Welcome – Dean Dougherty opened the meeting by welcoming everyone.

Jamaican Students - Nancy Mims briefly described the next step we are taking in regards to Jamaican students.

Comprehensive Examination Dates - Michael Garrett proposed that we consider setting permanent comprehensive dates for November, April and June. The proposal was referred back to Human Services to present a more formal proposal.

Teacher Education Interviews – Dale Carpenter. Dr Carpenter presented several handouts and posed the question of apportioning 125 interviews among the departments. Dr. Claxton responded that of 15 faculty members in his department, only 5 have involvement with Teacher Education classes. Dr. Freeman suggested that only faculty who teach a Teacher Education course should participate. The Teacher Education interview is an early assessment of the candidate’s knowledge, skills, and dispositions as outlined in the conceptual framework. It was suggested by several that we should shorten the interview time from 20 minutes to 15 minutes, which would allow for more interviews per day. Dr. Dougherty requested that all interviewers be punctual, and dress professionally. Dr. Garrett added that we should have the Teacher Education Handbook available in order to respond to any candidate’s questions. After further discussions, it was determined that a FAQ sheet should be made available to the interviewers.

Fingerprinting of Student Teachers - Interns and Work-study students for Jackson County – Dale Carpenter. Dr. Carpenter presented as a handout a letter from Jackson County stating that effective October all volunteers who have contact with students are to be fingerprinted. Jackson County schools will cover the cost associated with the fingerprinting.

Update on CEAP Activities - Dr. Dougherty requested that each member present a brief description of the current events or highlights that are occurring in their area.

Dr. Freeman - stated she is busy with Student Teacher/Intern placements.
Dr. Carpenter - is busy with preparations for the NCATE/DPI accreditation visit.
Dr. Mims - stated that Kevin Pennington is busy working on the doctorate at Community College level.
Dr. Goodwin – Dr. Goodwin offered that Psychology will be hosting, some very interesting speakers i.e., (Distinguished Scholar Mark Leary from Wake Forest for his seminar “Evolution of Self”, Bill Buskus of Auburn will deliver the “Psychology of Teaching”.) The department is in the process of reshaping the graduate program in Mental Health Psychology
to better prepare our students for admission into a Ph.D. program, i.e. (more research experience.)
Dr. Goodwin briefly updated the members on Gene McDowell’s illness.
**Ms Carol Burton** - informed the group that the current series of workshops on the PRAXIS may become an annual program. On October 30-31, Larry Bell will present Teacher Expectations and Closing the Achievement gap. She asked that we support the event and promote it with our students.
**Dr. Garrett** - related that student enrollment is high in all programs.
**Dr. Claxton** - provided an update on the plans for the student recreation center, because of this construction, Reid will regain their original square footage, but the new building will obscure the current façade. The intramural field will be displaced by the construction and the jogging path will be moved. Dr. Claxton also related that HHP had won the Graduate School Teaching and Research award. The presentation of the award will be October 24. Dr. Claxton also asked the group about departmental responses to 5-week grades. Dr. Dougherty responded that is important to participate and the timing also allow us to better teach more effectively.
**Dr. Allan** – Informed the members about the Helen Patton donated of 10 acres and a house located in Macon county. The new proposal is to convert the house and property into a science education center.
**Ms. Ruth McCreary** related that we now have 44 partnership schools. The technology workshops (10 hour program) will take place in October at the Outreach Center and in November at WRESA. Debbie Miles of the Center for Diversity education currently has a display “An Unmarked Trail” in the Mountain Heritage Museum. The Cherokee Preservation grant is still pending.
**Dr. Jane Perlmutter** is gearing up for the Distant Education program in Elementary Education. The diversity book club has selected Dream Keepers as its first book club selection.
**Dr. Dougherty** reminded everyone that we as part of our employment contracts we are to perform Faculty and Special Education services to local LEA’s. The IHE performance report will be out soon and Dr. Dougherty sees no reason why we should not retain our exemplary rating.

**Introduction of Guest** - Dr. Dougherty introduced our guest Duwan Warmack, Coordinator of Multicultural Affairs. Mr. Warmack briefly described the purpose of Multicultural Affairs, which is to provide a multicultural center that will be a primary resource for students. He hopes to establish a university-wide diversity committee.

The meeting adjourned at 9:50 a.m.

Respectfully submitted,
Barbara Chapman, Recording Secretary

Chancellor Bardo
Vice Chancellor Collings