Members Present: Beaudet, Bricker, Carpenter, Conner, Coulter, Dougherty, Faircloth, Hilty, Holt, Hunt, Kantz, Loftquist, McCreary, McRae, Nickles, Perlmutter, Schade

The meeting was called to order at 2:05 p.m.

I. Dean’s Report – Michael Dougherty

Michael wanted to share two items with the Council. First, the writing team for the Christa McAuliffe Award for Excellence in Teacher Education is collecting data to be submitted in March and may be asking for assistance. Secondly, as a follow-up to the UNC Teacher Recruitment Initiative, the campus core team of Alan Kines, David Butcher, Dale Carpenter, and Michael put together 23 actions plans. Michael asked the PEC to review a draft of those plans and give him critical feedback from an editing and context perspective. Moreover, if there are any plans not in the document that you think should be, they need to be noted. Part of the overall recruitment initiative includes financial support from President Bowles in order to meet teacher production quotas. Michael will email the document to Council members in the near future.

II. Approval of Minutes

The minutes of the January 24, 2007 meeting were approved.

Dale expressed his gratitude to Barbara for doing the minutes and also for coordinating the lengthy process of the Teacher Education Interviews. He also thanked both Barbara and Renee for their efforts in keeping things running as smooth as possible amidst internet outages and shuffling interviewer assignments during the week of recent interviews.

Next, Dale welcomed Bob Beaudet to the Council. Bob is replacing Dan Grube.

The TaskStream Implementation Plan was taken off the table for today’s Council meeting in order to allow time for graduate groups to get together to discuss issues that apply to the graduate programs.

III. Reports

A. Field Experience – Ken Hunt

Ken showed the Council the newly updated Office of Field Experience and Licensure website. Examples of links include Field Experience, Student Teaching and Internship forms and deadlines; cooperating teacher and university supervisor forms and handbook; licensure information; paper flow responsibilities; travel reimbursement guidelines; teacher education observation forms; Intern I and II Exit Criteria; background check website- CertifiedBackground.com- information; health certificates; classroom demographic; and time slips. Background checks are done in EDCI 231 and before student teaching/intern II. Check it all out at http://ceap.wcu.edu/fieldexperiences/.

B. Assessment – Renee Corbin

Renee was unable to attend today’s meeting and will present at another time.
C. Technology – Lee Nickles

Lee joined Ken in providing additional website information on TaskStream tasks. It was noted that specific due dates could be added to the TE Candidacy Schedule of TaskStream Tasks. Information for students and faculty can be found at [http://www.ceap.wcu.edu/coulter/webtech/studentsubscribe.htm](http://www.ceap.wcu.edu/coulter/webtech/studentsubscribe.htm). Information includes Quick Facts Handout for Students or Instructors, TaskStream Overview and Basic Information for Faculty, Scanner Locations for Teacher Work Sample, Schedule of TaskStream Tasks, Description of TaskStream Assessments, and a list of HOW TO for student purchase or faculty subscription, uploading, submitting, and viewing tasks and assignments, evaluating and reviewing student work, etc.

There was a brief discussion of the different formats that can be used for Technology Portfolios and whether or not specific models can be supplied to faculty to make evaluation easier. Lee will look into this.

IV. New Business

Barbara distributed a short list of 9 violations of the Student Code of Conduct which current TE candidates had sanctions. She and Dale went over the background for having this done in lieu of collecting signatures from advisers and department heads on the TE Application for Admissions form. It could also assist students in knowing early in their program if the state would license them if they have certain disciplinary misconduct/criminal arrest and conviction records. Concern was expressed by a few Council members on how this information would be used in the TE process. Dale said that is something that the Council can decide.

The meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Barbara Schade

Barbara L. Schade, PEC Secretary