College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Wednesday, October 12, 2017 at 9:30AM. in Killian 202.

Members present: Z. Shick, D. Grube, K. Winter, L. Nickles, A. Malesky, L. Unruh, P. Robertson

Absent: J. Stewart, C. Flood, B. Tholkes, P. Bricker

Guests*:*

Minutes: Motion and second to approve the minutes dated 9/27/17 passed unanimously.

Announcements: *Lori* presented LC with two university committee vacancies that need to be filled by CEAP faculty.

1. University Program Assessment Task Force; Heidi Von Dohlen from Human Services was nominated to serve on this committee.
2. Research and Scholarship Celebration Committee (RASC); Candace Boan-Lenzo (PSY) and Valerie Schwiebert (HS) were nominated to serve on this committee.

Dan- Patricia Bricker and Nancy Luke, faculty members of STL were selected to the Faculty Institute for Community Engagement through Service Learning.

Dean's Report:

- Budget Process Update: A new budget request form and budget timeline will be sent out to colleges soon.
- Counseling: The College will be able to support a new counseling faculty position with a fall 2018 start date. The Provost supports this position and will aim to also support.
- New Program proposal: Any new program proposals need to be submitted to the dean as soon as possible.
- Assessment day: There is a suggestion to include a copyright information session for part of assessment day. The college will contact the CFC to see if a training session can be scheduled.
- Teacher Cadet has had a name change and known now as Future Teachers of North Carolina. The program encourages high school students to consider entering the education profession. Implemented in cooperation with school districts across the state, the program encourages high school students to attend college and to eventually teach in North Carolina public schools. Three partnering institutions have been selected to participate; Wilmington, NC A&T and WCU. EDCI 201 and possibly SPED 240 will be offered for credit and WCU will ensure rigor and positive experiences are offered. Twenty-five high school teachers will be selected from an application pool to join the program.

Search Committee Updates

I. Unit	Open Positions	Status
Human Services	1384, TT Faculty MSA-Ed Leadership	Posted 8/8/17
Suite 201	164786, Instructional Coach	Interviewing
	002134, Academic Advisor	Posted 10/9/17
Dean's Office	000156, Associate Dean	Posted 9/14/17
Psychology	0180, TT faculty	Interviews scheduled
	1580, TT faculty	Posted 9/6/17

Business Items

PsyD Update Alvin

Alvin updated LC on the current state of the new PsyD Program. Currently the department is waiting on feedback from GA.

Building Emergency Action Plans and Training Plan review for Killian and Reid* **Lee**

The committee met with Shane Stoval, Director of Emergency Services. There are plans to create a blackboard training modules to facilitate faculty and staff training that will be offered every semester. Additionally, a scenario based in-person training will be offered. A syllabi statement is also being drafted for every class taught in Killian or Reid.

IT Support* **Kim/Lee**

Kim had a meeting with IT to discuss the ongoing problems with Skype for business and Blackboard Collaborate. If the university adopts another carrier (For example, Zoom), CEAP will be part of a pilot program. CEAP has a Bluejeans subscription that can be used by faculty and staff for virtual meetings or interviews. Please contact Lee and he can organize a virtual meeting with this service.

Program Assessment Plans **All**

LC discussed deadlines for our college program assessment plans. The University due date is in July, but CEAP deadlines will need to be prior to this date to allow time for review, feedback and final submission. The suggested dates are; April 16th- 1st due date for feedback, June 4th- second due date with revisions; June 18thfinal submission to Dean.

Distance Program Report* **Kim**

Kim provided the final distance program report to LC.

Important Dates

Leadership Council Meetings

Wednesday, October 25th
Wednesday, November 8th
Wednesday, November 29th
Thursday, December 14th
Wednesday, January 3rd
Wednesday, January 17th
Wednesday, January 31st

Other Important Dates

CEAP Holiday Luncheon	Friday, December 8th from 11:30AM- 1:00PM
CEAP Assessment Day	Friday, January 26th from 8:30AM- 3:30PM
CEAP Partnership Forum	Monday, April 2
State of the College Meeting	Friday, April 20th at 11AM
CEAP Honors & Awards Ceremony	Monday, April 23rd at 5:30PM

Kim Winter adjourned the meeting at 11:30AM.