

## GSA Meeting Notes 10/8/2014

**Attendance:** Leigh Ann Parrish, Elizabeth Nissley, Brian Kloeppe, Tonya Anderson, Darryl Bufford, Thomas West, Adam Ray, Paul Farmer, Venice Mason, Josh Anderson, Colby Murphy, Sabrina Teeter, Amanda Bergeron

### **Notes:**

\*We did not get approved for the office space in the UC. Elizabeth is still trying.

\*\*Next meeting plan what want to do at the December meeting. The Provost has confirmed she is coming, so we need to prepare. Refreshments might be great!

**Approve Meeting Notes:** Any changes to the notes from 9/17/2014? No changes. Motioned to be approved, 2nd, so moved.

**Introduce new executive committee members:** Thom West & Jamie Stancliff are the Events Coordinators.

### **Committee meeting updates:**

QEP w. Adam Ray- new QEP in effect next year. Talked about criteria for submitting proposals to the QEP, how they'll be proposed, etc. There is one overall QEP with ideas within it.

Tuition & Fees committee- Alecia Page, Fee Increase for (see my old notes) Parking Fee Increase, Athletics Fees Increase, Departmental fee Increases

Grad Council (Finance Committee)- Elizabeth Nissly, Created evaluation plan with programs with GAs and TAs. They compare the actual experience to the job description. They have created surveys for each department.

Catamount Stores Task Force- Jamie Stancliff, They are meeting tomorrow. University Awards Committee- Sabrina Teeter, No meetings yet.

Chancellor's Advisory Committee- Elizabeth Nissly, No meeting recently- next month.

Note For Graduate Council from Venice:\*\*Due to different fees and classifications, distance students on campus are not allowed to have assistantships (except fellowships) because of classification issues. Her program is only offered through distance learning. They can't use health services either!

### **Event updates:**

Leadership Academy: Elizabeth met with Mimi Fenton, Laura Cruz, and Alecia Page. We will have to start this next year. Steering committee is set, and will meet after Fall Break.

**Alumni Speaker Series:** Will be rolled into the Leadership Academy, but we will start this semester or the Spring. Brian suggested picking dates and looking for people to speak in January. Set it up now to have time for planning/refreshments/etc. Mimi already has 4 people. We need to get a budget and look at the cost. We will know more by the next GSA meeting. Maybe send a survey out for the best time for this as well.

3 Minutes Thesis- Deadline to sign up is tomorrow at noon. Great opportunity! If you are interested at all, now is the time to email Brian! We need 10 in each location to make this happen. If there are less than 10, we won't do it. Paul posted a notification about this on Facebook as well. One more reminder will come through email- spread the word!

Tailgating: Two spaces available for the game THIS WEEKEND if anyone wants it. Homecoming would be great if it's available. We'll know soon.

Spring 2015 Graduation Seminar- Last year there was a grad seminar for grad students with different tables for information. Workshop to get you ready for graduating. (Thesis, Testing, CV writing, Etc.) This idea may merge with a larger UNC System agenda. It would be great to link our Speaker Series to these ideas as well. Excellent Career services office on campus, and he will be on the steering committee for the Leadership Academy.

Library Survey: Wanted it ready by October, and it will be ready soon. Elizabeth will send the links via email beginning this Friday. She will send them out each week for a few weeks. He got 25-\$10 Starbucks cards as rewards!

Biltmore Park Coffee Needs: Wanted to share the faculty lounge with grad students. Getting funding for their needs. Alumni access to library resources- logistics and legality issues make this impossible. It was recommended to subscribe to your own journal subscriptions in your area.

Budget Update and Travel Grants: One approved for a student attending a conference in November. We want to change the requirements to be more objective in our selections. There are 4 that didn't have proper information, but we will get more information from them. Forms MUST be filled out properly. We will be splitting the \$6k budget into \$3k per semester. This leaves us with \$1552.70 left in travel grants for the fall semester. Our total is \$6671.18 as of now.

New GSA email address is [GSA@wcu.edu](mailto:GSA@wcu.edu)

Probably have one person responsible to responding back to this email address. We need to talk about this at the next Executive meeting. Not sure if the email address is permanent.