Minutes of the Policy Committee
College of Education and Allied Professions

October 3, 2003
8:30 a.m.
Killian 218

Present: Dougherty, Carpenter, Mims, Claxton, Allan, Tyson, Garrett, McCreary, McCord, Chapman (Recording Secretary) Absent - Burton
Guests: Gene Moore – Project Manager
Kevin Pennington – Educational Leadership and Foundations

Dr. Dougherty introduced Gene Moore, Project Manager – Facilities Management, Mr. Moore spoke briefly regarding the upcoming Killian code alignment/renovation which encompasses the 3rd floor, the building entrances and minor changes on the 1st and 2nd floors. The schedule for this renovation should be forthcoming within a one week time frame. Currently the schedule calls for construction to begin in Summer 2004. Mr. Moore briefly related that it could become necessary to move the college to Belk building during the construction. Dr. Dougherty stated the importance of clear communication to all parties involved and felt that this had not occurred with regards to the move to Belk. Dr. Dougherty then requested that in future, he should be involved in any further discussions on any changes.

Several members of the committee asked how staff changes/office space changes would be communicated to the architect. Mr. Moore responded that a series of meeting would be held so that everyone would have an opportunity to make required changes. Dr. Garrett queried Mr. Moore on the status of the security issues in McKee building. Mr. Moore stated the changes necessary to meet the HPPA standards are now in progress and should be completed within 2-1/2 weeks.

FOR DISCUSSION

1. Community College Doctoral Program - Dr. Dougherty then introduced Dr. Kevin Pennington, and invited both he and Dr. Mims to present the plans for a Community College Doctoral degree. Currently we have 3 concentrations; Community Colleges and Higher Education, Superintendent/Administration, Curriculum and Instruction. Dr. Pennington bases his proposal of a stand alone doctoral based on the following, it is anticipated that 45% of the upper level community college leadership will retire within five year, it will serve to strengthen our partnership with community colleges from which we have already received tremendous support for this proposed program and there are approximately 107 candidate/applicants for such a program. Dr. Dougherty then invited member discussion of the proposal. Dr. McCord asked who would gain from a stand alone versus a concentration. The response was that a doctoral program allows us to serve more students, and also provides a curricular advantage in that administrative resources would be encompass other areas of the campus. Dr. Tyson asked if this is cohort modeled and if we have personnel in place. Dr. Pennington responded that we have 4 members on the doctoral committee and that the community college personnel have also volunteered. Dr. Tyson then asked if teaching licensure would be necessary to be accepted into the program, Dr. Pennington responded that this will be addressed by the Department of Public Instruction. Reflections from the members of the committee follow: Dr. McCord stressed the quality and not quantity of programs best serve our students, Ms. McCreary felt the need for the program had been clearly presented, Dr. Tyson felt it is great to expand the curriculum, Dr. Garrett gave general support but wanted to know what will be required from the departments to accomplish this goal, Dr. Claxton offered 100% support. Dr. Carpenter felt a
comparison of the current program and benefits versus the proposed program and benefits would be helpful when presenting this to colleagues and administration, Dr. Dougherty stated it is important to develop the vision so that is clearly differentiated from the current concentration. Dr. Dougherty requested that Dr. Pennington develop the talking points for this proposal and present them at our next Policy Committee meeting to be held October 17.

Recruitment Strategy – Dr. McCord – Dr. McCord and the Psychology department have developed a standard model for recruiting which he shared with the members. There are two sections to these ads, the upper section is the official ad as approved, below this is a section referenced as “Why Western”. The ads with this reference are posted on list servers at no charge.

Advising for Teacher Education – Dr. Carpenter reminded the members that faculty can now enroll students and if they need assistance with the SIS system, Janina DeHart, Mike Razdrh and he can offer assistance. Dr. Carpenter would also be available to attend departmental meetings.

Teacher Turnover Report – Dr. Dougherty provided a handout for the members and noted the report contained excellent information that they may find useful.

Administrative Memo 338 – A handout was shared with the members with a reminder from Dr. Dougherty that department heads are to ensure that new faculty are familiar with this document/policy.

2nd Academic Concentration Revision - A handout of the memo requesting review of the requested changed to Policy 400.1.1.

Routes to Licensure – An excellent at-a-glance information guide on licensure and accountability.

Courses not to be taught in Jamaica this fall – Dr. Dougherty reminded faculty that courses are not to be taught in Jamaica during any semester this fall.

FOR INFORMATION

The meeting adjourned at 10:00 a.m.

Respectfully Submitted,

Barbara Chapman, Recording Secretary

C Chancellor Bardo
Vice Chancellor Collings