The Honors student, in consultation with the faculty member, is responsible for proposing the contract idea, completing the form, and submitting the signed original Honors Contract form to The Honors College. The Honors Contract must be completed for students to receive Honors College credit for the course. It should create a partnership of mutual benefit to the student and faculty member. The contract should involve a project or activity that takes one deeper into the course subject and results in an experience relevant to one’s preparation as a professional. When the student and the faculty member sign the contract, they are establishing an agreement to pursue the project described during the contracted semester. As a result of the successful completion of the work, the designation “Honors” will be affixed to the course as it appears on the student’s official transcript.

Typically, an Honors contract project will engage the student in higher levels of thinking and performance (i.e. synthesis, creation, evaluation, analysis) over a sustained period of time or over the course of the entire semester, especially for advanced courses (at the 200, 300, or 400 levels). In introductory courses (at the 100 or possibly 200 levels), an appropriate project or activity for Honors credit may involve lower cognitive domains (i.e. recall, understanding, application) and/or may require a shorter amount of time.

For the faculty member, the contract work should be an opportunity to try innovative or professionally interesting projects or activities that would be difficult to do for an entire class. The scope of the project or activity should be commensurate with the number of credits earned (e.g. a contract in a 4 credit hour course should be more involved than a contract in a 3 credit hour course). The contract may be achieved in many ways but should have demonstrated relevance to the subject of the course. Under NO CIRCUMSTANCE should the contract be proposed for work already accomplished. Questions regarding the nature of a specific contract are welcome and should be directed to the Dean of The Honors College (x7383).

**HONORS CONTRACT**

**Spring 2016**

**Honors Contracts are due by 5pm on February 15, 2016**

You may download this form as a .doc file (honors.wcu.edu, click on Honors Forms and Resources) and fill it out electronically. Print the completed form and deliver the signed document to the Honors College by the deadline. Please complete all handwritten entries legibly and in PEN. Incomplete forms will not be accepted.

| Student Sample Catamount Three | 920XXXXXX | (Student’s Legal Name) | (ID 920…)
|------------------------------|----------|------------------------|-----------
| SSCatThree@catamount.wcu.edu | 123-456-7890 | (Phone Number) | |

I certify that I am an Honors College student in good standing: 

I will be graduating at the end of this semester: ☒ yes

The contract should involve a project or activity that takes one deeper into the course subject and results in an experience relevant to one’s preparation as a professional. When the student and the faculty member sign the contract, they are establishing an agreement to pursue the project described during the contracted semester. As a result of the successful completion of the work, the designation “Honors” will be affixed to the course as it appears on the student’s official transcript.

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**PREFIX and COURSE NUMBER**

<table>
<thead>
<tr>
<th>DEPT 20X</th>
<th>SECTION</th>
<th>CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>(example: ENGL 308)</td>
<td>.01</td>
<td>3</td>
</tr>
</tbody>
</table>

Instructor’s Name | Dr. Yu Great Professor | Dept. | Department | Phone# | 828-227-1234 |

Instructor’s Campus Address | 555 Building Name | Email | YuGreat@wcu.edu |

This contract is best described as (please check at least one):

☒ an additional project or activity, above and beyond the regular course syllabus, designed for Honors
☐ an extension of a regular course assignment, going deeper into the course subject at the Honors level
☐ OTHER: __________________________________________

This project will provide the student with a professionally relevant experience (please check at least one):

☒ in terms of the discipline or content area
☒ in terms of general professional experiences
☐ OTHER: __________________________________________

Signed {student signs and dates here – please use ink} | Signed {professor signs and dates here – please use ink} |

(Student’s Name) | (Instructor’s Name) |

(Date) | (Date) |

Honors College Dean’s Approval: {dean signs here – in ink} | Date: {dean dates here, in ink} |

Revised 12/15
You are encouraged to download this form as a .doc file (honors.wcu.edu, click on Honors Forms and Resources) and fill it out electronically. ALL ATTACHMENTS SHOULD BE TYPED (not handwritten).

I. **The GOAL of our project:** The goal of my project is to learn this great skill that is not normally part of the course but which I really want get some experience. The skill is connected to the course in such and such a way and will be important for me to learn as I go into advanced classes because yada yada.

II. **OUTCOMES/DELIVERABLES** (Complete only the sections relevant to the project AND include student deadlines):

   A. If this project will include a **research expectation**, describe the underlying inquiry or research question, describe the type of research (e.g. library, archives, laboratory, survey, data analysis, project design analysis, etc.), and describe the scope of the work to be accomplished (i.e. the extent or range, aim or purpose, or length of work).

   B. If this project will include a **creative production**, describe the expectations or aims for the final work, and describe the scope of the project (i.e. the extent or range of work, aim or purpose of the work, or length of work).

   C. If this project has a **reading list**, please provide full citations for all required references. Please attach.

   D. If the student is to **create a bibliography** as part of the project, provide a description of the expectations for that process (e.g. primary or secondary sources, number of sources, particular journals or sources to include, etc.)

   E. If this project will have, as one of its outcomes or deliverables, a **paper or written product** (e.g. a journal, a blog), provide a description of the expectations and/or guidelines for work (e.g. number of pages, number of entries, use or type of sources, etc.):  
      As I am learning this new great skill I will be taking notes in a journal and I will write up a summary report every two weeks to give to my Great Professor when we meet every two weeks.

   F. If this project will have, as one of its outcomes or deliverables, a **public presentation**, describe where, when, and to whom you expect to present the results of the work.  
      Estimated Date for the presentation: May 2, 2016, 8:30 am ______
      WCU Research and Scholarship Celebration (Undergraduate Expo)
      NCUR (National Council Undergraduate Research, http://www.cur.org/conferences_and_events/)
      Classroom.  If the presentation could be open for guests, please provide the location: ______ Room & Building _______
      Other venue: _______

      I will be demonstrating my new great skill in a different class to show what I’ve learned to a different professor and more advanced students.

   G. If this project will have **other outcomes or deliverables**, please describe in an attachment.

   With my new skill, I will be making this great thing and I will be turning that in to my professor by the last day of classes.

III. If this project involves **team or group work**, describe the expectations, roles, and/or responsibilities for the individual student and how his/her success at the Honors level will be determined for the group work.  (Attach an additional page.)

   There is one other student in the class who is also learning this new skill for Honors credit.  We will each keep our own journals and write our own summary reports, and we will each have a different final product that we will be making.  We will do our presentation together.

IV. Provide additional information, attached as needed, to describe your project and expectations for the student’s successful completion of the project to earn Honors credit. If you have a rubric for expectations at the Honors level, please attach.

   My professor expects me to meet with him every two weeks, and to demonstrate progress each week.  I will get a mid-semester grade from Professor Great for formal feedback.  My presentation will not factor into my grade.  My product that I produce will have to meet performance criteria given by Professor Great (attached).