

## Graduation Checklist

### Master of Arts in Teaching

<b>Before you arrive</b>	When Done
Send the completed Music Application to School of Music <a href="http://music.wcu.edu/forms/GradApp.pdf">http://music.wcu.edu/forms/GradApp.pdf</a>	
Send Completed Graduate Student Application to Grad School <a href="http://www.wcu.edu/graduate/prospective.html">http://www.wcu.edu/graduate/prospective.html</a>	
Send GRE scores to the Graduate School (min 800 total) <a href="http://www.wcu.edu/graduate/GRE.html">http://www.wcu.edu/graduate/GRE.html</a>	
Complete your Interview	
Take Music Graduate Diagnostic Entrance Exams	
Obtain a current Degree Check Sheet	
<b>Soon After Arriving</b>	
Arrange for a major advisor _____	
Create a Graduate Committee _____ _____	
(3 Names Here) _____	
Create a plan of Study/Graduation Plan (Use a check sheet and plan when you are taking each course and finishing any portfolios, recitals, internships, field experiences, etc.)	
If you have been awarded a graduate assistantship, contact the Graduate Coordinator for your duties. Then contact your supervising professor(s) for specific duties.	
<b>About 2 semesters into your study</b>	
Complete Autobiography (MAT) Sept 25 for Spring Internships Feb 23 for Fall Internships	
Complete the Teacher Work Sample Portfolio. The TWS Portfolio should be completed during the student teaching Semester.	
File an Application to Graduate and pay the graduation fee with the Graduate school (\$30.00 Diploma Fee) <a href="http://www.wcu.edu/graduate/forms/GS_Graduation_App.pdf">http://www.wcu.edu/graduate/forms/GS_Graduation_App.pdf</a>	
Commence!!	