

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, August 20, 2014, at 9:30 a.m. in Killian 202.

Members present: P. Bricker, D. Brotherton, D. Carpenter, R. Corbin, K. Corzine, C. Flood, D. Grube, A. Malesky, L. Nickles, M. Rompf, J. Stewart, D. Strahan, K. Winter

Members absent:

Minutes: Motion and second to approve the minutes dated 7/16/2014 passed unanimously.

Announcements

Dale began the meeting by welcoming Chena Flood and Jenny Stewart to the Leadership Council.

Dale B. shared that a meaningful reception was held this morning by the Student Affairs division for students enrolled in the College Student Personnel program.

Kim announced that overall the implementation of new teacher education course fees has gone well. Some students are asking questions about the changes; however, no major issues reported to date. Fees assessed will provide a \$125 stipend to cooperating teachers who host Intern II students. Other professional education course fees assessed will pay for TaskStream subscriptions and background check costs on behalf of the student. This fee will eliminate students from having to pay these costs out-of-pocket.

Alvin announced that the Psychology Department will host a graduate student reception at the picnic grounds this Friday at noon. He also noted that he is teaching a course in newly expanded KL 108 classroom. Instructors will mostly likely have to adjust their teaching style to accommodate the room.

Dale C. announced that Alisa Chapman will visit WCU as a part of the BOG visit. An informal conversation with teacher education faculty will be held on Wednesday, September 10, 3:00 – 4:00 pm, in Killian 108. This event conflicts with the Graduate School's program director meeting. Dale encourages program directors to attend the Graduate School meeting.

Dan attended the recent NC-ACTE meeting at NC State. He learned that the NC Board of Education is very interested in edTPA and that there may be a recommendation forthcoming from the state requiring schools to implement edTPA by 2018.

Renee thanked the Council for bringing refreshments for the Opening College Meeting. Many positive comments were received from those attending.

Kim C. announced that as of July 1st she has become involved in the NCCDD grant. More information about the work of this grant will be available at RTLE.org (Road to Learning and Earning). The website is under development and is expected to be up and running in October.

Kim W. invited all to attend *Teach Like a Pirate* presented by Dave Burgess, September 29, 6:00 p.m., FAPAC. This event is open to the public.

An NCATE (CAEP) meeting is scheduled for all team members on Friday, September 19.

Dean's Report

- Master planning is proceeding. Although there is not sufficient funding for the plan, WCU will move forward with the parts of the plan as opportunities arise and funds become available (i.e. revitalization of store front across from McKee, Brown building).
- The UNC Board of Governors will conduct their September meetings on WCU's campus, September 10-12. The schedule of meetings will be posted. All college members are encouraged to attend these meetings as schedules permit.
- Upcoming College Events:
 - Killian Society Kick-off - Friday, September 5, 5-6:30 p.m., UC Multipurpose Room (Invitations are being sent to alum, and current and retired faculty and staff)
 - CEAP Strategic Planning Day conference - Friday, September 12, 1:00-5:30 p.m., NCCAT (College-wide meeting)
- The next CEAP Leadership Council meeting will be held at **1:30 p.m.**, Wednesday, September 3.

Search Committees

Human Services will begin a search for an administrative support associate to replace Paula who has accepted a position at another company.

Suite 201 has received 38 qualified applications for the advisor vacancy and will begin to review applications.

Psychology has made a verbal offer for the administrative support associate position which has been accepted. The new assistant is expected to begin work September 1.

The School of Teaching and Learning has filled the fixed-term instructor position who will teach generalist courses and assist with edTPA.

Dale C. is on the search committee to replace Robert Edwards, Vice Chancellor for Administration and Finance, who is retiring at the end of December. Dale noted that there will be several upcoming vacancies in administration due to retirements. Currently, candidates are on campus for the Director of Biltmore Park position.

Curriculum Update

Kim

September 5 is the first session for Curriculog training for the campus.

Final approval to close the M.A.Ed. in Community College administration has been received from GA.

