Minutes of the Policy Committee

College of Education and Allied Professions

September 6, 2002
8:30 a.m.
Killian 218

Present: Dougherty, Carpenter, Mims, Persons for Claxton, Allan, Tyson, Garrett, McCreary, Burton, Goodwin, Freeman, Parris (Recording Secretary)

Guests: John Tutterow, Director of the Alternative Licensing Center and Roger Smith, Assistant Director

FOR INFORMATION

1. **Diversity Plan** - Dr. John Habel was present at the meeting to present the College's Diversity Plan for the Policy Committee's endorsement. Dr. Habel described the plan as being able to reveal what we do and as a guide to what we do. There was a brief discussion regarding what our next steps should be. Dr. Habel stated that all faculty and staff must become invested in the Diversity Plan if it is to succeed. A motions was made and seconded to endorse the plan. The motion passed.

2. **Licensure** - Mr. John Tutterow, Director of the Alternative Licensing Center, and Mr. Roger Smith, Assistant Director, were present at the meeting to present the services offered by the Center. Mr. Tutterow stated that the Center works directly with teachers through the school's personnel office by evaluating transcripts and developing a course of study so the lateral entry teachers may become licensed by completing course work at area IHEs. If a teacher chooses to follow the plan, then the Center will be the recommending agent. For information, Mr. Tutterow distributed copies of a flow chart, a demographic information sheet, a sheet showing licensure areas served, and a teacher application form. After Mr. Tutterow completed his overview of the Center, he opened the floor for questions. There were a few questions regarding how the plans are developed with Mr. Tutterow responding that he works out a plan using courses that are available at the local IHEs in the teacher's area. There were also questions regarding NCTEACH. Mr. Tutterow indicated that he has been in contact with Raleigh and plans are being developed so the Center can serve NCTEACH.

3. **Advertising for Tenure Track Faculty and Administrative Positions** - There was a brief discussion regarding the recent memorandum from Dr. Richard Collings and Ms. Dianne Lynch regarding the requirements for advertising positions for full time tenure track faculty and for administrators. Dr. Dougherty asked that the department heads share this information with departmental faculty and office support personnel.

4. **Enrollment** - Dr. Dougherty announced that WCU enrollment is up. Graduate level in Asheville is up the most, distance education is next, and freshmen enrollment is up
marginally. Retention is still a problem. Dr. Dougherty urged everyone to continue working on helping our students to achieve.

5. **Budget** - Dr. Dougherty announced that we still do not have an approved budget. Everyone was instructed to spend normally at this time. Our budget will be cut, but we don't know how much until the state has an approved budget. Additional information will be made available when we know more.

6. **Professional Education Sequence** - Dr. Dougherty announced that he is in the process of appointing a college-wide Professional Education Sequence Review Committee. There will be two faculty members from each department, some representatives from the College of Arts and Sciences, and some general representatives. Dr. Dale Carpenter will chair the committee. The committee will be charged with reviewing the college's current undergraduate Professional Education Sequence and developing recommendations for changes.

7. **Diversity Dialogue Sessions** - Barbara Parris announced that the Fall Semester 2002 Diversity Dialogue Calendar has been completed and has been published on the web at this URL [http://ceap.wcu.edu/DEANSHOMEPAGE/Diversity02.htm](http://ceap.wcu.edu/DEANSHOMEPAGE/Diversity02.htm). The fall calendar is basically full and we need to start working on the spring calendar. Everyone was encouraged to submit names and contact information for individuals who would be willing to conduct a Diversity Dialogue Session. Information should be sent to Barbara Parris.

8. **Insight** - Dr. Dougherty distributed copies of the most recent Insight Newsletter to the members. He noted that the Newsletter was scheduled to go out during the spring semester but was held up because of the budget freeze. The Newsletter will be mailed in the very near future.

9. **IHE Performance Report** - Dr. Carpenter distributed copies of the IHE Performance Report that was recently submitted on line to the State Board of Education. He gave a brief overview of the types of information that are included in the report. He spoke briefly regarding the changes that will be made in next year's report. Next year, we cannot report any services to public schools for which the individual(s) receive pay. Also, we will have to name the schools that we serve. Dr. Dougherty encouraged and complimented our faculty and staff for what they do already and asked that we encourage our people to do more if possible without pay. Dr. Carpenter announced that we need to keep the State Board of Education Priorities in mind as we provide serves and identify services with priorities when reporting them. Ruth McCreary announced that the State Board of Education Priorities would be discussed at the next SUTEP meeting. It was also noted that SUTEP would be distributing copies of the Priorities.

10. **Homecoming** - Dr. Dougherty distributed copies of the P&G Newsletter for Alumni and Friends and copies of a memorandum from Ms. Tammy Haskett regarding Homecoming 2002. Dr. Dougherty announced that the College would have two tables under a tent in the College Reunion Village that will be located on the intramural field beside the
Cullowhee Creek across from the Stadium. What should be available on the table? Several suggestions were made. 1) Copies of old annuals, 2) charts showing changes in teacher education (then and now), 3) invite past faculty and staff to be present, etc. Dr. Dougherty asked Beth Tyson and Barbara Parris to coordinate the activity.

FOR DISCUSSION

1. Promoting the College - Dr. Dougherty offered the following equation: Education Development=Work Force Development=Economic Development. Dr. Dougherty stated that we need to know and speak the language on how our College's professional education programs contribute to the economic development of the state.

2. Career Goals - Dr. Dougherty stated that career goals and advising has been discussed at Council of Deans frequently. Faculty members need to be able to link career goals with the programs and courses. We need to be able to explain how our programs and courses will help our students achieve their career goals.

3. Thomas Sowell Column - Dr. Dougherty distributed copies of three articles by Thomas Sowell stating that the articles are "Garbage." He asked the members if we should respond and how. He asked that any ideas regarding a response should be sent to him by email.

4. Potential Diploma for Jamaican Students - This item was postponed until a future meeting of the committee.

The meeting adjourned at 10:00 a.m.

Respectfully Submitted,

Barbara Parris, Recording Secretary

C Chancellor Bardo
Vice Chancellor Collings