College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Thursday, June 19, 2008 at 8:30 a.m. in Killian 218.


Others present: S. Cook, K. Pennington for ELF, M. Rompf

Announcements: Michael reminded departments that failed tenure-track positions may be filled with a fixed term position for the 08-09 academic year.

Guest Speaker - Scott Cook, Assistant Director - Teacher Recruitment & Retention

Scott, a WCU 1998 graduate majoring in Special Education, introduced himself to the council and outlined his action plan as the newly hired Assistant Director for Teacher Recruitment and Retention. He requested feedback from the council regarding recruitment and specifically, retention issues where council members thought he should consider placing his focus. The council discussed opportunities for ties to the Pre-college program. Mary Anne Maisano was noted as a faculty member who had wonderful recruitment/retention ideas. Kevin offered to assist Scott with introductions to the community colleges in the region. The council also discussed 1) the need to track how many students take EDCI 231 and how many enter teacher education; 2) Praxis I is still a stumbling block for several PE majors; 3) campus student email as a vehicle for teacher education newsletters; and, 4) “advising” as a component to retention. Retaining current students would enable the college to reduce its recruitment efforts. Council members acknowledged that “we do pretty good job with recruitment; however, our focus should be to develop a retention plan that includes communication with faculty and the Teaching Fellows.

Minutes

Motion and second to approve the minutes of the June 6, 2008 meeting. Motion passed.

Dean’s Report

Michael reported the following:

UNC Deans Meeting in Chapel Hill, June 17th

- UNC Tomorrow Response Report - Please review and share as appropriate. Program review will be the next step.
- UNC Teacher Production Report - has been distributed to the college. Currently, the college is preparing an update of projections for 08-09 and 09-10. Handouts on projections of traditional and alternative completers were distributed to the council. These numbers are up even with the removal of Jamaican student completers. Special education and middle grade projections are increased based on the positive promotion and response to online programs. Janice reviewed the alternative licensure/entry process with the council and thanked departments for their opening of class seats during the summer sessions.
• Western has fewer graduates taking jobs over a six year period than other universities. This may be due to our students taking jobs out of state and the close border of neighboring states. The council discussed the possibility that this data may be a reflection of the premise that “students who attend school in a rural area prefer to teach in a rural setting.”

• Currently there is a high turnover in deans in the UNC system.

WCU Education and Allied Professions Building Update
• Good News! There is 1.9 million proposal in the house and a little over 4 million in the senate budget proposals.
• Linda Stanford will speak with the council in the fall about “planning a new building” should the college receiving funding.
• The Pre-college program has been included in the senate’s budget proposal.

CRD Meeting with Kyle - Wednesday, June 18th
• Overall CEAP CRD documents were well reviewed. Michael will meet with each department head next week to review the feedback from the Provost.

CEAP Dean Search Consultant on Campus, June 26-27
• The consultant for the dean search committee will be on campus. This is an opportunity for the college to provide information to the consultant about the mission of the college. Our focus is recruitment, a quality education and retention for completers.

Space
• Killian 110 will be allocated to the MSA program and will have a similar set up to Killian 232. There will be some office space that will come available. Think through whether there are programs or centers that may be well served in moving to Reid. Some assignments may be temporary while we are in “flux.”

Discussion

2007-2008 IHE Performance Report Update
Renee/Dale
Renee provided the council with an overview of the data reported in the IHE report. This year there are 1631 enrollees on the file, an increase of more than 400 students from the report submitted last year. Banner conversion may have partially contributed to lower number reported in last year’s data. 43% of students are enrolled in graduate level courses and 57% are undergraduates. Currently, CEAP is working to increase enrollment with Native American population. Kim asked if results from the recent survey on faculty involvement with neighboring counties are available. Michael will follow up with the Provost Office.

Teacher Education Revisioning Update *
Dale
Dale reviewed with the council updates from the state regarding teacher education revisioning and anticipated assessments for programs. This will result in changes in CEAP programs. Handouts were distributed to the council for review. CEAP’s teacher education revisioning committee is chaired by Jacque Jacobs and will be co-chaired by Dee Nichols when Dee joins CEAP in July. At the state level, a discussion on master level programs and compensation is under way. A focus on the master level “teacher as leader” may be an important data driven component in this conversation.

Changing Committee Name: 
Michael
• Tenure, Promotion and Reappointment Committee to “College Collegial Review Committee”
A motion and second was made to approve the name change of the committee. Motion passed.

**2008-2009 Committees**

Please report who will be on college committees by August 1st to Mary.

**Flexible Scheduling**

Michael discussed the concept of flexible scheduling for SPA employees with the council. Flexible scheduling can be a positive morale builder as well as an option to provide economic relief to SPA employees with the rising cost of gasoline. A handout of proposed guidelines was discussed and edited. A revised document will be sent to the council.

**ACTION ITEM:** Future Leadership Council, discuss process to ensure the integrity of program and evaluate for continuation.

*Handouts*

**Task List Status Report**

- Academic Integrity Faculty Fellow: Department Heads
- TaskStream and QEP: Bob H/Lee
- Acceptable Use Policy for Media on the Web: Bob H
- Satisfaction Survey of Current Students: Renee
- Satisfaction of Faculty/Staff Survey: Renee
- Redefining Diverse Field Experiences: Ken
- Guidelines for Supervision of Interns and Student Teachers: Ken/Dale

**Information – Please review these important handouts.**

- Grant Opportunities *
- Memo re: Transfer of Reporting Lines *
- Report on UNC Production of Teacher Education Graduates and Alternative Licensure Completers 2006-2007 *
- The Education of Students with Disabilities *
- UNC Tomorrow Response Phase Update *
- UNC Tomorrow Campus Responses (Phase 1) *
- Opening Semester Calendar - Fall 2008 *

**Important Dates**

- **June 8-13, 2008**
  - Legislator’s School (LSYLD) Staff Training, Development, Orientation
- **June 14-20, 2008**
  - LSYLD for Middle School Students
- **June 15, 2008**
  - CEAP Assessment DUE to Melissa Wargo
- **June 21-27, 2008**
  - LSYLD for High School Students
- **June 27-27, 2008**
  - CEAP Dean Search Consultant on Campus
- **August 11, 2008**
  - Department Head Workshop
- **August 13, 2008, 8:30 AM, FPAC**
  - University Faculty/Staff Opening Fall Mtg
- **August 13, 2008, 1:30 PM, KL 104**
  - CEAP Opening Semester Meeting
- **July 17, 2008, 9:00 a.m. - 2:00 p.m.**
  - “Camp College” Buncombe Co./WCU Drop-out Prevention Program to increase High School Graduation Rates
- **October 21, 2008, Ramsey Center**
  - High School Teachers of Tomorrow
Leadership Council Dates through December 2008:

- June 20, 2008
- August 8, 2008
- August 22, 2008
- September 5, 2008
- September 26, 2008
- October 17, 2008
- October 31, 2008
- November 7, 2008
- November 21, 2008
- December 5, 2008

The council meeting was adjourned at approximately 10:45 a.m.

Submitted by – Mary Rompf

Attachments and handouts are on file in the Dean’s office with the Leadership Council minutes.