Business Items

*"Scaling the Pockets of Excellence in Western North Carolina" –
proposal from Ben Owens **

Patricia

Ben Owens is a Hope Street Group Teaching Fellow and teaches in the Tri-County Community College science program. He has approached Patricia regarding a proposal to partner with the university for his teacher of excellence program. Ben would like to come to campus to talk about the program. Dave and Patricia will set up an initial meeting and invite STEM faculty to attend. Dale noted that we do not have a process in place for handling these types of requests and establishing collaborative relationships. How should we coordinate and prioritize requests which seek faculty involvement, may have potential research components, and may enhance school relations? This discussion will be revisited at a future LC meeting.

MAT/MAEd Graduate Portfolios: Task Force Recommendations

Patricia

Over the summer a group met to discuss initial and advanced portfolio requirements. The Task Force discussed the interconnectedness of undergraduate portfolios, ties to edTPA, etc. On behalf of the Task Force, Patricia requested feedback from the council. Council members discussed opportunities to streamline initial and advanced portfolio requirements (recognizing edTPA and program requirements) for increased faculty and student satisfaction. Questions raised include: Should the MAT lead to masters pay and advanced licensure? Connecting core assignments to specific courses?

Graduate Teacher Education Recruitment

Patricia

Patricia partnered over the summer with Melissa Faetz, a public school teacher, in order to develop ideas for graduate teaching programs recruitment plan. The plan document, which has three components (initial advertisement, increased satisfaction of current enrollees and increased pay opportunities for graduates), will be shared with the Council. A group will meet next week to discuss implement steps for spring recruitment. Dale noted that WCU is increasing its public visibility through media spots on WLOS, click through ads on the internet, and billboard advertisement on I-26. The council discussed a need for conversations about coordinating efforts and employing best strategies across programs.

*Revised Policy on KL 102 **

Lee

Lee proposed a revised policy for KL 102 usage. This discussion is tabled until a determination is made regarding KL 102's classification as a classroom or conference room and how this will affect space utilization reporting.

University Website Changes

Lee

A new vendor has been selected to redesign the university website. The redesign is expected to be finished by December. Units will be trained to update their individual pages using the new format. There may be an opportunity for CEAP to partner with the university to enhance CEAP pages. It was noted that a large social media presence is also being promoted. Web pages will become "responsive pages" so that content is easily accessible on multiple devices.

Diversity Data

Renee

CEAP completes a pre and post diversity inventory for teacher education students. Renee reviewed current data with the Council and noted that an evaluation of data for all collection years shows statistical significance. Programs are having a positive impact on students.

Associate Dean Evaluation

Renee

Because there is not a university-level process in place for evaluating associate deans, CEAP will send a survey link to the college in order to request performance feedback about the Associate Dean. The data will be reviewed with the Associate Dean and Dean in summative format.

*Major Events Requests **

Dale

A form for requesting attendance by Provost Office members at college-level events was provided to the Council. Event requests should be ranked by level of importance.

Summer School

Dale

Summer school will be discussed at length with department heads at their meeting next week. Colleges are asked to increase summer school activity, a priority for WCU. Dale asked council members to begin thinking about bringing groups to campus during the summer.

** electronic handout*

Task List

- Holiday Luncheon

Leadership Council Meetings – Killian 204

Wednesday, August 20, 2014, 9:30 AM
Wednesday, September 17, 2014, 9:30 AM
Wednesday, October 29, 2014, **1:30 PM**
Wednesday, December 3, 2014, 9:30 AM

Wednesday, September 3, 2014, **1:30 PM**
Wednesday, October 8, 2014, 9:30 AM
Wednesday, November 12, 2014, 9:30 AM

Other Important Dates

CEAP Strategic Planning Day, 1:00 PM, NCCAT
CEAP Meets with Provost, 11:00 AM, KL 102
CEAP Holiday Luncheon, 11:30 AM, KL 102
CEAP Honors and Awards, 4:30 PM, Grand Room

Friday, September 12, 2014
Friday, October 31, 2014
Wednesday, December 10, 2014
Wednesday, April 22, 2015

Dean Carpenter adjourned the meeting at 11:45 a.m.