-Internship, and end point Teacher Candidate Program Completion. Results are all very positive. Also distributed were Questions for CEAP Student Satisfaction Survey. Renee explained that the questions were for undergraduate students only. There are separate surveys for licensure-only program and graduate students. If anyone has questions or suggestions, please email Renee.

G. Technology

Lee Nickles shared that TaskStream for graduate programs is going smoothly.

V. New and Previous Business

A. Schedule to Review Conceptual Framework

A small number of people have volunteered. If you are interested in being involved, please let Dale know.

VI. Other

Dale announced that he received a petition from a group of math students regarding a professional education sequence course that didn't meet their needs. The petition and narrative provided suggestions and a request for a course to better suit their needs. He will forward it to the TE Revision Task Force for their consideration and review.

Dale ended the meeting by thanking everyone for their participation on the Council.

The Council adjourned at 4:55 p.m.

Respectfully submitted,  
*Barbara Schade*  
PEC Secretary