College of Education and Allied Professions Leadership Council

Date and Time: October 21, 2005  8:30
Location: Killian 218

**Announcements**

**Minutes**

**Guests  Dr. Scott Higgins**  Dr. Higgins asked the members “What do we need to do in the Graduate School to enhance memberships in Graduate faculty?” Currently ongoing is $14 million in research, 50 grants and the school is still focused on sustaining advocacy for research. An open house for the Graduate and Research School is scheduled for October 27. We in the Graduate and Research School feel that attention to growth; service and quality will improve the efficiency of graduate school with a primary focus on service with communication being key in accomplishing these goals. Research is a big emphasis; we want to be a steeple of excellence in sponsored research. Dr. Higgins solicited feedback from the members on ways the school could improve or assist with issues. Dr. McFadden pointed out that online classes are again not printed in the catalog. Dr. Dougherty asked if all courses could be listed in one spot. Dr. Claxton raised the question of graduate program reviews, his department, Health and Human Performance, was reviewed 10 years ago. What is the schedule for program reviews? Also, an issue is that program directors are to act quickly on student applications, yet program directors are not here in the summer, how can they recruit? Dr. Carpenter pointed out that a lot of teachers ask questions about graduate programs and again no one is here in the summer. Dr. Dougherty pointed out that a big issue with department heads is that program directors and department heads are being left out of the communication loop and he appreciates Dr. Higgins willingness to improve this communication. Graduate Assistantships, Dr. Higgins reminded the members that this process is to be an educational enhancement and that he would be working with Dr. Dougherty on determining placements. Dr. Dougherty will work with the department heads. Dr. Dougherty stressed that parity in the college is important.

**Dean’s Report**  Dr. Carpenter serves on the college restructuring task force, Dr. Dougherty urged the members to communicate with Dr. Carpenter on any ideas or reactions to the suggestions. Community colleges and teacher education is really on the front page, there are strong political forces in the state of North Carolina. There are two movements related to community college involvement in teacher education, lateral entry. DPI should be developing standards for them to be eligible for lateral entry work. Economic Development is in the charter of every community college. What we have to do is strategically plan how to prepare more teachers, 2+2 – a million was given to community colleges this year, they are recurring funds – online development courses for 1st two years of community college experience. UNOP was given a million to develop online courses for licensure. Dr. Bloom has 5 or 6 courses already online. Dr. Dougherty told the members that he needed their input and guidance on this. It basically comes down to which institutions are interested in developing online courses for undergraduate course for the last two years. This is supply and demand driven; may have to move in this context in order to be competitive. Currently ECU is controlling market with 35% of distance education, WCU’s total is .94%.what we are doing in distance education. Dr. McFadden will bring the data collected on
student evaluations on web courses to the November 4 Leadership. Dr. McFadden pointed out that
Dr. John LeBaron is willing to work with all faculty to develop quality online courses. Dr.
Dougherty told the members that we needed to contextualize this information in terms of a
strategy; nothing is prohibiting use from working with another institutions, i.e. what course do we
feel we can live with online, we offer X course and another institution could offer another course.
We need to get away from yes and no and find out where we are in this program, perhaps a pilot
program for SPED. Dr. Dougherty and Dr. McFadden were invited to speak with the meet with the
BK faculty.

Standing Updates

Department Heads – Teacher Education Enrollment Growth Targets
Dr. Perlmutter Birth Kindergarten Elementary Middle Grades Education
Dr. McFadden – Educational Leadership and Foundations -
Dr. Claxton – Health and Human Performance
Dr. Bloom – Human Services
Dr. David McCord – Psychology
Dr. Carpenter – NCATE/DPI
Ms. Renee Corbin – Assessment
Dr. Greta Freeman – Field Experiences
Dr. Ben Coulter – Instructional Technology, Inventory
Ms. Kim Elliott – Rural Education
Ms. Ruth McCreary – SUTEP – School Services Report
Ms. Jacqueline Smith – Teaching Fellows, Model Clinical, Scholarships

Task List Status Report

Graduate School Assessment Plan Corbin
Program Assessment Corbin
Colloquium Committee Coulter
Program Assessment Corbin
Scholarly Support Funds Chapman
Involvement with Public Schools Form McCreary
Development Priorities Dougherty

CEAP Webpage – Resources for Faculty & Staff Dr. Coulter shared with the members the new
resources link for resources for faculty/staff. Some of the suggestions he received were to add
directions to regional schools, add a link to the Field Experiences web site, add a DPI link, Dr.
McFadden will forward her department’s WRESA list for inclusion, add the SUTEP mission, a SACS
link, a link to the School Services Report. Add an example of a department’s TPR document, a
successful example of an individual TPR documents. There should be an assessment link, link to
Model Clinical request form, NCATE standards should be listed. Do we have an Alumni like to our
newsletter page? Update the “Make a Gift” link. All members were in agreement in that the most
important aspect of every web page is to ensure that the site(s) are maintained.

