College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Friday, September 26, 2008 at 8:30 a.m. in Killian 218.


Members absent: J. Anderson-Ruff, K. Elliott

Others present: M. Rompf

Announcements: The Adventure of the American Mind grant will end as of September 30th. The equipment from the program will be brought to Killian. Lee will oversee the distribution process.

Minutes Motion and second to approve the minutes of the September 5, 2008 meeting. Motion passed.

Guest Speaker Lance Alexis, Director of Disability Services

Lance joined WCU this past year. He discussed with the council his vision for disability services. Specifically, Lance believes disability and independence go hand in hand. A student seeking accommodation is responsible to schedule a meeting with Lance to discuss the need for accommodation. At the time they meet a plan is developed and a letter provided to the student from disability services. Please encourage students to come to see Lance. The most frequent accommodations:

1. Extended time and a quiet environment for test taking, and
2. Note taker.

Priority registration for students with disabilities begins October 6th. Please remind faculty and let adjunct faculty know about disability services. Lance is located in Killian Annex 144.

Dean’s Report Michael reported the following:

- Salary letters will be in faculty mailboxes on Monday, September 29th.
- CEAP holiday committee has been convened. Amy DeLorm is chairing this committee.
- Scholarship of Application grant proposals are due October 10th.
- CAO’s Teacher Education Update
  - Updates on targets - Data models on teacher education are looking at graduates to see how K-12 student achievement has been impacted.
  - Network of university-school partnerships.
- COD Workday:
  - Program Review is a high priority.
  - Summer session – will be administered from the Provost office and will allow for a more dynamic look at the program. The concept will be moving from summer school to “summer session”. Jacque, Dee and Lisa
are serving on a committee working on summer session. The future of summer session will provide an opportunity for departments and colleges to recoup dollars for their course offerings. Faculty salaries for summer session are being evaluated. Michael urged the department heads to schedule courses.

- University Leadership Council – Under the direction of the Chancellor, this council has been meeting monthly to facilitate better communication and systems awareness throughout the university. The council will continue to meet next semester.
- Michael asked council members to continue their participation in university-wide committees. CEAP’s voice is important to making positive change at the university.

Discussion

Council Members

Program Review * (sent via email)  Michael
Michael reviewed with the council the program review materials received from Melissa Wargo late yesterday. Department heads were reminded to attend the program review meeting this afternoon at 1:30 p.m. This is an iterative process and based on the meetings today, there may be additional changes to the process. Michael reminded the council that CEAP’s goal is to produce more and better professionals.

Alternative to Teacher Education Interviews *  Dale
Dale discussed the teacher education interview process which has been on-going for more than 25 years. The process today is “missing people” – co-horts and distance learning programs. A change in the autobiography process and the advising process, may allow for streamlining and elimination of the separate face-to-face interview requirement. The Professional Education Council reviewed the proposal and made a recommendation of endorsement to the Dean. The council discussed the proposal and consequences of the proposal. Specifically, there would be a need for greater level of participation by advisors to review the autobiographies of their advisees. There are also concerns of incorrect coding of advisors in the Banner system and students knowing who their advisor is. A motion was made to review and revise the teacher education autobiography in order to remove the teacher education interview as an additional component for admission to teacher education. Ultimately the goal is to use technology in order to capture all teacher education students including MAT, distance learning, etc. Motion passed unanimously.

Vision for Excellent Schools of Education *  Ruth
Ruth distributed to the council a vision pamphlet for universities and school partnerships dated 1997, when school partnerships were first being developed. Jacque suggested that this pamphlet may be appropriate to be added to the new building visioning website for language and vision use as CEAP visions the building.

Policy on Check-out of Equipment to Students  Lee
Lee has received feedback from the departments on the policy. The next step is to review proposed changes with legal. He will continue to provide updates.
Scholarships, Honors & Awards Updates    Jackie

Jackie provided the council with updated scholarship information. There is a possibility that the PEC scholarship may not be renewed next year.

The council discussed possible dates for the Honors & Awards celebration. The council decided to hold the awards on Wednesday, April 22nd. Photos will be taken in advance of the ceremony. OPT awards will be presented last.

ACTION ITEM: Add to future Leadership Council agenda - Discussion to continue Peak Performers.

Badge Update        Dee/Jacque

A badge sample was passed around for the council to review. The dean’s office will order badge clips and lanyards.

Handouts

Task List Status Report

TaskStream and QEP        Lee

CEAP will host a lunch on the QEP October 3rd. Dale reminded the council that during re-visioning the capstone experience should be aligned with the QEP.

Satisfaction Survey of Current Students    Renee

Satisfaction of Faculty/Staff Survey    Renee

For Information

Notes from the Board of Governors *        Michael

Please review. This information was provided to the UNC Chancellors from Erskine Bowles as key priorities for the year.

Instructional Leadership Summit *        Ruth

Important Dates

October 3, 2008, 12:00-1:00, KL 104    CEAP QEP Luncheon
October 6, 2008, 1:30 -3:00, KL 104    ReVisioning Teacher Education
October 21, 2008, Ramsey Center        High School Teachers of Tomorrow
October 27, 2008, 12:00-1:00, KL 104    CEAP Stewards of Place Luncheon
October 30, 2008, Noon                2nd Year Dossiers Due to Dean's Office
November 5, 2008, 9:00 - 3:15 PM       Instructional Leadership Summit - Crowne Plaza Resort in Asheville

November 5, 2008, Noon
December 2, 2008, Noon

December 5, 2008, 11:30-1:30, Illusions    CEAP Holiday Luncheon

December 5, 2008, Noon                Tenure/Promotion Dossiers Due to Provost Office
December 12, 2008 Noon               1st Year Dossiers Due to Provost Office
February 9, 2009, Noon               Middle School Teachers of Tomorrow
February 10, 2009, Ramsey Center     3-5 Year Dossiers Due to Provost's Office
February 13, 2009, Noon              1st Year Dossiers Due to Provost Office
February 23, 2009, Noon              3-5 Year Dossiers Due to Provost's Office

Leadership Council Dates through December 2008:

September 26, 2008
October 17, 2008
October 31, 2008

November 7, 2008
November 21, 2008
December 5, 2008
The council meeting was adjourned at approximately 10:30 a.m.

Submitted by – Mary Rompf

Attachments and handouts are on file in the Dean’s office with the Leadership Council minutes.