The CEAP Leadership Council met on Friday, February 26, 2010 at 8:30 a.m. in Killian 218.


Members absent: E. Sigler, P. Schoon

Others present: M. Rompf

Minutes Motion and second to approve the minutes of the January 22, 2010 meeting. Motion passed.

Guest Speaker - Lois Petrovich-Mwaniki – International Programs
Lois addressed the council about services and opportunities available from International Programs. Colleges are asked to draft their international programs strategic goals. She encouraged each department to identify two places overseas for collaborative international opportunities. By doing this, the IPAC can use this to establish direction for focusing its efforts and building expanded global engagement opportunities for college faculty and students. Lois remarked that there are endless possibilities for collaboration with technology. Please contact Lois if you would like to schedule her to meet with your department.

Dean's Report

Update UNC Deans Council, Chapel Hill

Dan

Focus Sessions on School Leadership, STEM, and Recruitment and Licensure were held at UNC yesterday:

- School Leadership – Discussions surrounded quality of principal candidates and saturation of placements, student selections/admissions, and establishing a centralized place for a voice for educational leadership.
- STEM – Discussions surrounded recruitment and retention, divide between education and arts & sciences colleges, scholarship opportunities, disconnect with UNC Tomorrow, and both the depth of content and quality of candidates.
- Recruitment and Licensure – Discussions included lack of funding for scholarships, unpaid internships, insufficient amount of qualified cooperating teachers to handle placements, stipends for cooperating teachers, diversity of teacher candidates, and the lack of communication across stakeholders among those involved in licensure. It was also noted that Teaching Fellows could be more strategic in the STEM areas. There are difficulties in preparing teachers with both urban and rural experiences, concerns regarding costs/fees associated with internships, and there is a need for additional funding and opportunities for teacher recruiters to collaborate.

International Programs – a discussion was held about global opportunities for students, led by Lois Petrovich-Mwaniki from WCU.

Provosts are discussing the involvement of arts and sciences faculty with education.
*Lateral Entry* – The council discussed removing barriers, reduced requirements and the need to provide online educational opportunities. The UNC system has collected alternative data which support the need for the continuation of lateral entry.

**Theme Discussion**

**Planning for the College Meeting – Monday**

An outline copy of the college meeting power point was provided to council members. Each unit is asked to provide a 2-3 minute update about his/her department or center.

**Business Items**

**Good News Awards**

*Dan*

Each year, a good news award is given to faculty who have published a book or received a grant award of $50,000 or more. Names are due to Perry, copying Mary, by March 15th. Elaine announced that she was notified yesterday that the NC Quest Grant was renewed in the amount of $140,000.

**Student Teaching Course Verification List**

*Dan*

Dan has reviewed and updated the student teaching course verification list with Alisa Chapman. At this time, internship I was not increased to a level three category rating; however, there were two additions made to the list. A counseling practicum (COUN 687) and SPED 485 (internship II) were added to the list as level three.

**Curriculum Materials Center**

*Dan*

Dan met with Elizabeth Leonard, Associate Dean of the Library, and Beth McDonough, CEAP’s library liaison, to tour the curriculum materials center. Dan encourages that classes use this resource. The center is very user-friendly. Beth McDonough is asking for feedback from the college as to: 1) what materials should be added to the resource center, and 2) how can the center continue to improve to serve the needs of students, faculty and public school teachers. The center is also an available facility which can be used for tutoring.

**J-Term**

*Dan*

Dan is on a task force that continues to meet and discuss J-Term. The colleges are asked to identify a benefits/concerns list regarding J-Term. Please send Dan a list of issues and possible solutions that the Task Force should consider. Reporting and licensure concerns are currently being reviewed. Dan will send J-term information to the council and asks that department heads discuss J-Term with faculty. Please provide feedback to Dan by Friday, March 5th. Dan will provide this information to the Task Force.

**International Programs Strategic Goals**

*Dan*

Postponed to the next meeting.

**Management of Student Placements** *

*Gwendoline*

Gwendoline provided a handout and gave the council an update on the student placement process. Department heads are asked to encourage students to visit the school which they are interested in hosting their internship. This will help to ensure successful placements. The council discussed the need to better serve secondary education students. Gwendoline is working to creating an online application process for placements with Lee, enhancing the cooperating teacher orientations, and revising the student teacher handbook. Revisions for
the handbook are due to Gwendoline by March 12. A section on academic integrity will be added to the fall 2010 handbook, as well as additional information clarifying the policy about substitute teaching.

*Intern II/Student Teaching Recruitment*  *Janice*
Janice asked the council to consider and provide feedback about selecting Intern IIs to talk to public school classes about teaching as a career during the last week of the semester. The council agreed that this is a great idea and will provide our students ambassadors a wonderful opportunity to promote Western to the community.

*Task List Status Report*

*Faculty Load Re: Visiting Intern Is and IIs*  *Department Heads*
Department heads will meet to discuss.

*Annual Assignment Tracking Mechanism*  *Council*
- Due end of semester

*Chancellor Task Force on Teacher Supply/Demand-5/14*  *Directors*

*Communication Strategy/Mechanism for College*  *Perry*
- Due to council by February 15th

*Handouts-sent electronically*

*Important Dates*

March 17, 2010, 3:30 p.m., KL 104  CEAP Meets with Chancellor Bardo and Provost Carter

**March 31, 2010**

March 31, 2010  Deadline for College Alumni Survey Questions to Renee

April 9, 2010, KL 104  Dean’s Appreciation Luncheon
April 16, 2010, 3:30 p.m., FPAC  WCU Spring Awards Convocation
April 21, 2010, 3:30 p.m., UC Grandroom  CEAP Honors and Awards Ceremony

09-10 Leadership Council Dates:

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The council meeting was adjourned at approximately 10:50 a.m.

Submitted by – Mary Rompf

Attachments and handouts are on file in the Dean’s office with the Leadership Council minutes.