College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Friday, May 29, 2009 at 8:30 a.m. in Killian 218.


Members absent: J. Anderson-Ruff

Others present: M. Rompf

Announcements:

Council Members

Kim noted at the WRESA job fair it was evident there is a lot of interest in graduate school. CEAP graduate program information was received positively.

Michael and the council thanked Jacque for her service to the college and the council.

Dean's Report

UNC Deans’ Meeting – Wednesday, May 27, 2009

- Teacher Quality Research Video Conference will be held today to discuss end of grade testing results. This effort will include members from the College of Arts & Sciences. The process is just beginning. More information will follow.
- ReVisioning – CEAP is well on its way in its re-visioning efforts. Other institutions are concerned with the timeline. Kathy Sullivan, DPI, is very complementary of WCU and its work to date.
- New Academic Program Planning – Please review the document sent electronically this week. Become familiar with the changes as this will impact future planning and what CEAP wants to do.
- Budget Update - House budget is calling for a reduction to CMSE. Additional cuts expected in 09-10. Stay tuned.

Council of Deans Workday – Thursday, May 28, 2009

- Workday surrounded “repositioning the university in tough economic times.” Each unit needs to evaluate each of its units from a zero base budget and determine if each unit needs what it has? Across campus programs and concentrations will be evaluated against 1) mission critical, 2) distinctiveness of graduates, 3) cost effectiveness and 4) duplication.
- A small group of Provost Council members will evaluate what questions should be asked to filter and evaluate programs. Provost will take these questions to the Executive Council. Goal is for this process to permeate the institution. Academic review will be done during the fall and will allow for faculty input.
- Non-academic programs – Deans will review non-academic programs and submit recommendations to the Provost by June 8th. Deans are to respond to the question, “what work can be done more effectively in the colleges that non-academic units currently do?”
Minutes

Motion and second to approve the minutes of the May 15, 2009 meeting. Motion passed.

Correction to 5/1/2009 Minutes * -Motion and second to approve the corrected minutes of the May 1, 2009 meeting. Motion passed.

Discussion

Answer the Question
"Are there things the unit under question is doing that could be done more effectively in the colleges?" The council responded to this question for each of the following units:

- Coulter Faculty Center:
- Advising Center
- Admissions
- Academic Success Center
- Career Services
- Library
- Research Administration
- Service Learning
- International Services
- Honors College
- Mountain Heritage Center
- Orientation
- Graduate School
- Educational Outreach

Using the SMART board, Lee recorded feedback from the council members. Following Leadership Council, Lee will email responses for the council's review. Michael asked council members to email Lee with any additional ideas by 5 p.m. Tuesday, June 2nd. Michael will take this information to the deans' meeting to review non-academic programs.

ReVisioning Task Force Approval/Blueprints and PES

The Task Force has approved the blueprints and the professional education sequence completed to date. All but five blueprints have been reviewed. CEAP is on track to complete its work timely. Michael thanked all for their work. Based on Dan sending the blueprints out to the council for review, the chairs recommended the council's endorsement.

Pay for Print

New copy machines were delivered to the college yesterday. The Elementary and Middle Grades department will be relocating the department office to where the Reading Center is currently located. Killian 246 will become the literacy faculty area. Lee will make recommendations at the next Leadership Council meeting regarding copier placements based on this move.

CEAP Directory *

Please review the directory and provide any edits/changes to the dean’s office by Wednesday, June 3rd. This information will be used to update the hall directory in Killian.
Summer School
This year is a test run. Please review and think about course offerings next year. Lisa suggested that entrepreneurial coding be expanded to existing courses.

*Handouts-sent electronically

Task List Status Report
Faculty Load Re: Visiting Intern Is and IIs
Department Heads

For Information

Important Dates

- May 15, 2009: Annual Assessment Reports DUE to Renee
- June 1, 2009: Fall Graduate Assistantship Paperwork DUE to the Graduate School
- October 30, 2009: Tenure/Promotion Files due to Dean
- November 2, 2009: 2nd Yr Reappointment Files due to Dean
- November 24, 2009: 2nd Yr Reappointment Files due to Provost
- December 7, 2009: Tenure/Promotion Files due to Provost
- December 14, 2009: 3-5 Yr Reappointment Files due to Dean
- February 4, 2009: 3-5 Yr Reappointment Files due to Provost
- February 9, 2009: Post Tenure Review Files due to Dean
- February 9, 2009: 1st Yr Reappointment Files due to Dean
- February 23, 2009: 1st Yr Reappointment Files due to Provost
- February 24, 2009: Post Tenure Rev AA12 due to Provost

08-09 Leadership Council Dates:
- May 29, 2009
- June 12, 2009

09-10 Leadership Council Dates:
- July 24, 2009
- August 21, 2009
- September 18, 2009
- October 23, 2009
- November 20, 2009
- December 18, 2009
- January 22, 2010
- February 19, 2010
- March 26, 2010
- April 23, 2010
- May 21, 2010
- June 25, 2010
- August 7, 2009
- September 4, 2009
- October 2, 2009
- November 6, 2009
- December 4, 2009
- January 8, 2010
- February 5, 2010
- March 12, 2010
- April 9, 2010
- May 7, 2010
- June 11, 2010

The council meeting was adjourned at approximately 10:15 a.m.

Submitted by – Mary Rompf

Attachments and handouts are on file in the Dean’s office with the Leadership Council minutes.