College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Friday, March 9, 2012 at 9:00 a.m. in Killian 202.


Members absent:  

Others present:  M. Rompf

Minutes:  Motion and second to approve the minutes dated 2/15/2012 passed unanimously.

Announcements

Perry reminded council members about the Chancellor’s Installation Processional. Please encourage faculty to either participate in the processional or attend the ceremony. Departments should send a list of participants to Amber McKendrick, copying the Dean’s Office. There will be wonderful festivities throughout the week for faculty, staff, visitors and community.

Janice announced that a candidate for the advisor position in TRACS will come to campus March 19th.

David announced that Jamie Vaske will make a presentation this afternoon on Mplus. Mplus is considered to be a more powerful software program than SPSS.

Jane and Billy Schulz will be on campus Monday, March 12th and will make a presentation to SPED courses.

Dee announced that the NC Quest renewal grant with Transylvania has been approved.

Council Members

Search updates:

Dean’s Office: Perry announced that Kim Ruebel has accepted the Associate Dean position. Applications for the staff position in the dean’s office are currently under review.

STL: The search committee for the JM Robinson professorship will meet to review applications next week. The department staff position is in final stages of review for reclassification.

Human Services: An offer is pending for the PRM faculty position. Committees are meeting for the other faculty searches. The staff position closed yesterday and applications will be reviewed.
**Guest Speaker**  Lee Crayton, Faculty Research Support Specialist, Coulter Faculty Commons

Lee has recently joined the Coulter Faculty Commons (CFC). In her role, Lee is available to assist and support faculty and staff with locating, writing and obtaining grant/research opportunities. Lee has extensive experience in both quantitative and qualitative research and large data sets. Please direct colleagues to Lee for assistance with grant opportunities. Lee is willing to come to department meetings to discuss services. The CFC will soon begin publishing a research newsletter so that faculty will have a mechanism to share research opportunities.

**Dean's Report**  
*University Budget Update-Council of Deans Priorities*

Perry

There are 26 items being put forward by Academic Affairs to the next stage of budget hearings. There are items-at-large being put forth such as graduate assistantships. In addition, a request is being put forth for $350,000 in operational funds for Academic Affairs which would impact computer refresh, library, student travel, chancellor travel, professional development and technology. Three items moved forward on behalf of CEAP which are 1) CSP faculty line, 2) HPE faculty line, and 3) fixed term faculty line (instructor for intern supervision). All final university budget priorities will be subject to available funding based on the pending legislative approval for increased tuition and the university receipt of enrollment growth dollars.

**Business Items**  
*Display Case for Chancellor Installation*  
Jenny/Marissa

Jenny and Marissa met with Rubae concerning the staging of CEAP display case. The Council discussed what would the College like to showcase. Ideas discussed include grants (UP program), faculty research/books, and student project posters/engagement highlighted using multiple cinema displays. Units are asked to provide the name of faculty books using the last five years as a rule of thumb.

*Honors and Awards*  
Jackie/Mary

A few reminders:
- The program is due to Print Shop by Wednesday, March 28th. Please encourage students to turn in student biographies as soon as possible.
- An updated presenter list will be provided at the next leadership meeting.
- College Faculty/Staff Awards will be recognized at this event.
- The reception will begin at 3:30 PM.

*Committees*  
Perry

Windy Gordon will soon send out a request for nominations for college committees. CONNEC is also requesting nominations for university level committees. The council discussed two ideas to increase attendance of community partners who serve on college level committees: 1) web opportunities and 2) schedule meetings at school locations.

*Budget/EOY Purchases*  
Perry
• Roll up will begin April 1st to the Provost Office.
• E & T – CEAP will receive an additional $3898 in E & T funding. This will be used to purchase two canoes for PRM.

**Director Pay**

Director pay will be discussed at the next Leadership Council meeting. Departments have unique needs and these should be discussed at the department level. Perry would like each department to come up with a plan and bring it to the next Leadership Council. Load should be evaluated relative to program requirements at the department level. At the recent faculty advisory committee meeting there were some concerns mentioned concerning directorships and new structures. Perry requested each department to engage in conversations with faculty and address these concerns.

**AFEs**

- Faculty – signed copy due to Dean, May 1st. AFEs are to be reflective of faculty accomplishments.
- Dept Head – materials due to Dean, May 1st.

**Task List Status Report**

| Dispositions Policy | Dan |
| Conversion of KL 222 to STEM Presentation & Classroom | Perry/Terry |
| Budget Priorities Internal Website | Lee |
| Summer College-wide Website Template Update | All |

**Important Dates**

- **Botner Nominations Due to Dean**
  - Wednesday, February 15, 2012
- **Department CRDs Due to Dean**
  - Friday, February 17, 2012
  - Morrow Lecture, 5:00 PM,
  - UC Multi-purpose Room
- **Peak Performer Nominations Due to Dean**
  - Thursday, March 1, 2012
  - Tuesday, March 6, 2012
  - Department CRDs Due to Provost
  - CEAP Honors & Awards
  - Reception and Ceremony
  - Wednesday, April 11, 2012, 3:30 PM
  - UC Grand Room

**Leadership Council Meetings**

- Wednesday, February 15, 2012, 9:00 AM
- Wednesday, March 7, 2012, 9:00 AM
- Wednesday, April 11, 2012, 9:00 AM
- Wednesday, May 9, 2012, 9:00 AM
- Wednesday, June 6, 2012, 9:00 AM
- Wednesday, February 22, 2012, 9:00 AM
- Wednesday, March 21, 2012, 9:00 AM
- Wednesday, April 25, 2012, 9:00 AM
- Wednesday, May 23, 2012, 9:00 AM
- Wednesday, June 20, 2012, 9:00 AM

Dean Schoon adjourned the meeting at approximately 10:45 am.