Minutes of the Policy Committee  
College of Education and Allied Professions  
October 1, 2004  
8:30 a.m.  
Killian 218

Present: Dougherty, Carpenter, Grube for Claxton, Allan, Tyson, Bloom, McCready, McCord, Burton, Moller for McFadden, Rayburn (Recording Secretary)

Diversity Initiative with Teacher Education Students:

Dr. Gayle Moller shared with members the celebration hosted by Vicki Faircloth to support Mickey Cope and Sally Hundly's appearance on the Tony Danza show. Vicki invited all of Mickey and Sally's students to her home to watch the show since they were not able to access it at the school. It was a wonderful event. Bill Studenc from WCU's public relations dept. was there and was delighted when Micki presented Tony Danza with a WCU hat. The local TV station shot a lot of film and interviewed Brian Pesci who has worked with Micki and Sally. Also, the Citizen Times (from Asheville) and the Mountaineer (Haywood County) sent photographers and reporters.

Reminders: D. Dougherty reminded all department heads that the five goals were due today. Please copy Dale Carpenter and Barbara Chapman.

Discussion

Diversity-Follow-up:

Dr. Dougherty continued the discussion on the topic of Diversity. He noted that policy committee members need to become more engaged in the diversity process; 1) we need to improve student attendance at diversity dialogues, determine 2) how can we assess impact of our diversity dialogues Dr. Carpenter suggested sponsors who would sponsor a particular diversity dialogue. These sponsors might in turn recruit their own sponsors (restaurants, etc.). Dr. Tyson suggested students join a student organization that is different from what they would normally join. Dr. Bloom thinks it’s important to ask students who are not participating, why? Dr. Dougherty asks if students should be required to attend, why or why not? Dr. Allan suggested that a survey be done in each class to see which students are attending diversity dialogues and if not why? The consensus of the policy committee after discussion would be to require the students to “log” their diversity attendance through their teacher work schedule within each department. This would create a way to measure this requirement without creating a new portfolio. Students could use this format to follow up with what they have learned as a reflective piece with required assignments. This would be measured, graded, and checked in their internship file. They would be reminded in their advising meetings and this would all be part of their Unique Learner fulfillment (which needs to be clearly defined). Dr. Tyson said lesson plans would be specific to action and that students could use this to narrow choices of Unique Learner. Dr. Carpenter said that DPI could supply a definition of Unique Learner.

Dr. McCord said the charge from the policy committee would be given to the diversity committee. Dr. Carpenter would like to see it incorporated in curriculum somehow. Dr. Allan said that putting it in an already specific structure methods class or such would work. Dr. Carpenter said that it cannot be put into EDCI 231 which is already overloaded. He suggests that a letter could be sent when students are admitted to the teacher education program. We also need to engage the College of Arts and Sciences. Dr. Bloom asks what opportunities would be available for distance learning students. Dr. Carpenter said that they would have activities in their communities that they could attend and be responsible for. Dr. Tyson said that need to be more aware of these diversity activities in our community and other communities as well.
**Action**

Dr. Dougherty would like to deliver a charge to the diversity committee with specifics. Not all departments are equally involved with the diversity committee. Department Heads were about to express appreciation to faculty for serving and to expect participation. Department Heads themselves need to become more involved. Also, a specific written charge is needed for the diversity committee for structure and guidance. Dr. Dougherty would like Dr. Tyson, Dr. Allan, and Dr. Bloom to write up a paragraph with specific details for the diversity committee. *This written document will be presented at the next policy meeting on Friday, October 29.* It is not known at this time if this will be implemented as early as next semester or not.

**Consumer Satisfaction Scores:**

Dr. Dougherty pointed out that Western did very well on the recent IHE Performance report. But WCU should be well above the state average in some areas. Should we be doing something different? Are we missing opportunities? Some partnerships are exclusive – we need to be more diverse. Dr. Allan would like to check with DPI to get a copy of the actual data and would like to know who rated WCU? What can we do better? Dr. Allan said the survey was sent out to principals. Dr. Carpenter said he would contact DPI to get the information. Dr. Bloom suggests we send out a letter with our own survey to ask what WCU can do better and what areas principals and employers are dissatisfied with. Dr. Moller suggested that Dr. McFadden could contact superintendents since she attends the monthly WRESA meetings. Superintendents could strongly encourage principals to respond. Dr. Dougherty asks what percent of hired teachers were in our regions? Do we have that data? Dr. Carpenter said that we don’t track that by year. Dr. Grube suggested we go back to the people who completed the survey for more information. Dr. Dougherty sees a possible research opportunity for a faculty or doctoral student based on this information. Dr. Bloom sees the possibility of the new assessment position as a person that could do this. If we created a new survey Dr. Dougherty would like to know who/which programs are we going to ask about. Graduate or undergraduate? Dr. Allan would like to survey the original people who responded, then based on this send another survey asking program specific questions.

**Action:**

Dr. Dougherty would like to see the following items accomplished:

- How do we do this in a way that promotes faculty ownership?
- Dr. Carpenter will get the current database from DPI
- Dr. Allan and Dr. Grube will write a one page memo charging Assessment Committee to develop a new survey. Could possibly do it electronically.
- Send Conceptual Framework brochure with letters to principals, personnel directors, etc.

**Information**

- *Applications for graduation* – advisors need to put *grades and dates* on written checklists beginning next semester.
- *Advisement* – must fill out waiver forms including description of course and attach transfer description – only undergraduate.
- *Licensure Options for students with baccalaureate degrees* – please read and discuss with your programs. Looks at options to see if they make sense. *This will be discussed further at the Policy meeting on October 29.*
- *Wachovia Partnership East* – please read handout that Ruth McCreay distributed.

The meeting was adjourned at 10:10am.

Respectfully submitted,

Kerri Rayburn
Recording Secretary

CC John Bardo, Chancellor
    Robert Vartabedian, Interim Vice Chancellor, Academic Affairs