

Minutes of the Policy Committee
College of Education and Allied Professions
December 17, 2004
8:30 a.m.
Killian 218

Present: Dougherty, Burton, Carpenter, Claxton, Allan, Tyson-Lofquist, Bloom, McCreary, McCord,
McGinty for McFadden, Freeman, Chapman (Recording Secretary)

Guests Dr. Kyle Carter - Provost
Dr. Sharon Dole
Ms. Elizabeth Haynes

Dr. Kyle Carter, Provost -Dr. Dougherty opened the meeting by introducing our guest; Dr. Kyle Carter, Provost. Dr. Dougherty invited the members to share a brief overview of their respective areas. The order of presentation was alphabetical by department with Birth-Kindergarten, Elementary Middle Grades Education presenting first. Dr. Tyson-Lofquist distributed a prepared handout which highlighted the Departments Vision Statement, Strategic Goals and with brief bios of each faculty member. Dr. McGinty presented a brief overview of the Educational Leadership and Foundations department. The primary mission of this department is to create an environment conducive to students meeting career goals with faculty being learners as well. Dr. McGinty described to Dr. Carter and the members how involved the department is with the local school systems. She also informed the members about a WEB CT support group which is being developed for Spring Semester 2005 to assist faculty who are teaching via this medium. Dr. Claxton of Health and Human Performance presented a Power Point presentation which highlighted the various programs within the department. Dr. Claxton shared with the members that Health 123 has 1500 students enrolled per semester. Dr. Lisa Bloom, Acting Department Head for Human Services spoke briefly of the various programs, clinics and agencies within the department. Dr. Carter asked Dr. Bloom to estimate the amount of grant dollars of this department, Dr. Bloom responded with an estimate of approximately one million. Dr. David McCord, Department Head for Psychology presented a summary of his department noting the faculty positions, number of graduate and undergraduate majors, and notable achievements. Dr. Allan provided background and details on the Math and Science Center, another program of the college which is heavily involved with the school systems via the continuing professional development of science and math teachers. Dr. Freeman gave a brief overview of the Office of Field Experiences and briefly described the physical territory of her placement as Cherokee County to 75 miles west of Charlotte. The College of Education and Allied Profession's goal is to ensure that students have an opportunity to be placed in and experience a diverse setting during their field experience. Ms. Ruth McCreary, School University Teacher Education Partnership Coordinator, detailed the many ways in which her unit supports our public school partners. Ms. Burton provided history on the development of the Teaching Fellows program and noted that the Program at Western received commendable in 18 areas.

Dr. Carter then addressed the members with his thoughts and observations from his visits around the university. The need to integrate technology into teaching; to prepare our faculty with training and professional development in this area; keeping in mind that faculty prefers to learn from other faculty members. As the university grows, we should develop a visible unit on Research, Development and Evaluation so there is less non-duplicative work and faculty and students will know where to go to receive training in this area. Some of the topics we need to address are: 80% Faculty, Intellectual Property, and a Healthy Student Population. In our roles as instructional leaders, most issues should be resolved at the department head and dean's level. We need to take a solutions, not issues approach.

Orienting Part time Faculty -Dr. Dougherty then introduced Dr. Sharon Dole from the department of Human Services who is in the process of addressing some of the issue with orienting part time faculty, especially those working in Distance Education. Dr. Dole has created a CD which contains a handbook for part time faculty; she is also working on a Web CT Part Time Faculty Forum. Dr. Dole is currently conducting a needs assessment survey utilizing ResponDus. She will compile a list of suggestions based on the feedback and disseminate to

department heads. Some of the various issues with preparing part time faculty to be fully operational are submitting paperwork for payment, Outlook accounts, Cat Cards, parking permits, and keys to classrooms.

Ms. Elizabeth Haynes asked the members to encourage their faculty to nominate faculty (self-nominations are acceptable) for the University Scholar Teaching Research Award and the Internal Grant Scholarship. Nominations are due January 14, with portfolios due on March 4. The AFE document would suffice for the portfolio.

PSY 320/322 – This will be discussed in detail at the Dean’s Opening of Spring Semester Retreat.

Peak Performers- Dr. Dougherty reminded the members to be considering their nominations for Peak Performers for 2004-2005 Honors and Awards.

Mission Statement – Dr. Dougherty presented another iteration of the mission statement which was unanimously adopted.

Dr. Dougherty encouraged the members to invite a public school person to serve as a search committee member when we are conducting a search for a Teacher Education position.

The meeting was adjourned at 10:45a.m.

Barbara Chapman
Recording Secretary

CC John Bardo, Chancellor
Kyle Carter, Provost