Dr. Coulter also shared with the members an overview of the best web sites, cenredigital.com.
Suggested the members visit the site and submit any ideas or changes to him.
Percent of WCU Eligible Teacher Education Graduates who obtain Licensure v. other institutions(WCU 84%, Appalachian State 95%, UNC-W 92%)

Dr. Dougherty noted that we need to do a better job of getting teacher education graduates licensed. Dr. Carpenter spoke with the members on the percentage of students who are eligible who after one year who apply for and receive their license is 84%. Why are we at 84% and others are in the 90+ percentile? At Appalachian State, the registrar offices sends a letter to the qualified students reminding them to send in their licensure registration; at UNC W, the Associate dean gathers all qualified students gives them application for licensure fills it our and take it from them at that time. Here at Western Ms. Barbara Schade goes to seminar classes and passes out information, we are more decentralized and catch-as-catch-can. Ms. Smith – Appalachian and UNC are doing this the best way – you have to have a system, you cannot rely on students – registrar seems like a good idea, UNCW 2nd best idea. Please note that the licensure percentages do not reflect the number of teachers we have; we are meeting our responsibility in preparing, but not in getting them into the workforce. Dr. Claxton suggested a mandatory get ready for graduation meeting.

Periodic Dean and Department Head & Program Director’s Meetings Dr. Dougherty encouraged the department heads to meet with Program Directors once a month to see what issues they are facing and if needed the department heads can set a meeting with him.

Newspaper Ad for Adjuncts for Programs in the College Dr. Dougherty related to the members that another newspaper ad has been published to recruit adjuncts.

Praxis II Scores Dr. Carpenter related important news regarding the Praxis II test. There is no longer an initial or continuing license; it is now called the Standard Professional License I. In order to receive a Professional License I, the requirements are completion of an approved teacher education program meeting No Child Left Behind requirements. New K-6th exceptional children requirements are that the candidate must pass a rigorous state test (Praxis II). New 6-9 middle grades, secondary and K-12 are not required to pass state test. This does not affect lateral entry because we have requirements for that program. Middle grades, high school and K-12 programs that have 24 hours in the major. Students not taking the Praxis will not count against us on the IHE report. The members inquired as to how this will be communicated to the students? Dr. Carpenter initially has sent a email message out to all students; if you would like Dr. Carpenter to come and speak with your program, please invite him to your program or department meeting. Art and Sciences informed their students on Tuesday. Dr. McFadden felt that two things need to happen, an explanatory e-mail message need to go to the entire college, and a letter from licensure should go to every student. The members asked about the feasibility of sending a letter, Dr. Carpenter responded that yes, we could do a letter. Additionally if you want to hold open meetings Dr. Carpenter would be happy to attend and speak with the students.

Important Dates

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<th>Date</th>
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<td>November 1, 2005</td>
<td>Department Head/Director Job Targets Due</td>
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<td>November 3, 2005</td>
<td>Department Head Workshops</td>
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<td>November 11, 2005</td>
<td>Open House</td>
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<td>November 15, 2005</td>
<td>College TPR Committee 3-5th, Tenure, Promotion</td>
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<td>December 7, 2005</td>
<td>Open Forum with Chancellor</td>
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<td>December 1, 2005</td>
<td>Qualified Scholarship Applicants to Departments</td>
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<td>January 17, 2006</td>
<td>College TPR Committee – 1yr Reappointments</td>
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<td>February 15, 2006</td>
<td>Department Head Workshops</td>
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<td>February 18, 2006</td>
<td>Open House</td>
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<td>March 12-17, 2006</td>
<td>Rural Urban Exchange at WCU</td>
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<td>March 27, 2006</td>
<td>Applied Science Undergraduate Expo</td>
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<td>March 17, 2006</td>
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<td>Business Undergraduate Expo</td>
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<td>CEAP Undergraduate Expo</td>
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<td>March 30, 2006</td>
<td>Arts and Sciences Undergraduate Expo</td>
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<td>March 26-31, 2006</td>
<td>Rural Urban Exchange at A &amp; T</td>
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<td>April 22, 2006</td>
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