The CEAP Leadership Council met on Wednesday, November 9, 2011 at 9:00 a.m. in Killian 218.

**Members present:** D. Brotherton, R. Corbin, K. Frederick, D. Grube, J. Holt, B. Lawrence, D. McCord, W.D. Nichols, L. Nickles, M. Ray, T. Rose, P. Schoon

**Members absent:** J. Smith

**Others present:** M. Rompf

**Minutes:** Motion and second to approve the minutes dated 10/26/2011 passed unanimously.

**Announcements**

Lee attended a meeting this morning with IT. He learned that the 24/7 phone support for Blackboard is now being provided by Blackboard and it appears that complaints are reduced.

Renee reminded council members that the holiday luncheon will be held on December 16th. This is a pot luck event. In coordination with the luncheon, the College is collecting funds to give to local agencies that provide financial support for winter heating to area families.

Dan provided a reminder that the Essential Standards presentation by Jan King will be held next week on campus. Please remind faculty. The presentation will be videotaped and available on CEAP’s YouTube site.

Marissa reminded all that the College breakfast social will be held on November 16th from 8-10 a.m. in KL 104. This is a pot luck event.

Dale announced that Lee and Carla have worked with PRM and TRACS on videotaping. The productions are highly recommended and are a great recruiting tool.

Brian announced that the early field experience electronic application is up on the OFE website. Questions and comments should be directed to the Office of Field Experiences.

Dee announced that the School will meet next week to review two proposals concerning the offering of a dual degree for Special Education and Elementary Education; one proposal put forth by special education and one proposal from elementary education. A discussion regarding the proposals will be held next week by the School faculty.

Kurt reminded the Council that Open House is this weekend. He has been in contact with the faculty who are participating in this event.
David told the Council that expanding the Thursday afternoon Research Colloquiums has been very positive. Jamie Vaske from Criminology will present at the November 30th event and it should be a very interesting presentation.

**Dean's Report**

Perry has been reviewing the 3 and 5 year applications, as well as, the 2 and 4 year dossiers. Perry congratulated the department heads for some very strong and productive recent hires.

Yesterday, Perry discussed 3 and 5 year applications with the Interim Provost and requested that the Council of Deans revisit the TPR process as a whole.

**Business Items**

**Video taping for Course Work**

The council discussed uploading video clips of student work and the need for an independent server for housing videos. Lee is working on this project with IT.

**Internationalizing Teacher Education Forum**

Dan

Last Friday, Dan attended the Internationalizing Teacher Education Forum with John Habel and Rus Binkley. Lois Mwaniki, Director of International Programs at WCU, chairs this group within the UNC system. International opportunities for student field experiences are offered by some of the UNC campuses. These schools have a model/format in place to offer these opportunities to their students. Dan expressed that international field experiences are life-changing events for students; and, it was time for WCU to create these opportunities. Dan suggested that CEAP could begin by expanding upon its current relationship with Jamaica and working to provide student internship opportunities in Jamaica. Dan encouraged the Council and the College to work towards this goal. Perry asked Dee to have a discussion with the School faculty about this topic.

**Partnership School / Teacher Awards**

Brian

Brian and Janice have begun early conversations about ways to recognize cooperating teachers for their efforts. Brian asked the Council for their input. The Council briefly discussed offering school/classroom grants and providing proper acknowledgment of the good work of teachers in the region.

**Contract Program Course Assignments**

Perry

- Perry reminded council members that department heads make final decisions regarding course assignments and facilitate faculty load. Program directors should make recommendations to department heads for department head approval.

**E & T Funds**

Perry

- An additional $5363 has been received by the College. The Council identified items on its purchase list for additional purchases from E & T. (Canoe, kayak, clickers, BIA, software)
- Summer funds will not be coming to the College this year. Regulations from General Administration limit how these funds should be spent. Colleges will receive summer funding in the form of instructional dollars.

**Task List Status Report**
- Dispositions Policy: Dan
- Field Placement Guidelines: Dee

**Important Dates**

- CEAP Breakfast Social: Wednesday, November 16, 2011, 8-10AM, KL104
- CEAP Holiday Luncheon: Friday, December 16, 2011, 11:00 AM, KL104

**Leadership Council Meetings**

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<tr>
<th>Date and Time</th>
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<tr>
<td>Wednesday, November 9, 2011, 9:00 AM</td>
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Dean Schoon adjourned the meeting at approximately 10:15a.m.