College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Thursday, May 20, 2010 at 9:00 a.m. in Killian 218.


**Members absent:**  E. Franklin, J. Smith

**Others present:**  M. Rompf

**Announcements:**  Leadership Council recognized and presented Regina Aton with a dean’s award for her work in developing an electronic pre-authorization travel form for the college.

Dee announced that Nancy Luke and Carrie Rogers will join the Elementary Middle Grades Education Department as new faculty members this fall.

**Minutes**

Motion and second to approve the minutes of the May 7, 2010 meeting with a change to the name recorded for the Field Experiences Handbook. The handbook will be called *Initial Licensure Handbook for Teacher Candidates*. Motion passed.

**Business Items**

*Office Supplies*

Closets are being organized so that units may share office supplies. CEAP will bring over supplies from the Office of Rural Education that will be housed in the closets on the second floor. Sharing office supplies across units should reduce storage space budget costs to units.

*TPR Schedule and Guidelines for 10-11*

The TPR schedule and guidelines for 10-11 have been sent to academic units by the Provost Office and were sent to the Council with today’s agenda. Please review this information and be aware of dates to submit dossiers.

*Program Admission Requirements*

Dan reminded council members that if a program’s admission requirements have changed, then the new requirements must be reflected in the catalog. Department heads are to have program coordinators review program requirements in the proposed online catalog. If changes/updates are needed, please submit these via the curricula process by completing an AA6. It is important that admission requirements are accurate in the catalog as this is the “program contract” with students. Dan has a master list that he can share with departments upon request. Review of program admission requirements should be completed by August 2nd.
Dan reviewed a power point presentation with the council which provided the council with an overview of the work of the Graduate Revisioning M.A Ed. Task Force. The Task Force has considered feedback from P-12 partners in its proposal. The Professional Core will require 12 hours: 3 hours of Leadership, 3 hours of Assessment, 3 hours of Differentiation/Diversity and 3 hours of Research. The Task Force recommends that there should be two electronic evidences. The Leadership Council entered into a discussion about ways to include technology in the M.A.Ed. programs and educate students to become life-long learners of changing technology. The council discussed developing technology modules to provide opportunities for students and existing teachers in the field (C.E.U. opportunities). This would offer M.A.Ed. students the opportunity to develop their technology skills and existing teachers in the field would be able to access the modules to meet professional development requirements. Modules would be developed and updated by the IDEAS unit. The requirement would be set up in Banner as a 0 credit hour course. Dan will bring this discussion back to the Task Force, which will continue to meet next year. The council endorsed the work of the Task Force and authorized Dan to begin the blueprint template. The council also requested that the Task Force add an emphasis in its proposal to technology. The council does not suggest adding an additional 3 credit hour requirement. The process and recommendations will also be discussed at the first PEC meeting in the fall. Dan thanked Lee and Carla for their work on a website which maintains an online record of the work of Graduate Revisioning Task Force (page 11203).

**Task List Status Report**

Field Placement Guidelines
- Revisions will be discussed at May 7th meeting

Faculty Load Re: Visiting Intern Is and IIs

Annual Assignment Tracking Mechanism
- Due end of semester

Chancellor Task Force on Teacher Supply/Demand-5/14

Communication Strategy/Mechanism for College
- Due to council by February 15

Program Admission Requirements Review
- Review completed by August 2nd

**For Information**

*Documenting Poverty, Economic Distress and Challenge in North Carolina*

*Handouts-sent electronically*

**Important Dates - Please Note Change to Leadership Council Meeting Dates**

- August 2 and 3, 2010, University Center - Beginning Teacher Symposium
- August 9, 2010, 8:30-4:00 - Department Head Workshop
- August 11-13 & 17, 2010 - New Faculty Orientation
- August 18, 2010, 8:30-11:00 AM, FPAC - University Faculty/Staff Reception/Mtg
- August 18, 2010, 11:30-1:00 - Coulter Faculty Center Luncheon
- August 18, 2010, 1:00 PM, KL 104 - CEAP Opening Semester Meeting
- August 19, 2010, 9:00 AM - Departmental Meetings
August 26, 2010  Cooperating Teacher Orientation
August 30, 2010  Cooperating Teacher Orientation
August 31, 2010  Cooperating Teacher Orientation

09-10 Leadership Council Dates:
Thursday, May 20, 2010, 9:00 AM  Wednesday, June 9, 2010, 9:00 AM
Wednesday, June 23, 2010, 9:00 AM  Wednesday, July 7, 2010, 9:00 AM
Wednesday, July 28, 2010, 9:00 AM

The council meeting was adjourned at approximately 10:50 a.m.

Submitted by – Mary Rompf

Attachments and handouts are on file in the Dean’s office with the Leadership Council minutes.