Minutes of the Policy Committee  
College of Education and Allied Professions  

October 17, 2003  
8:30 a.m.  
Killian 218

Present: Dougherty, Carpenter, Mims, Claxton, Allan, Tyson, Garrett, McCreary, McCord, Chapman (Recording Secretary) Absent - Burton  
Guests: Kevin Pennington – Educational Leadership and Foundations

FOR DISCUSSION

1. Community College Doctoral Program - Dr. Dougherty introduced Dr. Nancy Mims, and invited both she and Dr. Pennington to present the plans for a Community College Doctoral degree. Dr. Pennington began by clarifying that faculty needs for the program would primarily be taken from Educational Leadership and Foundations, with the possibility of including Adult Development (Psychology Department) and Ethics (Philosophy and Religion department). Dr. Pennington was asked to elaborate on the relationship between the concentration and the stand alone program; Dr. Pennington explained that the evolutionary process of the masters of community colleges program served as the basis for developing the stand alone, the concentration was based on a common core which all students would take irregardless of the outcomes, whereas the stand alone would allow students to pursue those courses which have a greater impact on their chosen outcome. Dr. Dougherty requested Dr. Pennington demonstrate the rigorousness of the proposed program. Dr. Pennington stated the proposed curriculum will be evaluated by one national community college organization, the state community college organization, and five current regional community college leaders. Additionally, it is proposed that the admission requirements would be more strenuous, i.e., 1000+ GRE would be required; a writing skills test to be administered at the time of the interview was suggested by several members of the committee. Dr. Pennington also felt that the small (10 to 11) class size would allow faculty to be aware of the student’s capabilities. Next steps are the Permission to Plan documents which will be sent to College Curriculum Committee, Council on Curriculum, Faculty Senate and the Chancellor.

2. Faculty Office Hours – Dr. Claxton asked the members how they interpreted the required 10 office hours. The general consensus was that availability to students was the primary goal of establishing the formal requirement of hours.

FOR INFORMATION

3. Dr. Dougherty briefly commented on each of the following items which were accompanied by handouts: 
   a. Changes in the Application for Graduation Policy  
   b. Supporting Early-Career Faculty – Dr. Dougherty congratulated the department heads on the great work they are doing on recruiting, hiring and training new faculty members.
c. Five Week Grading – Dr. Dougherty thanked the members for their work in this area and reminded them that this area is related to retention which is related to growth.

d. Strategic Planning and Strategic Planning Advisory Committee- Dr. Dougherty shared with the members’ tips from the Dean’s council on preparing their strategic plans.

e. Timeline for Phased Retirement Applications – Dr. Dougherty urged members to share the information with any and all in their departments who may be involved in this process.

4. Teacher Education Interviews – Dr. Carpenter provided the members with a handout which provided details of participants, outcomes, etc. Several members had questions on what occurs if a student is not recommended. The student and their advisor are sent a letter recommending a follow up conference; the advisor is sent a copy of the interview outcome in preparation for the conference. Dr. Carpenter also meets and works with students who are not recommended.

ROUND ROBIN

Dr. McCord shared some interesting information from the Psychology Department’s meeting with Drs. Bardo and Collings. Dr. McCord and his staff learned a 4th doctorate (Psychology was exploring the possibility of a doctorate) would changed the rating of the university’s rating. Dr. Dougherty related to the members that Dr. Bardo is pleased with the growth in the undergraduate program and praised the Psychology department for their commitment to growth and excellence.

Dr. Allan is busy developing the Elementary Science and Middle Grades Math programs. Dr. Dougherty related that the Math and Science Center received high praise from the superintendent of Graham County Schools.

Dr. Freeman was most pleased to report that the Field Experiences Web site is operational, and having just experienced the development of this site, she stressed to the members the importance of maintaining websites to ensure that accuracy and timeliness of information. Dr. Freeman and Ms. McCreary have been visiting school systems to develop additional partnership schools and further cement our relationships with current partnership schools.

Dr. Tyson announced that BKEMGE is currently conducting 2 searches, the Botner Endowed Professorship and a replacement for Jane Hall’s position. Dr. Tyson also related to the members the staff development being done with the Cherokee Language Teachers, 30 weekly sessions per year are now offered. Additionally, Dr. Tyson spoke briefly about encouraging students to participate in an exchange program and that we as a college should explore this area.

Dr. Carpenter thanked the members for their support and planning of the licensure only program. Additionally, he thanked the members for their previous support of the Rural Urban Exchange program, and encouraged them to support this year’s efforts. The Globe Project/Cherokee Preservation Foundation has been successful and will be completed by mid December. In fall of 2004, the 2nd academic concentration will be reduced from 24 hours to 18 hours. This allows us to reduce the number of hours to graduation, also allows us to analyze the needs of the programs.

Ms. McCreary is preparing for schools to submit the applications for School Improvement Grants. The grant submissions are due the end of next week with the awards being announced in November. Ms.
McCreary also thanked the members and faculty for their support or collaboration on supervision visits.

Dr. Mims expressed her excitement in developing a program for Colegio Bolivar in Cali, Columbia. The school located in Columbia is safe and the accommodations are equal to a Hilton. The department is also involved in searches for new faculty positions and for Robbie Pittman’s position.

Dr. Garrett was pleased to announce and thanked Dr. Dougherty for the additional faculty position for SPED. Dr. Garrett was most happy to announce that his son Gavin has learned to roll over.

The meeting adjourned at 10:00 a.m.

Respectfully Submitted,

Barbara Chapman, Recording Secretary

C Chancellor Bardo
Vice Chancellor Collings