

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, August 10, 2011 at 9:00 a.m. in Killian 218.

Members present: D. Brotherton, R. Corbin, K. Frederick, D. Grube, J. Holt, D. McCord, W.D. Nichols, L. Nickles, M. Ray, T. Rose, P. Schoon, J. Smith

Members absent:

Others present: M. Rompf, L. Unruh

Minutes: Motion and second to approve the minutes dated 7/20/2011 passed unanimously.

Announcements

Council Members

Dee announced that the second candidate for the Director of Field Experience will be on campus today. A third candidate will come to campus next week.

Dale announced that Wilma Nations will be transferring to another unit at the university. He acknowledged and thanked Wilma for her work in the reorganization of the new Human Services department and for her service to the College.

David announced that Dr. Candace Boan-Lenzo will represent Psychology on the CEAP Holiday Luncheon committee.

Kurt reminded the Council to submit book titles to Carrie Rogers for the first-year, teacher education students' seminar course.

The College will build a list of standardized apps for I pads.

Guest Speaker

Lori Unruh, Associate Professor, Department of Psychology; *"UNC GA Collaborative Research Project."*

Dr. Lori Unruh, along with Dr. Tommy Hodges, attended a meeting in June in Chapel Hill to discuss and establish a faculty group representing all universities across the UNC system who will conduct research related to teaching outcomes, effectiveness and impact. Other faculty members from CEAP who will participate in this project are Dr. John Habel, Dr. Bianca Montrosse and Dr. Candace Bo-Lenzo. UNC-GA will offer access to various system/statewide information databases which may be used in collaboration with local (WCU) data. Quantitative data is available through the Department of Public Instruction. Qualitative data is available from prior research efforts. Specifically, UNC would like to develop more information on teacher observations, teacher self-efficacy and teacher satisfaction. Teacher value-added evaluation data will be added in the future. School based factors that contribute to teacher retention, teacher effectiveness and teacher impact will be evaluated. UNC-GA will develop an RFP process for this collaborative effort which may include future grant opportunities. There is an expectation that this working group will become more formalized in the fall. Lori and Tommy will call the WCU research group together in the fall. Renee will meet with the WCU research

group and assess aligning this research to program improvement and accreditation. The Council asked that a member of the research group provide periodic updates about data and trends learned throughout this process. Council members and faculty are encouraged to provide feedback to the research group.

Dean's Report

- COD Meeting 8/2/2011/Department Head Workshop
 - All vacated positions must receive Executive Council approval for recruitment.
 - Because of a shortfall in carry forward funding, this year's lapsed salary dollars will be used to cover costs earmarked for carry forward funding.

Theme Discussion – College-wide Issues; Supporting Each Other

Perry talked with the Council about the process employed by Alan Mulally at Ford Motor Company to turn its operations around. Going forward, Perry asked the Council if they would like to employ a similar process. This year, CEAP will develop an issues management system.

Business Items

Leadership Council Contact List Update

Perry

Council members are asked to review and update their contact information on the list provided.

Travel

Perry

Although we are no longer required to send all travel pre-authorization forms to the Provost Office for approvals, all travel pre-authorization forms must continue to be sent to the Dean for approval.

CEAP Opening Meeting

Perry

- A social will be held during the first 30 minutes of the meeting. The Leadership Council will supply refreshments since discretionary funds are not available. Renee volunteered to coordinate refreshments.
- Business Meeting
- Unit heads will introduce new faculty and staff and are asked to prepare and provide a few words.
 - Perry will outline major agenda items for the new academic year; including this year's focus to stabilize the college following our reorganization.
 - Several guest speakers from across campus will present program/support information.
 - A "New Faculty Welcome" meet and greet will follow the opening meeting for first and second year faculty. This is an informal opportunity for new faculty to meet faculty who just completed their first year at WCU, department heads and the Dean.

Research Interests Plan

Lee

Three compelling reasons to track research interests are: 1) reporting issues, 2) building collaboration, and 3) publicity. Currently, research information may be maintained in Digital Measures and/or faculty websites. Lee and other council members recommend that Digital Measures be used as the common reporting tool for faculty research interests across the College. The reporting mechanism and the ability to extract data from Digital Measures is most helpful for accreditation reporting, the AFE TPR process and other reporting requests. All faculty members in the Psychology Department currently use Digital Measures. The other departments agreed to work toward a migration to Digital Measures.

Lee presented an idea to the Council to create a "video spotlight" which would be posted to the CEAP web homepage. It was suggested that recipients of the Dean's Research Award, the UP Program and Teaching Fellows be spotlighted.

