

# College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday July 20, 2011 at 10:00 a.m. in Killian 218.

**Members present:** G. Ayuninjam, R. Corbin, K. Frederick, J. Holt, W.D. Nichols, L. Nickles, T. Rose, P. Schoon, J. Smith

**Members absent:** D. Brotherton, D. McCord, M. Ray, D. Grube,

**Others present:** J. Stewart, J. Sherlock, C. Boan-Lenzo

**Minutes:** Motion and second to approve the minutes dated 7/1/2011 passed unanimously.

## Announcements

### I. Announcements

### Council Members

- Dee announced that he is still looking for EDCI 201 instructors for the fall.
- Perry will be out of town beginning Monday 7/25 for two weeks.

### II. Dean's Report

- COD Meeting 7/19/2011
  - Beth Lofquist attended the COD meeting in her new role as Interim Provost. Linda Stanford has returned to the deanship at the College of Health and Human Sciences.
  - Perry reviewed the Class Size Guidelines with the council. Changes included in the document will apply to Fall 2011 semester.
  - APR 15b regarding Department Head and Assistant Department Heads is still in the process of being developed. There will be no Associate Department Head designation. Perry, Marie Huff, and Beth Lofquist continue to work on refining this APR.

### III. Theme Discussion – College-level

- The Provost's office requested a list of recent accomplishments, challenges, and immediate priority items. The Council discussed the following:
- Recent accomplishments
  - Perry used the latest reports to the Board of Trustees to develop a list of recent accomplishments.
- Challenges you foresee
  - Field experiences, placement, developing relationships with partner schools
  - Differentiated workload policy for tenure-track faculty
  - Low-enrolled graduate programs
  - Serving the needs of the region, specifically to the west
  - Culture establishment in departments since the reorganization; faculty morale
  - Helping students to connect on a university level to encourage the students' synthesis
  - Closing the Loop: 3 year plan to allocate resources to align with CPP; Strategic growth plan
  - Data infrastructure

- The physical appearance of buildings
- Space in general
- Retention of quality faculty; competitive compensation upon promotion
- Course availability
- Priority items for the near future
  - Field experiences, placement, developing relationships with partner schools
  - Low-enrolled graduate programs
  - Culture establishment in departments since the reorganization; faculty morale.
  - Closing the loop: 3 year plan to allocate resources to align with CPP; strategic growth plan
  - Course availability

#### IV. **Business Items**

- Increase Seats in KL 268A Computer Lab/Space Lee
  - In conversation with IT, Lee has learned that it would be feasible to add 2 more seats in 268A. There was no opposition to additional seating. Perry asked Lee to investigate the cost of reorienting 268B so that a SmartBoard might be installed.
  - Lee asked the council to please remind faculty and staff to return classrooms to their original setup if furniture is moved while they are using the space.
  - Dee requested that a monitor be installed in Reid 100 so that department head personnel using the office may plug in their laptops while working at Reid.
  - Dee announced he will be looking into creating some adjunct and graduate assistant space.
  - Perry will be looking into using development monies to pursue the student lounge space in Killian.
- CEAP Academic Living and Learning Community Kurt
  - A New Academic Living and Learning Community for first year education students has been established for the 2011-2012 academic year. This group of 50 students will be living together, taking 2 classes together, and participating in the WHEE Teach student organization together. We are hoping for an engaged, rich first year experience for the students which will lead to a lower attrition rates. Around 80% of the eligible students agreed to participate in the community. A cookout planned for 8/25 at 5pm will be an opportunity for students to meet each other and the CEAP faculty. Kurt is still looking for other learning opportunities outside of the classroom to further enrich this group's first year experience.
- Campus Disaster Response Plan Team Perry
  - Perry asked for volunteers to lead the team that will be tasked with developing a Disaster Response Plan for Killian and Reid and communicating the plan to faculty, staff, and students. Lee Nickles volunteered to head this committee and will be seeking volunteers to assist with this task.
- Faculty Research Interests/Awareness Perry
  - Perry asked the council to brainstorm on the best way to raise awareness about faculty research interests. Psychology currently includes this component in their DCRD and the School of Teaching and Learning are discussing following this model. Perry asked Lee to come up with a template for gathering this information for the next Leadership Council meeting. Kurt suggested posting

this information in the student lounge and in TRACS so that students might access it more easily.

### **Task List Status Report**

Dispositions Policy  
Field Placement Guidelines  
Faculty Load Re: Visiting Intern Is and IIs  
Program Admission Requirements Review  
• Review completed by August 2<sup>nd</sup>

Dan  
Gwendoline  
Department Heads  
Dan/Dept Heads

*\*Handouts-sent electronically*

### **v. Important Dates**

College Meeting, KL 104

Wednesday, August 17, 2011, 1:00 PM

**College Meeting with Registrar's Office, KL 104**

**Friday, September 9, 2011, 10:00 AM**

#### Leadership Council Meetings

Wednesday, August 10, 2011, 9:00 AM

Wednesday, August 24, 2011, 9:00 AM

Wednesday, September 7, 2011, 9:00AM

Wednesday, September 28, 2011, 9:00 AM

Wednesday, October 12, 2011, 9:00 AM

Wednesday, October 26, 2011, 9:00 AM

Wednesday, November 9, 2011, 9:00 AM

Wednesday, November 30, 2011, 9:00 AM

Wednesday, December 14, 2011, 9:00 AM

Wednesday, January 11, 2012, 9:00 AM

Wednesday, January 25, 2012, 9:00 AM

Wednesday, February 8, 2012, 9:00 AM

Wednesday, February 22, 2012, 9:00 AM

Wednesday, March 7, 2012, 9:00 AM

Wednesday, March 21, 2012, 9:00 AM

Wednesday, April 11, 2012, 9:00 AM

Wednesday, April 25, 2012, 9:00 AM

Wednesday, May 9, 2012, 9:00 AM

Wednesday, May 23, 2012, 9:00 AM

Wednesday, June 6, 2012, 9:00 AM

Wednesday, June 20, 2012, 9:00 AM

Dean Schoon adjourned the meeting at approximately 12:15 pm.