Lee asked about forming research groups and collaboration. Departments shared what they are currently doing to encourage research collaboration. There may be opportunities to expand department models

across the College. Please send ideas to David regarding presentations of research for Wednesday research colloquiums.

Technology Seminars for M.A.Ed. and M.A.T.

Dee/Dan

The Council discussed the question: should there be a separate thread in the core curriculum for technology or should core assignments simply require use of technology to provide sufficient evidences to meet these goals? The new M.A.Ed. begins this fall. Dee will discuss the development of technology modules with Bob Houghton.

Nomination for Graduate Council

Perry

Perry requested nominations from the Council for Graduate Council faculty membership due to one term ending and another faculty member requesting to be replaced. David nominated Alvin Malesky and Dale nominated Kathleen Jorissen. The Council concurred with the nominations. It was suggested that Graduate Council members share information at department meetings.

New TPR Processes

Perry

Department heads are asked to provide summary statement information on the AA12 this year. Dee reviewed the new process with the Council. Dossiers are due years 2, 4 and 6 with tenure and promotion occurring in year 6. During years one, three and five, the candidate must provide an application. The Council discussed the question: should the College level CRC committee review the candidates' application during years 1, 3, and 5 when the dossier is not required and should the committee vote upon 1, 3, and 5 year applicants. The Council agreed to maintain prior customary practice for the College-level CRC committee review process which is to vote on all candidates. The change in the TPR process, in accordance with university policy, will be a reduced burden on the candidate.

College Elections for University Committees

Perry

The Chancellor is establishing two committees this year. The College is asked to provide nominees to the selection pool for these committees. There should be broad representation across years of service, rank, department, etc. The Council nominated the following individuals:

Provost Search Committee

Dale Carpenter
Alvin Malesky
Nancy Luke
Marissa Ray
David Strahan
David Claxton
David Westling
John Sherlock

20/20 Committee

Bruce Henderson
Dale Carpenter
Janice Holt
Terry Rose
David Strahan
David Westling
Russ Curtis
David McCord

The faculty at large will be asked to provide nominations and an election will be held at the opening meeting. Nominations are due to the Provost Office by Friday, August 19th.

Collegiality

Perry

The Council discussed collegiality and its concept in the academic environment. Respecting colleagues is an important component and characteristic of CEAP. At the department head workshop, it was discussed that collegiality could be incorporated as a university policy as a standard of conduct. Discussing collegiality and building a community/culture of inclusion and value, respecting of individual contributions and recognizing the need to hold conversations around collegiality at all levels of the college should be a focus this academic year. Communication, clarifying communication and expectations, and providing intentional opportunities are important components of collegiality.

Departments are asked to include references to collegiality within DCRDs. Building community includes selecting, recruiting and retaining collegial, well-intentioned individuals.

Ordering Supplies

Perry

Departments will not be ordering supplies this year. CEAP will have a community closet for general office supplies and orders will be processed through the Dean’s Office. All units are encouraged to share supplies.

Methods License

Dan

Postponed to next Leadership Council meeting.

Task List Status Report

- Dispositions Policy
- Field Placement Guidelines

Dan
Dee

**Handouts-sent electronically*

Important Dates

College Meeting, KL 104	Wednesday, August 17, 2011, 1:00 PM
College Meeting with Registrar’s Office, KL 104	Friday, September 9, 2011, 10:00 AM

Leadership Council Meetings

Wednesday, August 10, 2011, 9:00 AM	Wednesday, August 24, 2011, 9:00 AM
Wednesday, September 7, 2011, 9:00AM	Wednesday, September 28, 2011, 9:00 AM
Wednesday, October 12, 2011, 9:00 AM	Wednesday, October 26, 2011, 9:00 AM
Wednesday, November 9, 2011, 9:00 AM	Wednesday, November 30, 2011, 9:00 AM
Wednesday, December 14, 2011, 9:00 AM	Wednesday, January 11, 2012, 9:00 AM
Wednesday, January 25, 2012, 9:00 AM	Wednesday, February 8, 2012, 9:00 AM
Wednesday, February 22, 2012, 9:00 AM	Wednesday, March 7, 2012, 9:00 AM
Wednesday, March 21, 2012, 9:00 AM	Wednesday, April 11, 2012, 9:00 AM
Wednesday, April 25, 2012, 9:00 AM	Wednesday, May 9, 2012, 9:00 AM
Wednesday, May 23, 2012, 9:00 AM	Wednesday, June 6, 2012, 9:00 AM
Wednesday, June 20, 2012, 9:00 AM	

Dean Schoon adjourned the meeting at approximately 12:15 pm.